

99036020001000, 99036020001000

# Applying for the first registration of a vehicle (new registration)

Heruntergeladen am 23.06.2025

<https://fimportal.de/xzufi-services/8665951/L100040>

Modul	Sachverhalt
Leistungsschlüssel	99036020001000, 99036020001000
Leistungsbezeichnung I	Applying for the first registration of a vehicle (new registration)
Leistungsbezeichnung II	Registration for new vehicle
Typisierung	2/3 - Bund: Regelung (2 oder 3), Land/Kommune: Vollzug
Quellredaktion	Niedersachsen
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	fachlich freigegeben (silber)
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Fahrzeugzulassung (036)
Verrichtungskennung	Zulassung (007)
SDG-Informationsbereich	Vorübergehende oder dauerhafte Mitnahme eines Kraftfahrzeugs in einen anderen Mitgliedstaat
Lagen Portalverbund	Fahrzeugbesitz (1090200), An- und Abmelden von

Modul	Sachverhalt
	Fahrzeugen (2110300)
Einheitlicher Ansprechpartner	Nein
Fachlich freigegeben am	08.05.2024
Fachlich freigegeben durch	Lower Saxony Ministry of Economic Affairs, Transport, Building and Digitalisation
Handlungsgrundlage	<a href="https://www.gesetze-im-internet.de/fzv_2023/_6.html">https://www.gesetze-im-internet.de/fzv_2023/_6.html</a> <a href="https://www.gesetze-im-internet.de/fzv_2023/_3.html">https://www.gesetze-im-internet.de/fzv_2023/_3.html</a> <a href="https://www.gesetze-im-internet.de/fzv_2023/_3.html">https://www.gesetze-im-internet.de/fzv_2023/_3.html</a> <a href="https://www.gesetze-im-internet.de/stgebo_2011/anlage.html">https://www.gesetze-im-internet.de/stgebo_2011/anlage.html</a> <a href="https://www.gesetze-im-internet.de/fzv_2023/_6.html">https://www.gesetze-im-internet.de/fzv_2023/_6.html</a> <a href="https://www.gesetze-im-internet.de/fzv_2023/_3.html">https://www.gesetze-im-internet.de/fzv_2023/_3.html</a> <a href="https://www.gesetze-im-internet.de/fzv_2023/_3.html">https://www.gesetze-im-internet.de/fzv_2023/_3.html</a> <a href="https://www.gesetze-im-internet.de/stgebo_2011/anlage.html">https://www.gesetze-im-internet.de/stgebo_2011/anlage.html</a>
Teaser	If you want to use a new vehicle on the road for the first time, you need a first registration.
Volltext	<p>If you want to use a new motor vehicle on the road for the first time, it must be registered. This also applies to trailers. You or your representative submit the application for this initial registration to the locally responsible vehicle registration authority.</p> <p>After a successful registration, you will receive the registration papers and the registration authority will assign you a license plate.</p> <p>Admission entitles you to:</p> <ul style="list-style-type: none"> <li>• participate in road traffic with the vehicle and</li> <li>• to park the vehicle in public areas.</li> </ul> <p>During registration, so-called owner data is recorded.</p> <ul style="list-style-type: none"> <li>• for natural persons: Surname, maiden name, first names, where applicable, the name of the order or artist, date and place of birth or, if this is not known, the country of birth, Gender and address</li> <li>• for legal entities and authorities: Name or designation</li> </ul>

## Modul

## Sachverhalt

and Address

- for associations: Representation with data by natural or legal persons Name of the association

## Erforderliche Unterlagen

- If available: completed application forms
- Registration certificate Part II (vehicle registration document) or, in the case of non-registration vehicles, the operating licence
- valid identification document: identity card or passport of the vehicle owner; upon presentation of the passport also a current registration certificate
- Proof of ownership: purchase contract or invoice
- Proof of valid motor vehicle liability insurance (eVB number)
- Bank details for the SEPAL debit mandate to pay the motor vehicle tax

For the following types of vehicles, further documents must be submitted:

- For vehicles with national type-approval:
  - Data confirmation
- For vehicles with EU type approval:
  - the EU Certificate of Conformity, also known as the Certificate of Conformity (CoC)
- For vehicles with individual vehicle permits:
  - Certificate of individual vehicle approval
- In the case of a vehicle without registration:
  - Certificate of Conformity, Data Confirmation or Certificate of Individual Vehicle Approval

If represented by a third party:

- Your written power of attorney and your original identity document;
- The authorised person must be able to identify himself or herself with a valid identity card or passport.

