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# Information officer display

Heruntergeladen am 27.07.2025

<https://fimportal.de/xzufi-services/S1000020010000011902/S100002>

Modul	Sachverhalt
Leistungsschlüssel	99005019261000
Leistungsbezeichnung I	Information officer display
Leistungsbezeichnung II	Show information officers for pharmaceutical companies
Typisierung	2a - Bundesauftragsverwaltung: Regelung, Land: Vollzug
Quellredaktion	Hamburg
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	<div lang="en-x-mtfrom-de">Medicines Act</div>, <div lang="en-x-mtfrom-de">AMG</div>, <div lang="en-x-mtfrom-de">drug manufacturer</div>, <div lang="en-x-mtfrom-de">Information Officer</div>, <div lang="en-x-mtfrom-de">Information Officer</div>, <div lang="en-x-mtfrom-de">pharmaceutical company</div>
Leistungstyp	
Leistungsgruppierung	
Verrichtungskennung	

Modul	Sachverhalt
SDG-Informationsbereich	
Lagen Portalverbund	
Einheitlicher Ansprechpartner	Nein
Fachlich freigegeben am	06.05.2022
Fachlich freigegeben durch	
Handlungsgrundlage	§ 74a Medicines Act (AMG) § 12 (2) Drug and Active Ingredient Manufacturing Ordinance (AMWHV)
Teaser	If you operate a pharmaceutical company that markets finished medicinal products, you must notify the competent authority of a person responsible for information. You must also notify any changes concerning this person immediately.
Volltext	If you operate a pharmaceutical company that markets finished medicinal products, you must notify the competent authority of a person responsible for information. You must also notify any changes affecting this person immediately. The information officer is responsible, among other things, for ensuring that medicinal products are correctly registered, properly labelled and not advertised in a misleading manner.
Erforderliche Unterlagen	Job references (copy) Training certificate (copy) CV Certificate of good conduct (copy) Declaration of designation form commitment declaration
Voraussetzungen	Information officers must have the necessary expertise and reliability. Information officers require a university degree in pharmacy, chemistry, biology, human or veterinary medicine, Alternatively, the person responsible for information can provide evidence of completed training in the previously mentioned areas or proof of employment as a pharmaceutical representative.
Kosten	Fees apply. The amount of the fees depends on the administrative effort.
Verfahrensablauf	You report the person responsible for information to

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	<p>the responsible authority in writing or electronically. Attach all required documents to the report. The responsible authority will check your notification formally and for completeness. If necessary, you will be asked to submit further documents or information. The responsible authority will examine your report. Your ad can be approved or rejected. The decision will be communicated to you. A fee statement will then be prepared and sent to you with a request for payment.</p>
Bearbeitungsdauer	Processing takes at least 4 weeks.
Frist	You must immediately report any changes concerning the person responsible for information.
weiterführende Informationen	<a href="https://www.hamburg.de/arzneimittel/">https://www.hamburg.de/arzneimittel/</a> <a href="https://www.hamburg.de/arzneimittel/">https://www.hamburg.de/arzneimittel/</a>
Hinweise	If you do not report the person responsible for information or do not report it correctly, or do not report any changes concerning this person immediately, you are committing an administrative offence, which can be punished with a fine.
Rechtsbehelf	Contradiction
Kurztext	<p>A pharmaceutical company that places finished medicinal products on the market must appoint a person responsible for information. The person responsible for information must be reported to the competent supervisory authority. An information officer must have appropriate expertise and reliability. Changes concerning the person responsible for information must also be reported immediately. Notification in writing or electronically via online service</p>
Ansprechpunkt	
Zuständige Stelle	Justice and Consumer Protection Authority
Formulare	
Ursprungsportal	Behördenfinder Hamburg, Authority finder Hamburg (Currently this link is only available in german)