

99008001012009

Identity card issue for under 16 year olds

Heruntergeladen am 31.05.2025

<https://fimportal.de/xzufi-services/S1000020010000005803/S100002>

Modul	Sachverhalt
Leistungsschlüssel	99008001012009
Leistungsbezeichnung I	Identity card issue for under 16 year olds
Leistungsbezeichnung II	Apply for an identity card if you are under 16 years of age
Typisierung	2b - Bundesauftragsverwaltung: Regelung, Land: Ausführungsvorschriften, Kommune: Vollzug
Quellredaktion	Hamburg
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	<div lang="en-x-mtfrom-de">ID card up to 16 years</div> , <div lang="en-x-mtfrom-de">ID up to 16 years</div> , <div lang="en-x-mtfrom-de">Electronic identity card up to 16 years of age</div> , <div lang="en-x-mtfrom-de">Electronic federal identity card up to 16 years of age</div> , <div lang="en-x-mtfrom-de">e-ID up to 16 years</div> , <div lang="en-x-mtfrom-de">New identity card (nPA) up to 16 years</div> , <div lang="en-x-mtfrom-de">Identity card</div> , <div lang="en-x-mtfrom-de">nPA up to 16 years</div> , <div lang="en-x-mtfrom-de">BPA up to 16 years</div>

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years</div>, <div lang="en-x-mtfrom-de">ID card</div>, <div lang="en-x-mtfrom-de">Issue ID</div>, <div lang="en-x-mtfrom-de">Apply for ID</div>, <div lang="en-x-mtfrom-de">Application</div>, <div lang="en-x-mtfrom-de">electronic identity card</div>, <div lang="en-x-mtfrom-de">Identity document</div>, <div lang="en-x-mtfrom-de">Proof of identity</div>, <div lang="en-x-mtfrom-de">Photo ID</div>, <div lang="en-x-mtfrom-de">New PA</div>, <div lang="en-x-mtfrom-de">new identity card</div>, <div lang="en-x-mtfrom-de">PA</div>, <div lang="en-x-mtfrom-de">Perso</div>, <div lang="en-x-mtfrom-de">Apply for identity card</div>, <div lang="en-x-mtfrom-de">Personal document</div>, <div lang="en-x-mtfrom-de">passport</div>, <div lang="en-x-mtfrom-de">ePA</div>, <div lang="en-x-mtfrom-de">younger than 16 years</div>, <div lang="en-x-mtfrom-de">under 16 years</div>

Leistungstyp
Leistungsgruppierung
Verrichtungskennung
SDG-Informationsbereich
Lagen Portalverbund

Einheitlicher Ansprechpartner Nein

Fachlich freigegeben am 01.02.2022

Fachlich freigegeben durch

Handlungsgrundlage Identity Card Act (PAuswG)

Teaser If you are younger than 16 years old, your parents or legal guardians can apply for an identity card for you.

Volltext Any person of any age with German citizenship can apply for an identity card. This also applies to children (from birth). If you are under 16, you must be accompanied by your parents. Your parents or legal guardians will submit the application for you.

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Your identity card is valid for 6 years and must then be applied for again. A provisional identity card is valid for a maximum of 3 months.

The identity card becomes invalid before the expiry of the entered period of validity if

- Entries become incorrect or
- the photo is no longer clearly suitable for identification. This can be the case in particular with ID cards for infants or young children.

There is one exception: changing the address does not invalidate it.

The EU logo on the front of the ID card, introduced from August 2, 2021, does not mean that ID cards without this logo become invalid.

The new identity card is equipped with the function of electronic proof of identity. This function is automatically switched off for children and young people up to the age of 16. Later activation (from the age of 16) is possible free of charge in any identity card authority at your main residence.

You can submit the application to your identity card authority at your main place of residence, which in Hamburg is the Hamburg Service - Office for Resident Affairs.

Applications can be submitted to any other identity card authority if an important reason is given. In this case, a non-responsibility surcharge applies, which means that the costs of the issuance increase. The approval of the identity card authority at the main place of residence is required for the issuance of the identity card; this will be obtained from the respective Hamburg Service.

Erforderliche Unterlagen

- Current passport photo, which must meet the photo requirements for electronic ID cards.
The requirements for the passport photo can be found in the photo sample table (see link "Federal Ministry of the Interior and Homeland - Photo sample table", at the bottom of this page under "Forms, Service & Links").

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A photo booth (speed capture terminal) is available. The fee for a photo on site is EUR 6.00. You will not receive a printout. Please note that the existing photo booth is not suitable for taking passport photos of infants and small children.

- old identity card, old passport or children's passport (valid or already expired)
 - If no old identity document is available: birth certificate
 - after naturalization: the naturalization certificate, old passport or identity certificate
 - The presence of the legal guardian with whom the unmarried minor child usually stays is mandatory.
 - Declaration of consent and identification document from the parent who is not present and has legal custody
 - If there is only one legal guardian, additional proof of custody

Voraussetzungen

You can get an identity card under the age of 16 if you

- have German citizenship and
- are registered in Germany.

For the application outside of your main place of residence:

- You, or the person having custody, must be able to demonstrate an important reason why you do not apply for an identity card from the identity card authority at your main place of residence.
- If you are registered in Hamburg with a secondary residence, the approval of the identity card authority at the place of your main residence is required for the issuance of the ID document. When applying, a non-responsibility surcharge applies, which means that the costs of the issuance increase.

Kosten

- EUR 22.80
 - EUR 10.00 for the provisional identity card
 - EUR 13.00 surcharge when applying outside of working hours or at non-competent authorities
 - EUR 30.00 surcharge for issue by consular or diplomatic representation abroad

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Fee reductions or waivers are available for those in need. An application must be made. Hamburg Service decides on the application.

