

99008001011001, 99008005011001, 99008001011000,
 99085001011001, 99008004011002

Heruntergeladen am 28.05.2025

<https://fimportal.de/xzufi-services/108376/L100042>

Modul	Sachverhalt
Leistungsschlüssel	99008001011001, 99008005011001, 99008001011000, 99085001011001, 99008004011002
Leistungsbezeichnung I	
Leistungsbezeichnung II	Identity card, passport and eID card; applying for a change of address or place of residence
Typisierung	2/3 - Bund: Regelung (2 oder 3), Land/Kommune: Vollzug
Quellredaktion	Bayern
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	
Leistungstyp	
Leistungsgruppierung	
Verrichtungskennung	
SDG-Informationsbereich	
Lagen Portalverbund	

Modul	Sachverhalt
Einheitlicher Ansprechpartner	
Fachlich freigegeben am	26.05.2025
Fachlich freigegeben durch	Bayerisches Staatsministerium des Innern und für Integration (Bavarian State Ministry of the Interior, for Sport and Integration)
Handlungsgrundlage	https://www.gesetze-im-internet.de/pauswg/_27.html#:~:text=Ist%20dem%20Personalausweisinhaber%20bekannt%2C%20dass,des%20elektronischen%20Identit%C3%A4tsnachweises%20sperren%20lassen. https://www.gesetze-im-internet.de/pauswg/_27.html#:~:text=Ist%20dem%20Personalausweisinhaber%20bekannt%2C%20dass,des%20elektronischen%20Identit%C3%A4tsnachweises%20sperren%20lassen. https://www.gesetze-im-internet.de/pa_g_1986/_15.html#:~:text=Pa%C3%9Fgesetz%20(Pa%C3%9FG),%C2%A7%2015%20Pflichten%20des%20Inhabers&text=auf%20Verlangen%20den%20alten%20Pa%C3%9F,4. https://www.gesetze-im-internet.de/pa_g_1986/_15.html#:~:text=Pa%C3%9Fgesetz%20(Pa%C3%9FG),%C2%A7%2015%20Pflichten%20des%20Inhabers&text=auf%20Verlangen%20den%20alten%20Pa%C3%9F,4. https://www.gesetze-im-internet.de/eidkg/_20.html https://www.gesetze-im-internet.de/eidkg/_20.html
Teaser	If you move, you are obliged to have your ID card, passport or eID card (for EU nationals) updated.
Volltext	As the holder of an identity card or passport, you are obliged to present your document to the identity/passport authority immediately if an entry is incorrect. This also applies to the eID card, which - like the ID card - has a function for electronic proof of identity. In addition, the address fulfills important tasks for the address confirmation function of the online ID card, so it is important to ensure that the current address is stored on the chip. Without the change of address, online services may not be able to be used or any returns may not reach the applicant.

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You can change your address in person at the passport/ID card and eID card authority or by registering electronically via the Internet.

1\ in person at the municipality

Please present your identity card and, if applicable, your passport or eID card at the passport/identity card/eID card authority responsible for you.

2\ electronic change:

An electronic change is only possible in the course of electronic residence registration (see www.wohnsitzanmeldung.de and at www.personalausweisportal.de), a nationwide service of the Free and Hanseatic City of Hamburg that is gradually being made available throughout Germany.

- To register electronically, please follow the instructions under "Residence; Registration - in the BayernPortal" or the instructions on the website of your new municipality of residence. Once you have successfully registered, you will usually receive your registration confirmation as a PDF file to download after a few days. Once you have completed the registration process, you will need to update your ID card and passport (if you have one) to include your new address or place of residence. This also applies to the eID card.
- After you have identified yourself again with your ID card or eID card, the online service can save the new address on the chip of your ID card or eID card. You will also receive an address sticker/residence sticker by post, which you should affix to your ID card and passport (if applicable) in accordance with the instructions provided.
- If the procedure is interrupted for technical reasons or the registration authority cancels the electronic registration during the verification process, you will be notified of this. Please contact your new municipality in person to complete the registration process and to change your ID card, passport or eID card.

