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Recognition of previous academic achievements and recognition of competences acquired outside of higher education

Heruntergeladen am 30.06.2025

<https://fimportal.de/xzufi-services/517914741/L100040>

Modul	Sachverhalt
Leistungsschlüssel	99061023221000, 99061023221000
Leistungsbezeichnung I	Recognition of previous academic achievements and recognition of competences acquired outside of higher education
Leistungsbezeichnung II	
Typisierung	4 - Land: Regelung
Quellredaktion	Niedersachsen
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Hochschulangelegenheiten (061)

Modul	Sachverhalt
Verrichtungskennung	Entscheidung (221)
SDG-Informationsbereich	Bildungswesen in einem anderen Mitgliedstaat, einschließlich der frühkindlichen Betreuung, Bildung und Erziehung, der Primar- und Sekundarschulbildung, der Hochschulbildung und der Erwachsenenbildung
Lagen Portalverbund	Studium (1030300)
Einheitlicher Ansprechpartner	Nein
Fachlich freigegeben am	05.10.2023
Fachlich freigegeben durch	Lower Saxony Ministry of Science and Culture
Handlungsgrundlage	<p>Study and examination regulations of the respective university</p> <p>https://voris.wolterskluwer-online.de/browse/document/82dd34dc-f4ed-3063-8084-61de25eefb5b</p> <p>https://voris.wolterskluwer-online.de/browse/document/82dd34dc-f4ed-3063-8084-61de25eefb5b</p>
Teaser	<p>If you would like to have previous academic achievements recognised for your degree programme, you can submit an application to your current university. Under certain conditions, you can also apply for the recognition of competences acquired outside of higher education .</p>
Volltext	<p>You can have credits from previous courses of study recognised in your current degree programme. This applies to academic achievements at your previous university, a university in Germany or abroad. This can be a change of subject within your university, a change of university within your degree programme, a change of university outside your degree programme or a stay abroad at a university.</p> <p>You can also have non-university skills that you have gained during vocational training, for example, credited. These can be credited with a share of up to 50 percent of the services to be provided. Find out more about the details at your local university.</p> <p>If you have passed the examinations at your previous</p>

Modul

Sachverhalt

university, you will be recognised if you have equivalence to your newly chosen course of study.

With the recognition of academic achievements or the recognition of knowledge acquired outside of the university, you may be able to be placed in a higher semester.

Erforderliche Unterlagen

- Completed application for recognition of academic achievements or for recognition of competences acquired outside of higher education
- Proof of achievement, for example an overview of achievements or a transcript of records
- Description of the previous course content, for example a module description
- Documents for the recognition of achievements acquired outside of the university, for example certificates or certificates of practical experience
- Check with the respective university about the procedure and the required documents.

Voraussetzungen

- You must be able to prove your previous academic achievements, for example in the form of equivalent achievements, certified by a recognised university.
- You can provide evidence of skills acquired outside of higher education in the form of certificates and other certificates of practice.
- The university to which you submitted the application for recognition or credit transfer will review and decide on the application.

Kosten

Gebühr: Es fallen keine Kosten an

Verfahrensablauf

The exact procedure depends on the respective university. In principle, recognition or crediting takes place in the following steps:

Find out about the recognition and transfer procedure at your university, and ask for advice if necessary.

Submit the application and submit the required supporting documents.

The university will review your application. In the case of recognition, the equivalence of your previous academic achievements will be checked. In this

Modul
Sachverhalt

context, the following are compared: content, learning outcomes, competences; level, for example, Bachelor's or Master's; the amount of time or the amount of work required, expressed in ECTS credits. The qualification or course profile of the previous course of study and the recognition of the former educational institution also play a role in the examination. If equivalence is determined, recognition is granted.

Credits for non-university competences can be granted with a share of up to 50 percent of the credits to be acquired.

If any uncertainties arise during the examination of your application, the university may contact you with questions.

After the examination, the university will inform you of the decision on recognition or recognition and, if necessary, place you in a higher semester.

Bearbeitungsdauer

The processing time depends on the respective university and the specific request. There is no statutory processing deadline.

Frist

The application for recognition of academic achievements or recognition of competences acquired outside of higher education is regulated by each university itself.

weiterführende Informationen
Hinweise

You should inform yourself in advance about the specific requirements for the recognition and recognition of previous academic achievements and competences acquired outside of higher education at the respective university. Prior information from lecturers or counselling centres of the universities is not legally binding.

Rechtsbehelf

An objection can be lodged with the responsible examination board of the university.

Kurztext

to be recognized

Modul

Sachverhalt

- Information on the recognition of academic achievements can be found on the websites of the universities
- Previous academic achievements can be credited towards a current degree programme if there is comparability between previous and current studies
- Competences acquired outside of higher education can also be applied for and partially credited, for example skills from vocational training
- A fully completed application with supporting documents must be submitted

Ansprechpunkt

Zuständige Stelle

Formulare

Forms can be found on the websites of the universities:

<https://www.uni-vechta.de/studium/studienorganisation/erkennung/-/hoeherstufung/-/wechsel/erkennung/-/anrechnung>

<https://studium.hbk-bs.de/beratung/formularcenter/>

<https://www.uni-hildesheim.de/dez3/immatrulationsamt/formulare/>

<https://www.uni-goettingen.de/formulare-studienorganisation>

<https://www.hawk.de/de/studium/bewerbung/download-und-infocenter-immatrulationsamt>

<https://www.mhh.de/studierendensekretariat/antraege-und-formulare>

<https://www.ostfalia.de/cms/de/immatrulation/>

<https://www.jade-hs.de/studium/waehrend-des-studiums/formulare-und-ordnungen/formulare-des-immatrulationsamtes/>

<https://intranet.hs-osnabrueck.de/infothek/studierendensekretariat/formulare-und-antraege/>

<https://www.hs-emden-leer.de/hochschule/organisation/einrichtungen/immatrulations-und-pruefungsamt/formulare-downloads>

<https://www.uni-vechta.de/studium/studienorganisation/erkennung/-/hoeherstufung/-/wechsel/erkennung/-/anrechnung>

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Modul

Sachverhalt

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<https://www.mhh.de/studierendensekretariat/antraege-und-formulare>
<https://www.ostfalia.de/cms/de/immatrikulation/>
<https://www.jade-hs.de/studium/waehrend-des-studiums/formulare-und-ordnungen/formulare-des-immatrikulationsamtes/>
<https://intranet.hs-osnabrueck.de/infothek/studierendensekretariat/formulare-und-antraege/>
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Ursprungsportal

Recognition of previous academic achievements and recognition of competences acquired outside of higher education, Frühere Studienleistungen anerkennen und außerhochschulisch erworbene Kompetenzen anrechnen lassen