

99077015109000

Archivgut Einsicht gewähren

Heruntergeladen am 08.07.2025

<https://fimportal.de/xzufi-services/S1000030002042620/S100003>

Modul	Sachverhalt
Leistungsschlüssel	99077015109000
Leistungsbezeichnung I	Archivgut Einsicht gewähren
Leistungsbezeichnung II	Request inspection of a closed construction file
Typisierung	4 - Land: Regelung
Quellredaktion	Bremen
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	
Leistungstyp	
Leistungsgruppierung	
Verrichtungskennung	
SDG-Informationsbereich	
Lagen Portalverbund	Studium (1030300)
Einheitlicher Ansprechpartner	
Fachlich freigegeben am	29.02.2024

Modul

Sachverhalt

Fachlich freigegeben durch

Handlungsgrundlage

https://www.transparenz.bremen.de/metainformation/en/bremisches-verwaltungsverfahrensgesetz-bremvwwfg-in-der-fassung-der-bekanntmachung-vom-9-mai-2003-70677?asl=bremen203_tpgesetz.c.55340.de&template=20_gp_ifg_meta_detail_d#jlr-VwVfGBRV7P29
https://www.transparenz.bremen.de/metainformation/en/bremisches-gebuehren-und-beitragsgesetz-bremgebbeitrg-vom-16-juli-1979-191874?asl=bremen203_tpgesetz.c.55340.de&template=20_gp_ifg_meta_detail_d
https://www.transparenz.bremen.de/metainformation/en/kostenverordnung-bau-baukostv-vom-3-september-2002-182857?asl=bremen203_tpgesetz.c.55340.de&template=20_gp_ifg_meta_detail_d

Teaser

You must request to inspect a closed construction file if you need information about a construction project. Building files are created in connection with the processing and approval of building applications. A construction file includes all documents and drawings that have been created in connection with projects on a building plot.

Volltext

If they wish to view documentation related to a completed construction project on your property, they must request this from the appropriate building inspector.

The documentation contains:

- the building file with the essential documents of the building permit, such as floor plan drawings or information on the year of construction and living space,
- the proof of stability (statics),
- the certificate of seclusion according to the German Condominium Act (WEG),
- files on the garage yard or
- files on the allotment garden.

Erforderliche Unterlagen

No documents required.

Voraussetzungen

You must prove that you are either the owner or the person entitled to inherit the land on which the

Modul	Sachverhalt
	building project is located. • Alternatively, you must provide credible evidence of your legitimate interest (e.g. by submitting a power of attorney or a certificate of inheritance). • The respective property must be located in the municipality of Bremen. • The construction project must have been completed.
Kosten	Gebühr: 40€ A basic fee of 40.00 euros is charged for providing the digital archive file (incl. the first 25 MB). The download itself is free of charge. Additional fees of 30.00 euros are charged for each additional 50 MB or part thereof. The maximum fee per request is 400.00 euros.
Verfahrensablauf	• You complete the application and submit it together with the required documents via an online service. Alternatively, the application can also be submitted informally in writing with the required information and documents. • The application and the documents will be checked for competence and completeness. • Based on Section 29 of the Bremen Administrative Procedure Act, it will be checked whether the prerequisites for granting access to the construction file have been met and whether the construction file is available at the responsible office. • If all requirements are met, the construction file will be sent to you in electronic form. For this purpose, you will receive an encrypted link to download the construction file by e-mail and the access code in a second e-mail. • You will also receive a cost notification in this way.
Bearbeitungsdauer	The processing time is up to 3 weeks.
Frist	None.
weiterführende Informationen	
Hinweise	Files that have been digitized are only available as digital copies. For a variety of reasons, it may happen that a

Modul	Sachverhalt
	construction file is not available, so that your request to view a specific construction file cannot be fulfilled. We ask for your understanding.
Rechtsbehelf	
Kurztext	
Ansprechpunkt	
Zuständige Stelle	
Formulare	
Ursprungsportal	Serviceportal der Freien Hansestadt Bremen, Service portal of the Free Hanseatic City of Bremen