

99083002011001

Heruntergeladen am 07.07.2025

<https://fimportal.de/xzufi-services/S1000030001104029/S100003>

Modul	Sachverhalt
Leistungsschlüssel	99083002011001
Leistungsbezeichnung I	
Leistungsbezeichnung II	Sorting explanation for the order of the first names / Bremerhaven
Typisierung	2/3 - Bund: Regelung (2 oder 3), Land/Kommune: Vollzug
Quellredaktion	Bremen
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	First name
Leistungstyp	
Leistungsgruppierung	
Verrichtungskennung	
SDG-Informationsbereich	
Lagen Portalverbund	Urkunden und Bescheinigungen (1070200), Eheschließung (1020300)
Einheitlicher	

Modul	Sachverhalt
Ansprechpartner	
Fachlich freigegeben am	29.02.2024
Fachlich freigegeben durch	
Handlungsgrundlage	
Teaser	I would like to rearrange the order of my first names. My call name is in second place. I want the call name to be in front.
Volltext	<p>Since 01.11.2018, persons who use their name according to German law and have several first names can re-determine the order of these first names by declaration.</p> <p>Foreign nationals whose name is based on German law due to their place of residence or domicile, or who have chosen German name law by legal choice, can also make this declaration. In these cases, we recommend that you inquire in advance at the consulate of your home country whether the change will be entered in your passport.</p> <p>What documents do I need?</p> <ul style="list-style-type: none"> <li>• Current certified copy of the birth register, if the register is not kept in the registry office where the declaration is made.</li> <li>• If applicable, current certified copy of the marriage register, if the register is not kept in the registry office where the declaration is made.</li> <li>• Valid identity card or passport</li> </ul>
Erforderliche Unterlagen	No documents required.
Voraussetzungen	No special requirements.
Kosten	<p>Gebühr: 13€ per birth certificate, marriage certificate</p> <p>Gebühr: 16€ Sorting declaration for the order of names according to § 45a para. 1 PStG</p> <p>Gebühr: 13€ Certificate on declarations of name, outside the case of</p>

## Modul

## Sachverhalt

notarization (new issue, subsequent request, duplicate request)

Certificate on the declaration of name, if the certificate is issued for the first time at or after the certification of the declaration of name

## Verfahrensablauf

The declaration must be made in person at the registry office or at the notary's office.

### Further notes

The declaration can be made in any registry office and will then be forwarded to the relevant registry office. Declarations that are not made in the birth registry office are sent by the certifying registry office to the birth registry office. There the declaration becomes effective and a birth certificate or a name change certificate is issued. If there is no German birth registry office and a marriage is registered in Germany, the registry office that keeps the marriage register becomes responsible instead of the birth registry office. If there is neither a birth registry nor a marriage registry in Germany, the registry office of residence becomes responsible.

### Declaration options

#### Permitted:

- Establish new order of given names

#### Not allowed:

- Adding first names
- Omitting first names
- Change of first names connected with a hyphen
- Deletion of special characters
- Conversion of umlauts
- Other change of spelling

#### Children:

- Under 14 years of age: Declaration by legal representatives
- From 14 to 17 years: own declaration with the

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	<p>consent of the legal representatives (best to bring to the notarization, otherwise the separately notarized declaration of consent is required)</p> <ul style="list-style-type: none"> <li>• From 18 years: own declaration</li> </ul>
Bearbeitungsdauer	The declaration is immediately recorded in the registry office and, if the birth register is located at the respective Bremen registry office, immediately processed further.
Frist	
weiterführende Informationen	
Hinweise	
Rechtsbehelf	
Kurztext	
Ansprechpunkt	
Zuständige Stelle	
Formulare	
Ursprungsportal	Bremerhaven.de, Bremerhaven.de