

99088049034000

Register your child at a secondary school

Heruntergeladen am 27.07.2025

<https://fimportal.de/xzufi-services/8669387/L100040>

Modul	Sachverhalt
Leistungsschlüssel	99088049034000
Leistungsbezeichnung I	Register your child at a secondary school
Leistungsbezeichnung II	
Typisierung	4 - Land: Regelung
Quellredaktion	Niedersachsen
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Schulangelegenheiten (088)
Verrichtungskennung	Aufnahme (034)
SDG-Informationsbereich	
Lagen Portalverbund	Schule (1030100)
Einheitlicher Ansprechpartner	Nein

Modul	Sachverhalt
Fachlich freigegeben am	09.04.2021
Fachlich freigegeben durch	Lower Saxony Ministry of Culture
Handlungsgrundlage	https://voris.wolterskluwer-online.de/browse/document/cite/cf48fc0f-9ade-38f9-be4f-59b3126b3eb3 https://voris.wolterskluwer-online.de/browse/document/cite/26ccef72-aa88-3410-afe6-b3a67a30c6ed https://voris.wolterskluwer-online.de/browse/document/cite/f7bb23b1-a722-3996-aa7a-ef6c4692fd10 https://voris.wolterskluwer-online.de/browse/document/cite/61c8c018-8a97-3703-bc41-1305f4ead267 https://voris.wolterskluwer-online.de/browse/document/cite/cf48fc0f-9ade-38f9-be4f-59b3126b3eb3 https://voris.wolterskluwer-online.de/browse/document/cite/26ccef72-aa88-3410-afe6-b3a67a30c6ed https://voris.wolterskluwer-online.de/browse/document/cite/f7bb23b1-a722-3996-aa7a-ef6c4692fd10 https://voris.wolterskluwer-online.de/browse/document/cite/61c8c018-8a97-3703-bc41-1305f4ead267
Teaser	If you would like to register your child at a Hauptschule after elementary school, you can do this directly at the (nearest) Hauptschule.
Volltext	<p>The Hauptschule comprises grades 5 to 9, and a 10th grade can be added. Attending a 10th grade at the Hauptschule is voluntary.</p> <p>Pupils receive a basic general education. Pupils learn basic knowledge. Pupils learn basic skills with all their senses. From the 6th and 8th grades, pupils choose a specific compulsory elective subject and can thus focus on subjects that correspond to their interests. English is the first foreign language from year 5. From year 9 onwards, mathematics and English are taught in the specialized courses G and E.</p> <p>Pupils learn how to work independently. Pupils learn about professions. Pupils receive career guidance. Vocational orientation and vocational training measures are carried out for a total of at least 80 days (practical days).</p> <p>At the end of the 9th school year, the</p>

Modul

Sachverhalt

Hauptschulabschluss can be obtained at the Hauptschule.

Attendance of year 10 is voluntary.

The following qualifications can be obtained at the end of year 10:

- Secondary school leaving certificate I - Hauptschulabschluss
- Secondary school leaving certificate I - Realschulabschluss
- Extended secondary school leaving certificate I, which entitles the holder to attend the upper secondary level at a grammar school or a vocational grammar school at a vocational college, among other things
https://www.mk.niedersachsen.de/portal/live.php?navigation_id=1971&article_id=6423&psmand=8
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Erforderliche Unterlagen

Mandatory:

- Registration form from the host secondary school. You can pick up the form at the school beforehand or you can get it directly when you come to register. As a rule, you can also download the form from the homepage of the school or the school authority.
- Report card from the 1st semester of the 4th school year on the registration date and then the report card from the 2nd semester of the 4th school year.
- Vaccination certificate or medical certificate (measles protection)
- If applicable, notification of special educational needs

after consultation with the school:

- If applicable, minutes of the counseling sessions at the elementary school (participation in sessions at primary school is not mandatory, i.e. bring along if necessary)
- If applicable, passport photo of the child for the school file
- Swimming badge, if applicable
- Birth certificate of the child, if applicable

Modul	Sachverhalt
	<ul style="list-style-type: none"> • Certificate of registration, if applicable • Certificate of custody, if applicable <p>Power of attorney from one parent or guardian for the other, if applicable</p>
Voraussetzungen	<ul style="list-style-type: none"> • The pupil must have successfully completed the 4th school year (exception: the child has already repeated the 4th school year. Then he/she moves up to year 5). • The parents or legal guardians must have registered their child at the Hauptschule.
Kosten	There are no costs for the registration itself.
Verfahrensablauf	<p>Registration for a Hauptschule must be submitted directly to the Hauptschule that the child is to attend. The schools have fixed registration deadlines for this. In exceptional cases (e.g. coronavirus pandemic), it may be possible to send the documents to the school by post. Registration in the current school year in the event of a change of school type usually takes place at mid-year (educational reasons).</p> <p>Depending on the school authority, registration can also be made using the school authority's form.</p>
Bearbeitungsdauer	No processing time, registration takes place directly at the school.
Frist	<p>Registration period: at the earliest 10 weeks and at the latest 5 weeks before the start of the summer vacation</p> <p>The school authorities can determine a staggered registration procedure for the schools in their area of responsibility.</p>
weiterführende Informationen	
Hinweise	<p>The transfer from another type of secondary school to the Hauptschule (e.g. Realschule to Hauptschule, Oberschule to Hauptschule, etc.) is not part of the service description.</p> <p>The admission of a pupil to the Hauptschule after relocation (e.g. after a change of federal state or after a change of catchment area) is not part of the service</p>

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	description.
Rechtsbehelf	This administrative service does not constitute an administrative act. For this reason, there is no legal remedy.
Kurztext	<ul style="list-style-type: none"> • General education schools: Admission to the Hauptschule • Registration takes place directly at the Hauptschule • Parents/guardians decide which school to enrol their child at • There are fixed registration dates set by the school. • In the elementary school, teachers advise parents twice in the 4th grade as to which secondary school is best suited to their child. • There is an information event in the elementary school at the end of the 3rd school year or at the beginning of the 4th school year about the secondary schools. • The parents are responsible for the registration. • The school authority determines whether there are catchment areas. • If there is only one Hauptschule in the school district, then there is no freedom of choice, i.e. the child can only go to this Hauptschule. • Alternatively, a secondary school, intermediate school, comprehensive school or grammar school can be chosen.
Ansprechpunkt	For individual questions, please contact the school responsible for you.
Zuständige Stelle	The secondary school where you would like to register your child is responsible.
Formulare	<ul style="list-style-type: none"> • The schools have the necessary registration forms available. • Online procedure possible: possibly possible - e.g. due to the pandemic (e.g. download of registration documents) • Written form required: yes • Personal appearance required: generally yes
Ursprungsportal	Register your child at a secondary school, Kind an einer Hauptschule anmelden