

99014002035001, 99014002035001

Apply for an apostille

Heruntergeladen am 04.07.2025

<https://fimportal.de/xzufi-services/8975900/L100039>

Modul	Sachverhalt
Leistungsschlüssel	99014002035001, 99014002035001
Leistungsbezeichnung I	Apply for an apostille
Leistungsbezeichnung II	
Typisierung	2/3 - Bund: Regelung (2 oder 3), Land/Kommune: Vollzug
Quellredaktion	Rheinland-Pfalz
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Beglaubigungen und Beurkundungen (014)
Verrichtungskennung	Beglaubigung (035)
SDG-Informationsbereich	
Lagen Portalverbund	Auszüge aus Registern (2020200)
Einheitlicher Ansprechpartner	Nein
Fachlich freigegeben am	01.10.2019

Modul	Sachverhalt
Fachlich freigegeben durch	Mdl
Handlungsgrundlage	https://www.gesetze-im-internet.de/urkbefr_bkg_haag/BJNR208750965.html https://www.gesetze-im-internet.de/urkbefrv_1997_haag/BJNR287200997.html https://landesrecht.rlp.de/jportal/?quelle=jlink&docid=VVRP-VVRP000004014&psml=bsrlpprod.psml https://landesrecht.rlp.de/jportal/portal/t/138k/page/bsrlpprod.psml?pid=Dokumentanzeige&showdoccase=1&js_peid=Trefferliste&documentnumber=1&numberofresults=5&fromdoctodoc=yes&doc.id=jlr-AllgVwGebVRP2002rahmen%3Ajuris-lr00&doc.part=X&doc.price=0.0&doc.hl=1 https://www.gesetze-im-internet.de/urkbefr_bkg_haag/BJNR208750965.html https://www.gesetze-im-internet.de/urkbefrv_1997_haag/BJNR287200997.html https://landesrecht.rlp.de/jportal/?quelle=jlink&docid=VVRP-VVRP000004014&psml=bsrlpprod.psml https://landesrecht.rlp.de/jportal/portal/t/138k/page/bsrlpprod.psml?pid=Dokumentanzeige&showdoccase=1&js_peid=Trefferliste&documentnumber=1&numberofresults=5&fromdoctodoc=yes&doc.id=jlr-AllgVwGebVRP2002rahmen%3Ajuris-lr00&doc.part=X&doc.price=0.0&doc.hl=1
Teaser	Do you need your documents to be notarized for your trip abroad or work abroad? Then you may need an apostille.
Volltext	German public documents and certificates that are intended for use abroad must be notarized in Germany under certain conditions if the foreign state requires this. The following are notarized • the authenticity of the signature, • the capacity in which the signatory has acted and • if applicable, the authenticity of the seal or stamp affixed to the document. Depending on the country of use, confirmation of the aforementioned points on a document is carried out by certification with subsequent legalization or by issuing an apostille.

Modul

Sachverhalt

- An apostille is required for countries that have acceded to the Hague Convention of 5 October 1961 Abolishing the Requirement of Legalization for Foreign Public Documents. You can find out which countries these are in detail on the website of the Federal Foreign Office

- Documents intended for other (non-acceding) countries are legalized. Legalization is then carried out by a consular official at the diplomatic mission or consular post in Germany of the country in which the document is required.

<https://www.auswaertiges-amt.de/blob/2096892/39f304aa09e0312cb98e93fa3c024107/liste-haager-apostille-data.pdf>

[https://www.auswaertiges-amt.de/de/service/fragenkat](https://www.auswaertiges-amt.de/de/service/fragenkatalog-node/05-apostille/606176)
[alog-node/05-apostille/606176](https://www.auswaertiges-amt.de/de/service/fragenkatatalog-node/05-apostille/606176)

<https://www.auswaertiges-amt.de/blob/2096892/39f304aa09e0312cb98e93fa3c024107/liste-haager-apostille-data.pdf>

[https://www.auswaertiges-amt.de/de/service/fragenkat](https://www.auswaertiges-amt.de/de/service/fragenkatatalog-node/05-apostille/606176)
[alog-node/05-apostille/606176](https://www.auswaertiges-amt.de/de/service/fragenkatatalog-node/05-apostille/606176)

Erforderliche Unterlagen

You will need the original documents to be notarized as well as your identity card,

Voraussetzungen

Kosten

The standard fee for the certification of a public document for use abroad is 26.00 euros.

For documents with the same signature and if the certifications are requested with an application, the fee is reduced to EUR 24.00 from the 11th certification, EUR 22.00 from the 51st certification, EUR 20.00 from the 101st certification and EUR 18.00 from the 201st certification.

Verfahrensablauf

If possible, find out about the exact procedure from the competent authority before submitting your application.

- Suchen Sie die zuständige Behörde auf. Make an appointment by telephone.
- Identify yourself with your identity card or passport.
- State the country in which you wish to use the

Modul	Sachverhalt
	certificate. • Present the original document. • Pay the fee at the relevant office.
Bearbeitungsdauer	
Frist	
weiterführende Informationen	
Hinweise	Further information on legal and consular matters can be found on the websites of the Federal Foreign Office and the German missions abroad. https://www.konsularinfo.diplo.de/Vertretung/konsularinfo/de/Startseite.html https://www.konsularinfo.diplo.de/Vertretung/konsularinfo/de/Startseite.html
Rechtsbehelf	
Kurztext	German public documents and certificates that are intended for use abroad must be notarized in Germany under certain conditions if the foreign state requires this.
Ansprechpunkt	The Federal Office of Administration is generally responsible for federal documents. In Rhineland-Palatinate, the Ministry of Justice is responsible for documents from the administration of justice for the documents it issues and the presidents of the regional courts are responsible for all other documents issued in their respective districts. The Supervisory and Service Directorate issues the apostille for all other public documents.
Zuständige Stelle	
Formulare	
Ursprungsportal	Apply for an apostille, Apostille beantragen