

99071007002000

Elternbeitrag Festsetzung

Heruntergeladen am 08.06.2025

<https://fimportal.de/xzufi-services/S1000030001782299/S100003>

Modul	Sachverhalt
Leistungsschlüssel	99071007002000
Leistungsbezeichnung I	Elternbeitrag Festsetzung
Leistungsbezeichnung II	Parental contribution for the care of children in a day care facility or in day care centers for children
Typisierung	4 - Land: Regelung
Quellredaktion	Bremen
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	Daycare Center, Kindergarten, Crib, Kitabeitrag, Kitacosts, Kita fee
Leistungstyp	
Leistungsgruppierung	
Verrichtungskennung	
SDG-Informationsbereich	
Lagen Portalverbund	Kinderbetreuung (1020200)
Einheitlicher Ansprechpartner	

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Fachlich freigegeben am	03.04.2024
Fachlich freigegeben durch	
Handlungsgrundlage	https://www.transparenz.bremen.de/ortsgesetz-ueber-die-beitraege-fuer-die-kindergaerten-und-horte-der-stadtgemeinde-bremen-172120?asl=bremen02.c.732.de https://www.gesetze-im-internet.de/sgb_1/_60.html
Teaser	Your child attends a daycare center or a group of a childminder in Bremen? Find out about the costs you will incur. Currently: Online appointment allocation only possible for the daycare contribution service!
Volltext	For the care of your child in a KiTa or with a childminder (Kindertagespflegestelle), you will share in the costs. This contribution to the costs is called the parental contribution. In addition to the parental contribution, you must also pay part of the cost of the midday meal. For children before their 3rd birthday and for children in after-school care, parents pay parental contributions and the lunch flat rate. For children older than 3 years, you do not pay parent contributions. However, you still have to pay the lunch flat rate. The amount of the contribution is based on your financial and family situation. The following circumstances are taken into account: • Your income situation, • Your household size, • The number of siblings in childcare that is subject to the contribution, • The number of hours of care. The contribution is either collected monthly from your

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account or transferred monthly by you.

If you have your child cared for in a parents' association or a private institution and pay contributions there, you can apply for a subsidy for the contribution charged. There is a separate service description for this, see "Further information".

If you receive social benefits or have a so-called Bremen Pass, you do not have to pay a parental contribution. In this case, you also do not have to pay the costs for lunch. However, you must still provide information and send this proof to the responsible office, only then can the contributions be waived. There is a separate service description for this, see "Further information".

The kindergarten year always begins on 01.08. and ends on 31.07. of the following year. The child may enter and leave the daycare center during the course of the kindergarten year. In the case of withdrawal, notice of termination must be given in due time.

The maximum contribution can be paid voluntarily by checking the appropriate box in the application. The submission of further documents is then not required.

The income conditions from the year before last before the start of care are decisive for the calculation and determination of the cost contribution. If the income situation has significantly improved or worsened, the last year or the last 12 months before the start of care can be used as the basis for calculation. A substantial change is when the change in income results in a higher or lower income bracket. This may be the case, for example, due to loss of employment, birth of a child or separation.

Subsequent documents to the application can be submitted by e-mail or mail.

The parental contribution is an annual fee, which is to be determined before the beginning of the current kindergarten year in a legally secure way for the parents.

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	The annual fee (divided into 12 months) must be paid in full even if a child is partially unable to attend care, for example because he or she is ill or the parents are on vacation with the child.
Erforderliche Unterlagen	No documents required.
Voraussetzungen	• You and your child live in Bremen • You have a place in a day care center or at a day care center in Bremen
Kosten	The amount of parental contributions can be found in the Local Law on Contributions for Kindergartens and After-School Care Centers of the Municipality of Bremen.
Verfahrensablauf	The calculation of the parental contributions is done by 2 different responsible agencies: • If your child is cared for in a daycare center run by "KiTa Bremen" or by independent providers (for example, the churches), the "Kita-Beitragsservice" is responsible for you. • If your child is cared for in a day care center, a parents' association or a privately run facility, the "Elternbeitragsstelle" is responsible. Online service The easiest way is to use the online service "Kita-Portal". There you will find all the necessary information. Your information will be sent directly to the responsible office. You will find the link under "Further information". After the calculation you will receive a notice. Paper application Submit the application or the self-disclosure form to the responsible office. If your child is cared for in a daycare center, a parents'

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association or by a purely private institution, additional documents are required. These must be submitted together with the application. For this purpose, there is a separate description "Applying for a subsidy for the parental contribution". You will find the link to this under "Further information".

After the calculation you will receive a notification.

Bearbeitungsdauer

Frist

weiterführende Informationen

<https://www.service.bremen.de/elternbeitrag-fuer-die-betreuung-von-kindern-in-einer-tageseinrichtung-oder-in-kinder-tagespflagestellen-181849>
<https://www.service.bremen.de/zuschuss-zum-elternbeitrag-beantragen-181853>
<https://www.service.bremen.de/ermaessigung-der-kita-kosten-beantragen-181855>
<https://buergerservice-master.calypso.bremen.de/sixcms/media.php/9/Informationsblatt%20zur%20Selbstauskunft.pdf>
https://buergerservice-master.calypso.bremen.de/sixcms/media.php/9/Ausf%C3%BCllhilfe_Selbstauskunft_Beitragspflicht.pdf
https://buergerservice-master.calypso.bremen.de/sixcms/media.php/9/Anschieben_Neue%20Bankverbindung_01.pdf
<https://www.service.bremen.de/dienstleistungen/anmeldung-eines-kindes-in-der-krippe-dem-kindergarten-oder-bei-der-tagespflege-181851?reg=dienstleistung>

Hinweise

If your child goes to a daycare center run by "KiTa Bremen" or by independent providers (for example, the churches), you do not have to submit any further documents at first. This is only necessary upon request.

If your child is cared for in a day care center, a parents' association or a privately run facility, the following documents are required:

- Current household certificate
- Birth certificate of the child
- All proofs of income of all types of income of the

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	persons of the household belonging to the income community (mostly the parents) • If applicable: proof of public benefits • If applicable: Bremen passport • If applicable: notice of contribution for siblings • If applicable: matriculation certificate • If applicable: residence permit
Rechtsbehelf	
Kurztext	
Ansprechpunkt	
Zuständige Stelle	
Formulare	https://buergerservice-master.calypso.bremen.de/sixcms/media.php/5/Anschieben%20beitragsfrei_24_25_S KB.pdf https://buergerservice-master.calypso.bremen.de/sixcms/media.php/5/Anschieben%20beitragsfrei_24_25_S KB.741747.pdf https://buergerservice-master.calypso.bremen.de/sixcms/media.php/5/Selbstauskunft_beitragspflichtig_24_25_final_v2.pdf https://buergerservice-master.calypso.bremen.de/sixcms/media.php/5/Selbstauskunft_beitragspflichtig_24_25_final_v2.741745.pdf https://buergerservice-master.calypso.bremen.de/sixcms/media.php/5/Sepa-Mandat%20mit%20Adresse%20 LHK.295295.pdf https://buergerservice-master.calypso.bremen.de/sixcms/media.php/5/Sepa-Mandat%20mit%20Adresse%20 LHK.295298.pdf https://buergerservice-master.calypso.bremen.de/sixcms/media.php/5/Selbstauskunft_beitragspflichtig_23_24_final.pdf https://buergerservice-master.calypso.bremen.de/sixcms/media.php/5/Selbstauskunft_beitragspflichtig_23_24_final.767813.pdf
Ursprungsportal	Serviceportal der Freien Hansestadt Bremen, Service portal of the Free Hanseatic City of Bremen