Verfahrensablauf

Your parents or guardians must apply for the ID card in person and together with you at Hamburg Service:

- You can make an appointment online or by phone.
- For children and young people under the age of 16, both parents submit the application together if they have joint custody. A parent with custody can be represented by the other parent with custody by means of a power of attorney.
- The presence of the legal guardian with whom the unmarried, minor child usually resides is mandatory.
- The children and young people for whom the application is being made must also appear in person, as the authorities will check their identity. They must also sign if they are 10 years or older at the time of application.
- Fingerprints are taken from children from the age of 6 to be stored in the document.
- When you apply, your Hamburg Service will inform you when you can pick up your identity card.
- The identity card is produced centrally by Bundesdruckerei GmbH in Berlin.
- You can arrange the pick-up date online. You can find out what options your Hamburg Service offers when you apply for your identity card.

Bearbeitungsdauer

The application usually takes about 15 minutes The processing time is usually about 3 - 4 weeks.

Frist

When you turn 16 at the latest, you must apply for an identity card. Exception: You have a valid passport document. Validity period: 6 years Comment (for more information on the deadline): for applicants under the age of 24

weiterführende Informationen

<https://www.bmi.bund.de/SharedDocs/downloads/DE/veroeffentlichungen/themen/moderne-verwaltung/ausweise/fotomustertafel.html>
<https://www.bmi.bund.de/SharedDocs/downloads/DE/veroeffentlichungen/themen/moderne-verwaltung/ausweise/fotomustertafel.html>

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<https://www.bmi.bund.de/Webs/PA/DE/service/faq/faq-artikel.html>
<https://www.bmi.bund.de/Webs/PA/DE/service/faq/faq-artikel.html>
<https://serviceportal.hamburg.de/HamburgGateway/FV/P/FV/bezirke/passda/?sid=110&msclkid=7a10d4c2d10a11ec94ae55f4af75fab2>
<https://serviceportal.hamburg.de/HamburgGateway/FV/P/FV/bezirke/passda/?sid=110&msclkid=7a10d4c2d10a11ec94ae55f4af75fab2>
<https://www.hamburg.de/service/info/11892618/>
<https://www.hamburg.de/behoerdenfinder/hamburg/11892618/>
<https://www.hamburg.de/service/info/11891166/>
<https://www.hamburg.de/behoerdenfinder/hamburg/11891166/>
<https://www.hamburg.de/service/info/11299794/>
<https://www.hamburg.de/behoerdenfinder/hamburg/info/?query=Bpa-eintragung-in-den-personalausweis>
https://www.konsularinfo.diplo.de/Vertretung/konsularinfo/de/02/Personalausweise/Personalausweise__ohne__Inlandswohnsitz.html
https://www.konsularinfo.diplo.de/Vertretung/konsularinfo/de/02/Personalausweise/Personalausweise__ohne__Inlandswohnsitz.html
<https://www.hamburg.de/service/info/11882273/>
<https://www.hamburg.de/behoerdenfinder/hamburg/11882273/>
<https://serviceportal.hamburg.de/HamburgGateway/FV/P/FV/Bezirke/DigiTermin/Dsgvo>
<https://serviceportal.hamburg.de/HamburgGateway/FV/P/FV/Bezirke/DigiTermin/Behorde/Auswahl?mandantId=1>
<https://www.hamburg.de/service/suche/personalausweis/>
<https://www.hamburg.de/behoerdenfinder/hamburg/info/personalausweis/>
<https://www.hamburg.de/service/info/11891147/>
<https://www.hamburg.de/behoerdenfinder/hamburg/11891147/>
https://www.bmi.bund.de/SharedDocs/downloads/DE/veroeffentlichungen/themen/moderne-verwaltung/ausweise/personalausweis-seriennummer.pdf?__blob=publicationFile&v=10
<https://www.bmi.bund.de/SharedDocs/downloads/DE/>

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	<p>veroeffentlichungen/themen/moderne-verwaltung/ausweise/personalausweis-seriennummer.pdf?__blob=publicationFile&v=10</p> <p>https://www.hamburg.de/hamburgservice/standorte/</p> <p>https://www.hamburg.de/kundenzentren/</p> <p>https://www.personalausweisportal.de/</p> <p>https://www.personalausweisportal.de/</p>
Hinweise	<p>There are the following hints:</p> <p>An ID card cannot be extended or changed. Therefore, a new identity card is always issued.</p> <p>In urgent cases, you can also apply for a temporary identity card (valid for a maximum of 3 months) at the same time. This will be given to you immediately.</p> <p>People without a permanent address or the homeless should contact Hamburg Service - Hamburg-Mitte.</p>
Rechtsbehelf	no
Kurztext	<ul style="list-style-type: none"> • Identity card issue for under 16 year olds <ul style="list-style-type: none"> • Anyone with German citizenship can apply for an identity card. • Children under the age of 16 can receive an ID card, the application must be submitted by the parents or legal guardians • both parents must submit the application together if they have joint custody. If a legal guardian is not present, a written declaration of consent and the identification document of the parent who is not present must be available • the presence of the guardian with whom the unmarried, minor child usually resides is mandatory. • The function of the electronic proof of identity is automatically switched off up to the age of 16. Later activation (from the age of 16) is possible free of charge • responsible: Hamburg Service, as far as Hamburg is the main place of residence
Ansprechpunkt	<p>If you want to find out exactly who is responsible for your request, please follow the link to [Authority finder Hamburg](https://www.hamburg.de/service/info/hasi/5803)</p>

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Zuständige Stelle	Hamburg services
Formulare	
Ursprungsportal	Behördenfinder Hamburg, Authority finder Hamburg (Currently this link is only available in german)