

99094002019004

Legal services based on special expertise Registration of persons who provide debt collection services

Heruntergeladen am 31.05.2025

<https://fimportal.de/xzufi-services/S1000020010000011514/S100002>

Modul	Sachverhalt
Leistungsschlüssel	99094002019004
Leistungsbezeichnung I	Legal services based on special expertise Registration of persons who provide debt collection services
Leistungsbezeichnung II	Registration in the Legal Services Register of persons wishing to provide debt collection services
Typisierung	2/3 - Bund: Regelung (2 oder 3), Land/Kommune: Vollzug
Quellredaktion	Hamburg
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	<div lang="en-x-mtfrom-de">Legal Services Register</div>, <div lang="en-x-mtfrom-de">Legal services</div>, <div lang="en-x-mtfrom-de">Registration</div>, <div

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	<code>lang="en-x-mtfrom-de">Debt collection agencies</div></code> , <code><div lang="en-x-mtfrom-de">Permission for a debt</code> <code>collection agency</div></code> , <code><div</code> <code>lang="en-x-mtfrom-de">Debt collection</div></code> , <code><div</code> <code>lang="en-x-mtfrom-de">Special expertise</div></code> , <code><div</code> <code>lang="en-x-mtfrom-de">legal services</div></code> , <code><div</code> <code>lang="en-x-mtfrom-de">debt collection services</div></code>
Leistungstyp	
Leistungsgruppierung	
Verrichtungskennung	
SDG-Informationsbereich	
Lagen Portalverbund	
Einheitlicher Ansprechpartner	Ja
Fachlich freigegeben am	
Fachlich freigegeben durch	
Handlungsgrundlage	<ul style="list-style-type: none"> • [§ 10 RDG](https://www.gesetze-im-internet.de/rdg/_10.html) • [§ 11 RDG](https://www.gesetze-im-internet.de/rdg/_11.html) • [§ 12 RDG](https://www.gesetze-im-internet.de/rdg/_2.html)
Teaser	If you wish to provide debt collection services, you must register and be entered in the legal services register.
Volltext	<p>If you want to provide debt collection services on a commercial basis, you must register this activity in the Legal Services Register.</p> <p>Anyone who is personally suitable for the exercise of the activity and also reliable and also has special expertise and can prove this can be registered. Important benchmarks for the required reliability are</p> <ul style="list-style-type: none"> • previous life (in particular any criminal offences) and

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- the economic situation.

Registration can be made dependent on conditions or attached to conditions. Conditions can be ordered or changed at any time. In the area of debt collection services, the condition can be ordered to immediately forward third-party funds to an authorized recipient or to pay them into a separate account.

Legal services that are ancillary services in connection with another activity (e.g. collection of customer claims that have been assigned to a workshop on account of performance) do not require a permit. Registration in the legal services register is not required for these services.

Erforderliche Unterlagen

The following documents are required for the registration of natural persons:

- 1\ a completed application form
- 2\ a summary of the vocational training course and previous professional practice of the person to be registered
- 3\ Documents proving the theoretical and practical expertise of the person to be registered
- 4\ A certificate of good conduct to be presented to the authority in accordance with [Section 30 Paragraph 5](https://www.gesetze-im-internet.de/bzrg/_30.html) of the Federal Central Register Act (Please apply for this from the responsible authority. The certificate of good conduct will then be sent directly to the Hamburg District Court.)
- 5\ Proof of professional liability insurance for the person to be registered (can be submitted upon separate request)
- 6\ information from the central trade register for submission to the authority in accordance with [Section 150 Paragraph 5](https://www.gesetze-im-internet.de/gewo/_150.htm) of the Trade Code
- 7\ a description of the content of the intended activities (in particular information on which legal areas the debt collection activity is to be carried out and whether and, if so, which other activities are to be carried out as ancillary services)

The following documents are required for the

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registration of legal entities and companies without legal personality:

1\ a completed application form
2\ Documents proving that a qualified person is acting for the person to be registered under the following conditions:

\- permanent employment in the company
\- Independence from instructions and authority to give instructions

\- Right of representation in external relationships

3\ a summary of the qualified person's vocational training course and previous professional practice

4\ Declaration as to whether insolvency proceedings are ongoing against the person applying or whether an entry has been made in a list of debtors in the last three years before the application was submitted? If necessary, adjust the consecutive numbering.

5\ Documents proving the theoretical (see [§ 2 RDV](https://www.gesetze-im-internet.de/rdv/_2.html)) and practical (see [§ 3

RDV](https://www.gesetze-im-internet.de/rdv/_3.html)) expertise of the qualified person

6\ A certificate of good conduct for presentation to the authority in accordance with [Section 30 Paragraph 5](https://www.gesetze-im-internet.de/bzrg/_30.html) of the Federal Central Register Act for the qualified person (Please apply for this from the responsible authority. The certificate of good conduct will then be sent directly to the Hamburg District Court.)