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Erforderliche Unterlagen	• The following documents in particular are required when applying for a change of address or place of residence: When applying for a change of address or place of residence, the following documents in particular are required: 1\ in the case of a personal visit: • Identity card, passport or eID card • If moving abroad: • If applying at the German diplomatic mission abroad: confirmation of deregistration at the last place of residence • If applying in Germany: proof of residence abroad 2\ for electronic changes: • ID card or eID card with activated online ID and the corresponding [PIN](https://www.freistaat.bayern/dokumente/leistung/2460479415164) • Suitable smartphone with NFC interface or a card reader • Free federal government ID card app for the smartphone or PC
Voraussetzungen	1\ if you come in person: You have already registered with the relevant registration office. The change of address can be initiated by the document holder in person or by a person with appropriate power of attorney. 2\ in the case of electronic changes: You initiate the changes in the course of the electronic registration of residence.
Kosten	none
Verfahrensablauf	**Procedure**

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1\ personal appearance:

You must appear in person at the relevant passport/ID/eID card authority (municipality, town or administrative community) with the documents.

You can also have the change of address carried out by a representative during a personal visit. The representative must present a power of attorney from you and identify themselves with their identity document (usually an ID card or passport). The identity document to be changed must be brought along.

2\ for electronic registration:

As soon as you have received the registration confirmation as a PDF from your new registration authority, you can change the data on the chip of your ID card or eID card. You will also receive an address sticker by post to update the address on your ID card and, if applicable, passport.

Identity card

- The address is changed on the chip. To ensure that the address is also visible on the card, an address sticker is affixed to the back of the ID card.

Passport

- The new place of residence is changed directly and visibly on the passport.

eID card

- The address on the chip is changed.

Bearbeitungsdauer

Personal visit: Immediately. Electronic change: Change of chip possible immediately after receipt of the registration confirmation. It takes about a week to

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	transmit the address/residence sticker.
Frist	as quickly as possible
weiterführende Informationen	https://www.personalausweisportal.de/Webs/PA/DE/buergerinnen-und-buerger/online-ausweisen/online-ausweisen-node.html https://www.personalausweisportal.de/Webs/PA/DE/buergerinnen-und-buerger/online-ausweisen/online-ausweisen-node.html https://www.personalausweisportal.de/Webs/PA/DE/buergerinnen-und-buerger/der-personalausweis/daten-im-chip/daten-im-chip-node.html https://www.personalausweisportal.de/Webs/PA/DE/buergerinnen-und-buerger/der-personalausweis/daten-im-chip/daten-im-chip-node.html https://www.personalausweisportal.de/Webs/PA/DE/buergerinnen-und-buerger/der-personalausweis/daten-auf-dem-ausweis/daten-auf-dem-ausweis-node.html https://www.personalausweisportal.de/Webs/PA/DE/buergerinnen-und-buerger/der-personalausweis/daten-auf-dem-ausweis/daten-auf-dem-ausweis-node.html https://www.auswaertiges-amt.de/de/service/konsularinfo/reisepaesse-und-personalausweise https://www.auswaertiges-amt.de/de/service/konsularinfo/reisepaesse-und-personalausweise https://www.ohnsitzanmeldung.de/ https://www.ohnsitzanmeldung.de/ https://www.personalausweisportal.de/Webs/PA/DE/startseite/startseite-node.html https://www.personalausweisportal.de/Webs/PA/DE/startseite/startseite-node.html https://ohnsitzanmeldung.gov.de/aktuelles-643078 https://ohnsitzanmeldung.gov.de/aktuelles-643078
Hinweise	It is advisable to change your address or place of residence at the same time as registering your place of residence. If you are deregistering abroad in person, you can change your address/place of residence when you deregister.
Rechtsbehelf	
Kurztext	

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Ansprechpunkt	
Zuständige Stelle	
Formulare	
Ursprungsportal	BayernPortal, BayernPortal