

99008001040000

ID card issue

Heruntergeladen am 05.07.2025

<https://fimportal.de/xzufi-services/S1000020010000011668/S100002>

Modul	Sachverhalt
Leistungsschlüssel	99008001040000
Leistungsbezeichnung I	ID card issue
Leistungsbezeichnung II	pick up ID card
Typisierung	3b - Bundesaufsichtsverwaltung: Regelung, Land: Ausführungsvorschriften, Kommune: Vollzug
Quellredaktion	Hamburg
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	<div lang="en-x-mtfrom-de">Personal document</div> , <div lang="en-x-mtfrom-de">pickup</div> , <div lang="en-x-mtfrom-de">delivery</div> , <div lang="en-x-mtfrom-de">ID issue</div> , <div lang="en-x-mtfrom-de">document output</div> , <div lang="en-x-mtfrom-de">PIN letter</div> , <div lang="en-x-mtfrom-de">Edit eID</div> , <div lang="en-x-mtfrom-de">PIN new</div> , <div lang="en-x-mtfrom-de">Forgot PIN</div> , <div lang="en-x-mtfrom-de">Edit PIN</div>
Leistungstyp	
Leistungsgruppierung	

Modul	Sachverhalt
Verrichtungskennung	
SDG-Informationsbereich	
Lagen Portalverbund	
Einheitlicher Ansprechpartner	Nein
Fachlich freigegeben am	16.11.2021
Fachlich freigegeben durch	
Handlungsgrundlage	Identity Card Act (PAuswG) www.gesetze-im-internet.de/pauswg/ Identity Card Ordinance (PAuswV) www.gesetze-im-internet.de/pauswv/ General administrative regulation for the implementation of the Identity Card Act and the Identity Card Ordinance (PAuswVwV) www.verwaltungsgesetze-im-internet.de/bsvwvbund_16122019_DGI220105131.htm
Teaser	When your new ID card is ready, you can collect it.
Volltext	When your new ID card is ready, pick it up. Under certain conditions, someone else can do this for you.
Erforderliche Unterlagen	Your old identity card (exception: your old identity card is no longer available due to loss or theft) Collection slip (received when applying for your ID card) In case of representation additionally: Identification document of the person who collects the identity card for you Power of attorney (Example: "I hereby authorize Ms./Mr. XY to collect my identity card and to submit the declaration to receive the PIN letter." There are no binding specifications as to how the power of attorney must be designed. You can find a form in the links. If you, as the parent with custody, collect the ID card for your child under 16, you do not need a power of attorney.)
Voraussetzungen	Your new ID card is ready for collection.
Kosten	There are no costs. You paid the fee when you applied.
Verfahrensablauf	After you have applied for a new identity card, it will be produced by the Bundesdruckerei. When your ID card

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has been completed, you will receive a letter (PIN letter) from the Bundesdruckerei with a so-called transport PIN and a blocking password. As a rule, your ID card is ready for collection 5 days after you receive the PIN letter. If you do not have a registration address, Bundesdruckerei will send the PIN letter to the office where you applied for the ID card. In this case, you can collect the ID card around 4 weeks after applying. You check online whether your ID card is ready for collection. When your ID card is ready to be picked up, make an appointment to pick it up at the office where you applied for the ID card. You appear in person at the agreed appointment. Alternatively, you can authorize someone else to collect your ID card. You present the collection slip that you received when you applied for your ID card. You hand in your old ID card or have it canceled. This is not necessary if you no longer have your old ID card due to loss or theft. Your new ID card will be given to you. You will be informed by the authority staff about the online identification function of the ID card. When you pick up your new ID card, you can choose a six-digit PIN to activate the online identification function of your ID card. Alternatively, you can do this at home. To do this, you need an NFC-enabled smartphone, the PIN letter and the ID card app². Your smartphone is usually NFC-enabled if it can communicate wirelessly with other devices, for example for contactless payments. If your PIN letter is not delivered, you will have to choose your own six-digit PIN when you pick it up. The blocking password will be given to you directly by the authority staff. If you do not want this, you can immediately file a complaint free of charge. A new ID card will then be ordered for you from Bundesdruckerei. You confirm receipt of the ID card and, if applicable, receipt of the PIN letter.

Bearbeitungsdauer

about 5 minutes

Frist

After the Federal Printing Office has provided your identity card, please collect it from the office where you submitted the application. You will receive a written reminder before the six-month period has expired. If you do not collect your identity card within six months, it will be destroyed after it expires. Please

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	check with the relevant authority in advance whether your identity card, which you have kept for a long time, is still available.
weiterführende Informationen	https://serviceportal.hamburg.de/HamburgGateway/FV/P/FV/Bezirke/DigiTermin/Dsgvo https://serviceportal.hamburg.de/HamburgGateway/FV/P/FV/Bezirke/DigiTermin/Behoerde/Auswahl?mandantId=1 https://fhh1.hamburg.de/Dibis/form/pdf/Abholvollmacht_Ausweis_Pass-barrierefrei_08_21.pdf https://www.hamburg.de/Dibis/form/pdf/Abholvollmacht_Ausweis_Pass-barrierefrei_08_21.pdf https://www.hamburg.de/hamburgservice/standorte/ https://www.hamburg.de/kundenzentren/ https://www.bmi.bund.de/DE/themen/moderne-verwaltung/ausweise-und-paesse/personalausweis/personalausweis-node.html https://www.bmi.bund.de/DE/themen/moderne-verwaltung/ausweise-und-paesse/personalausweis/personalausweis-node.html https://www.bmi.bund.de/DE/themen/moderne-verwaltung/ausweise-und-paesse/online-ausweisfunktion/online-ausweisfunktion-node.html https://www.personalausweisportal.de/DE/Buergerinnen-und-Buerger/Online-Ausweisen/Online-Ausweisen_node.html
Hinweise	If you did not receive a PIN letter even though you provided an address when applying, no one is allowed to represent you when you pick up your ID card.
Rechtsbehelf	no
Kurztext	Pick up your ID card The applicant collects the ID card in person. Under certain conditions, the applicant can instruct another person to collect the item.
Ansprechpunkt	If you want to find out exactly who is responsible for your request, please follow the link to Authority finder Hamburg
Zuständige Stelle	Hamburg services
Formulare	

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Ursprungsportal	Behördenfinder Hamburg, Authority finder Hamburg (Currently this link is only available in german)