7\ Proof of professional liability insurance for the person to be registered (can be submitted upon separate request)

8\ information from the central trade register for submission to the authority in accordance with the Trade Code [Section 150 Paragraph 5](https://www.gesetze-im-internet.de/gewo/_150.html) for both the person to be registered and the qualified person

9\ a description of the content of the intended activities (in particular information on which legal areas the debt collection activity is to be carried out and whether and, if so, which other activities are to be carried out as additional services)

Voraussetzungen

- personal suitability and reliability;

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- theoretical and practical expertise in the area or sub-area of [§ 10 RDG](https://www.gesetze-im-internet.de/rdg/_10.html) [Legal Services Act] in which the legal services should be provided;
- professional liability insurance
- Legal persons and unincorporated companies must nominate at least one natural person who fulfills all the necessary requirements (qualified person). The Qualified Person must
 - permanently employed in the company,
 - in all matters relating to the company's legal services, independent of instructions and authorized to issue instructions, as well as
 - be authorized to represent externally.

Kosten

The fees for matters under the Legal Services Act are determined according to [Section 1 Paragraph 2 No. 3 of the Judicial Administration Costs Act No. 1110](https://www.gesetze-im-internet.de/jvkostg/_1.html) Registration under the RDG. When registering a legal person or a company without legal personality, the fee also covers the registration of a qualified person in the Legal Services Register.
€150.00

No. 1111 entry
Entry of a qualified person in the legal services register if the entry is not covered by fee 1110, per person:
€150.00

No. 1112 Revocation or Withdrawal of Registration
€75.00

Verfahrensablauf

- You apply for registration in the legal services register in the area of debt collection services and submit the application together with the other documents to the responsible office.
 - The competent authority will examine your application.
 - As soon as all the requirements have been met and all the evidence has been provided, the competent authority will register and arrange for it to be publicly announced in the legal services register.
 - You will receive notification as to whether you have

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	been registered.
Bearbeitungsdauer	A decision on the application must be made within a period of three months
Frist	In principle, an activity according to the RDG may only be carried out after registration. There are no application deadlines for registration.
weiterführende Informationen	https://justiz.hamburg.de/gerichte/amtsgericht-hamburg https://justiz.hamburg.de/gerichte-segmente/ https://www.rechtsdienstleistungsregister.de/ https://www.rechtsdienstleistungsregister.de/
Hinweise	<p>There are the following hints:</p> <p>Prohibition: Persons or associations according to [§ 6 RDG](https://www.gesetze-im-internet.de/rdg/_6.html) , [§ 7 para. 1](https://www.gesetze-im-internet.de/rdg/_7.html) and [§ 8 para. 1 no. 4 and 5 RDG](https://www.gesetze-im-internet.de/rdg/_8.html) can be prohibited from providing legal services for a maximum of five years if unqualified legal services are provided permanently to the detriment of the person seeking justice.</p> <p>Legal services register and public notice: According to [§ 16 RDG,](https://www.gesetze-im-internet.de/rdg/_16.html#:~:text=Gesetz%20%C3%BCber%20au%C3%9Fgerichtliche%20Rechtsdienstleistungen%20%28Rechtsdienstleistungsgesetz%20-%20RDG%29%20%C2%A7, die%20Rechtsdienstleistungen%20anbieten%2C%20des%20Rechtsverkehrs%20und%20%C3%B6ffentlicher%20Stellen.)) a transnational register of legal services will be set up. This serves to provide free information to those seeking legal advice, to persons offering legal services, to legal transactions and to other public bodies. The legal services register lists persons who are permitted to provide legal services in one or more of the areas or sub-areas specified in [Section 10 (1) RDG](https://www.gesetze-im-internet.de/rdg/_10.html) (debt collection services, pension advice and legal services under foreign law), and persons or</p>

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associations who are permitted to provide legal services in accordance with [Section 9 Para. 1 RDG](https://www.gesetze-im-internet.de/rdg/_9.html) has been definitively prohibited, made public. The public announcement according to [§ 16 paragraph 3 sentence 1 RDG](http://www.gesetze-im-internet.de/rdg/_16.html#:~:text=Gesetz%20%C3%BCber%20au%C3%9Fgerichtliche%20Rechtsdienstleistungen%20Rechtsdienstleistungsgesetz%20-%20RDG%29%20%C2%A7,die%20Rechtsdienstleistungen%20anbieten%2C%20des%20Rechtsverkehrs%20und%20%C3%B6ffentlicher%20Stellen.) takes place several times a day through a central publication of all registration authorities on these pages. The publicly disclosed data will be deleted if the requirements of [§ 17 RDG](https://www.gesetze-im-internet.de/rdg/_17.html) are met.

Rechtsbehelf

- Complaint before the Administrative Court
- contradiction

Kurztext

- Legal services based on special expertise Registration of persons who provide debt collection services
 - Extrajudicial legal services in the field of debt collection services may only be provided by persons who have proven their expertise to the competent court
 - Prerequisites for registration are personal suitability and reliability, theoretical and practical expertise in the field of debt collection services and professional liability insurance

Ansprechpunkt
Zuständige Stelle

Hamburg District Court

Formulare
Ursprungsportal

Behördenfinder Hamburg, Authority finder Hamburg (Currently this link is only available in german)