If admitted to minors:

- the written declaration of consent of the legal guardians and their identity cards in the original
- if applicable, a certificate of sole custody ("negative certificate") in the case of single parents

Modul	Sachverhalt
	<p>For modifications to the vehicle:</p> <ul style="list-style-type: none"> <li>• Presentation of an operating licence</li> </ul>
Voraussetzungen	<ul style="list-style-type: none"> <li>• You have a new vehicle that has not yet been registered.</li> <li>• The usual location of this vehicle is in the Federal Republic of Germany.</li> <li>• You have no arrears of fees and expenses from previous registration procedures of more than EUR 30.</li> <li>• You don't have any road tax debts of 5 EUR or more. This also includes late payment penalties, interest and late payment penalties.</li> </ul>
Kosten	<p>30 euros for the first registration in the locally responsible vehicle registration authority.</p> <p>10.20 euros for the choice of a desired license plate</p> <p>12.80 euros for the first registration via an i-Kfz portal</p>
Verfahrensablauf	
Bearbeitungsdauer	Processing is usually immediate.
Frist	There are no deadlines to observe.
weiterführende Informationen	
Hinweise	<p><a href="https://servicesuche.bund.de/#/de/">https://servicesuche.bund.de/#/de/</a>  <a href="https://bmdv.bund.de/SharedDocs/DE/Artikel/StV/Strassenverkehr/internetbasierte-fahrzeugzulassung.html">https://bmdv.bund.de/SharedDocs/DE/Artikel/StV/Strassenverkehr/internetbasierte-fahrzeugzulassung.html</a>  <a href="https://servicesuche.bund.de/#/de/">https://servicesuche.bund.de/#/de/</a>  <a href="https://bmdv.bund.de/SharedDocs/DE/Artikel/StV/Strassenverkehr/internetbasierte-fahrzeugzulassung.html">https://bmdv.bund.de/SharedDocs/DE/Artikel/StV/Strassenverkehr/internetbasierte-fahrzeugzulassung.html</a></p>
Rechtsbehelf	<p>In the event of rejection of admission, there is usually an objection  <a href="https://www.gesetze-im-internet.de/vwgo/_58.html">https://www.gesetze-im-internet.de/vwgo/_58.html</a>  <a href="https://www.gesetze-im-internet.de/vwgo/_58.html">https://www.gesetze-im-internet.de/vwgo/_58.html</a></p>
Kurztext	<ul style="list-style-type: none"> <li>• Granting of the first registration of a vehicle</li> <li>• Motor vehicles must be used for public road traffic</li> <li>• be admitted; this also applies to trailers</li> <li>• The registration of a brand-new vehicle is referred to as a first registration</li> </ul>

**Modul**
**Sachverhalt**

- Application to the responsible registration authority
- Registration authority issues the stamped registration papers and issues license plates
- Authorisation entitled, participate in road traffic with the vehicle and to park the vehicle in public areas
- Required documents: Registration certificate Part II (vehicle registration document) or, in the case of non-registration vehicles, the operating licence Proof of ownership: purchase contract or invoice Proof of valid motor vehicle liability insurance (eVB number) Bank details for the SEPA direct debit mandate to pay the road tax For the following types of vehicles, further documents must be submitted: For vehicles with national type approval, additionally: Data confirmation For vehicles with EU type approval, additionally: the EU Certificate of Conformity, also known as the Certificate of Conformity (CoC) In addition, for vehicles with individual vehicle approvals: Certificate of individual vehicle approval In the case of a vehicle without registration, additionally: Certificate of Conformity, Data Confirmation or Certificate of Individual Vehicle Approval
- Further requirements: No fees and expenses from previous registrations of more than EUR 30 No motor vehicle tax debts of EUR 5 or more, including all late payment penalties, interest and late payment penalties
- Application: in person or on behalf of the
- If applying by representation: power of attorney and original identification documents required
- Responsible: locally competent vehicle registration authority

**Ansprechpunkt**

Locally competent licensing authority

**Zuständige Stelle**
**Formulare**
**Ursprungsportal**

Applying for the first registration of a vehicle (new registration), Erstzulassung eines Fahrzeugs (Neuzulassung) beantragen