

99101004012000, 99101004012002, 99101004012001

Heruntergeladen am 23.06.2025

<https://fimportal.de/xzufi-services/107220/L100042>

Modul	Sachverhalt
Leistungsschlüssel	99101004012000, 99101004012002, 99101004012001
Leistungsbezeichnung I	
Leistungsbezeichnung II	Death certificate; application
Typisierung	2/3 - Bund: Regelung (2 oder 3), Land/Kommune: Vollzug
Quellredaktion	Bayern
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	
Leistungstyp	
Leistungsgruppierung	
Verrichtungskennung	
SDG-Informationsbereich	
Lagen Portalverbund	
Einheitlicher Ansprechpartner	
Fachlich freigegeben am	27.02.2025

Modul	Sachverhalt
Fachlich freigegeben durch	Bayerisches Staatsministerium des Innern und für Integration (Bavarian State Ministry of the Interior, for Sport and Integration)
Handlungsgrundlage	
Teaser	In the event of death, relatives of a deceased person can apply for a death certificate.
Volltext	<p>The death certificate is a document that certifies the death of a person.</p> <p>The death certificate is an important document that you can apply for as a relative in the event of death.</p> <p>You can apply for a death certificate as soon as the death has been recorded in the death register.</p> <p>The death certificate is important, for example, for</p> <ul style="list-style-type: none"> <li>• the funeral and its preparation (e.g. for the coffin and repatriation) and</li> <li>• the settlement of the estate</li> <li>• claiming statutory or private insurance benefits.</li> </ul> <p>You can receive the death certificate in the following forms:</p> <ul style="list-style-type: none"> <li>• Death certificate, possibly with translation assistance for use in EU countries</li> <li>• Multilingual death certificate (this is valid in all countries that are party to the Convention of September 8, 1976 on the issue of multilingual extracts from civil status records (see Civil Status Law - Convention - No. 16: Convention on the issue of multilingual extracts from civil status records)</li> <li>• Certified printout from the register of deaths</li> </ul>
Erforderliche Unterlagen	
Voraussetzungen	<ul style="list-style-type: none"> <li>• You are 16 years old.</li> <li>• You belong to the following group of people: Husband or wife, partner of the deceased person Parents, grandparents and great-grandparents as well as children, grandchildren and great-grandchildren of the</li> </ul>

## Modul

## Sachverhalt

deceased person  
Siblings of the deceased person, if you can credibly demonstrate a legitimate interest  
other persons who can credibly demonstrate a legal interest, for example by means of a letter from the probate court

## Kosten

- Fee for a death certificate: EUR 12.00
- Fee for a certified printout: EUR 12.00
- Fee for a multilingual death certificate: EUR 12.00
- Fee for issuing a translation aid (multilingual form pursuant to Art. 7 Regulation (EU) No. 2016/1191): EUR 12.00
- Fee for death certificate for the statutory pension insurance or for the social welfare office: none

## Verfahrensablauf

You must apply for the death certificate at the registry office that notarized the death.

Applying in person:

- Go to your local registry office during opening hours to apply for a death certificate.
- You must present your identity card or passport to prove your identity.
- You can also have the death certificate applied for and collected by a person you trust. In addition to a written power of attorney, this person must also present their own and your identity card or passport (original or certified copy).

Written application:

- Send an informal application for a death certificate to the relevant registry office.
- Your letter should refer to your eligibility to apply.
- The letter must contain the following information about the deceased person: Surname, first name  
Date and place of birth  
Date and place of death  
Details of the deceased's spouse, if applicable  
Registry office and notarization number (if known)
- Please enquire in advance at the registry office about payment options and the specific fee amount.

Electronic application:

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	<ul style="list-style-type: none"> <li>• If available, call up the online procedure of the registry office.</li> <li>• If necessary, authenticate yourself using the online ID function of your ID card.</li> <li>• Enter the required data and upload any required documents.</li> <li>• Submit the online application.</li> </ul>
Bearbeitungsdauer	usually 2 to 10 days
Frist	Death certificates and certified register printouts can only be issued from the death registers at the registry offices for a period of up to 30 years after the death has been recorded in the registers. In other cases, the archive of the municipality to which the registry office belongs is responsible.
weiterführende Informationen	
Hinweise	
Rechtsbehelf	Application for a court decision at the local court responsible for the registry office
Kurztext	
Ansprechpunkt	
Zuständige Stelle	
Formulare	
Ursprungsportal	BayernPortal, BayernPortal