99027002012000

Modul	Sachverhalt
Leistungsschlüssel	99027002012000
Leistungsbezeichnung I	
Leistungsbezeichnung II	Document: request a civil status certificate
Typisierung	2/3 - Bund: Regelung (2 oder 3), Land/Kommune: Vollzug
Quellredaktion	Bremen
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	Death certificate, Birth register, Certificate of descent, Marriage certificate, Marriage certificate, Certificate, Birth certificate, Family book
Leistungstyp	
Leistungsgruppierung	
Verrichtungskennung	
SDG-Informationsbereich	
Lagen Portalverbund	Urkunden und Bescheinigungen (1070200), Nach der Geburt (1010200)

Modul	Sachverhalt
Einheitlicher Ansprechpartner	
Fachlich freigegeben am	29.02.2024
Fachlich freigegen durch	
Handlungsgrundlage	http://www.gesetze-im-internet.de/pstg/BJNR01221000 7.html http://www.gesetze-im-internet.de/pstv/BJNR22630000 8.html
Teaser	There are life situations where additional civil certificates are needed.
Volltext	The Bremen registry offices only issue these documents if the marriage, the establishment of a civil partnership, the birth or the death took place in the respective registry office district of the Bremen-Mitte or Bremen-Nord registry office or was subsequently recorded and the deadline for the maintenance of civil status records by the registry offices has not yet expired. The following time limits apply: • Birth register: 110 years • Marriage register: 80 years • Civil partnership register: 80 years • Death register: 30 years Information on older civil registers can be obtained from the Bremen State Archives (www.staatsarchiv.bremen.de). We can issue these documents for you: • Certified register printouts from all registers (e.g. for the registration of a marriage) as a certified copy, if the register is kept on paper as a printout of the register, if the register is kept electronically • Birth certificates (also multilingual), • death certificates (also multilingual), • marriage certificates (also multilingual), • civil partnership certificates.

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	Would you like information about your time of birth? Then please request a birth certificate or a certified copy of your birth register.
Erforderliche Unterlagen	• Valid identity card or valid passport • In case of power of attorney, the written power of attorney and the identity card or passport of the person giving the power of attorney.
Voraussetzungen	Entitled to file an application are • Persons to whom the register entry refers (certified person • spouses, civil partners) • Ancestors and descendants (e.g. children, grandchildren) • Siblings (applies only to birth and death certificates) • Other persons who can substantiate a legal interest or if the persons entered in the register have been deceased for 30 years • Authorities within the scope of their competence, stating the purpose of the request. • You can also authorize someone to apply for the documents on your behalf. • Proof of your identity is provided by presenting your identity card/passport. Restrictions apply to civil status registers of • Persons who have been adopted in lieu of a child (adoption) • transsexuals and persons with variants of gender development • Persons who are protected by a blocking notice in the civil status register.
Kosten	Gebühr: 13€ per document Gebühr: 7€ for each additional, identical document issued at the same time. If you request the certificate in writing, we will send you an invoice together with the certificate. If you collect the certificate in person, the fees are payable in

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	cash or by EC card.
Verfahrensablauf	You can order the certificate in writing by e-mail or by DE-Mail.

You can fill out the form for requesting a certificate online and send it to the relevant registry office by e-mail/DE-mail. It is of course still possible to send the printed, completed form by post.

For every written request for a certificate, a legible and valid copy of an ID card (both sides) or passport must be enclosed as proof of identity. In the case of a request by e-mail/DE-mail as a scanned attachment/photo.

Data not required for the document request, such as height and eye color, may be redacted.

Our e-mail addresses are:

For the registry office Bremen-Mitte: urkunden@inneres.bremen.de

For the registry office Bremen-Nord: standesamtbremen-nord@inneres.bremen.de

We would like to point out that copies of ID cards contain sensitive data which should only be sent in encrypted form when using e-mail as a means of transport. For this purpose, we also offer you the option of sending the document request incl. scanned ID copy to us via DE-Mail.

Note:

Sending by DE-Mail requires that you yourself have a DE-Mail address, i.e. that you are authenticated within the DE-Mail network. An encrypted transmission path is only guaranteed within the DE-Mail network.

Sending to the DE-Mail addresses of the registry offices from a conventional mail account is not possible.

Our DE-Mail addresses are:

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	For the registry office Bremen-Mitte: EPS.050-SM@bremen.de-mail.de
	For the registry office Bremen-Nord: EPS.050-SN@bremen.de-mail.de
	For further information on DE-Mail we recommend the publications of the Federal Office for Information Security (BSI) at
	https://www.bsi.bund.de/DE/Themen/DigitaleGesellschaft/EGovernment/DeMail/DeMail_node.html
	Requests by mail to the registry office Bremen-Mitte, Hollerallee 79, 28209 Bremen.
	Requests by mail to the registry office Bremen-Nord, Gerhard-Rohlfs-Str.62, 28757 Bremen.
	If you do not wish to send a copy/scan copy of your identity card or passport, the requested document can only be picked up in person, as the registry office must be satisfied that the document request is justified and that the person making the request is identical. Please make an appointment to pick up the document by calling 115.
	For legal reasons, it is not possible to order certificates to be sent by telephone.
Bearbeitungsdauer	The processing time depends on the order volume.
Frist	
weiterführende Informationen	http://www.staatsarchiv.bremen.de/
Hinweise	
Rechtsbehelf	
Kurztext	
Ansprechpunkt	

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Zuständige Stelle	
Formulare	https://buergerservice-master.calypso.bremen.de/sixcms/media.php/5/Urkundenbestellung_Mitte_frm_neu_2021-09-17.pdf https://buergerservice-master.calypso.bremen.de/sixcms/media.php/5/Urkundenbestellung_Mitte_frm_neu_2021-09-17.46900.pdf https://buergerservice-master.calypso.bremen.de/sixcms/media.php/5/Urkundenbestellung_Nord_frm_neu_2021-09-17.pdf https://buergerservice-master.calypso.bremen.de/sixcms/media.php/5/Urkundenbestellung_Nord_frm_neu_2021-09-17.46903.pdf
Ursprungsportal	Serviceportal der Freien Hansestadt Bremen, Serviceportal of the Free Hanseatic City of Bremen