

99085004012000

# Apply for an emergency travel document for foreigners

Heruntergeladen am 27.06.2025

<https://fimportal.de/xzufi-services/197562226/L100039>

Modul	Sachverhalt
Leistungsschlüssel	99085004012000
Leistungsbezeichnung I	Apply for an emergency travel document for foreigners
Leistungsbezeichnung II	Apply for an emergency travel document for foreigners
Typisierung	1 - Bund: Regelung und Vollzug, 2/3 - Bund: Regelung (2 oder 3), Land/Kommune: Vollzug
Quellredaktion	Rheinland-Pfalz
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	
Verrichtungskennung	Ausstellung (12)
SDG-Informationsbereich	
Lagen Portalverbund	Ausweise (1070100), Auslandsaufenthalt (1120200)
Einheitlicher	

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Ansprechpartner	Nein
Fachlich freigegeben am	28.04.2021
Fachlich freigegeben durch	
Handlungsgrundlage	<p>Section 71 (1) and (3) no. 2 in conjunction with Section 14 (2) Residence Act in conjunction with Section 13 Residence Ordinance (AufenthV)</p> <p><a href="https://www.gesetze-im-internet.de/aufenthv/_4.html">https://www.gesetze-im-internet.de/aufenthv/_4.html</a></p> <p><a href="https://www.gesetze-im-internet.de/aufenthv/_13.htm">https://www.gesetze-im-internet.de/aufenthv/_13.htm</a></p> <p> </p> <p><a href="https://www.gesetze-im-internet.de/aufenthv/_48.htm">https://www.gesetze-im-internet.de/aufenthv/_48.htm</a></p> <p> </p> <p><a href="https://www.gesetze-im-internet.de/aufenthv/_49.htm">https://www.gesetze-im-internet.de/aufenthv/_49.htm</a></p> <p> </p> <p><a href="https://www.gesetze-im-internet.de/aufenthg_2004/_14.html">https://www.gesetze-im-internet.de/aufenthg_2004/_14.html</a></p> <p><a href="https://www.gesetze-im-internet.de/aufenthg_2004/_69.html">https://www.gesetze-im-internet.de/aufenthg_2004/_69.html</a></p> <p><a href="https://www.gesetze-im-internet.de/aufenthg_2004/_71.html">https://www.gesetze-im-internet.de/aufenthg_2004/_71.html</a></p>
Teaser	<p>If, as a foreigner, you discover shortly before leaving Germany that your travel documents have expired, you can apply for an emergency travel document under certain conditions.</p>
Volltext	<p>The emergency travel document is issued by the border authorities. Border authorities are the Federal Police and other state and federal authorities charged with carrying out police control of cross-border traffic.</p> <p>As a foreign national, you can apply for an emergency travel document, the so-called emergency travel document, in the event of an acute emergency to leave the country. Acute emergencies exist if undue hardship is to be avoided or if there is a special public interest. The emergency travel document allows you to leave Germany and then re-enter it. In principle, it is only valid for the duration of the respective trip, but for a maximum of one month. The emergency travel document is not a full substitute for the passport. It will only be issued if you do not have time to go to the passport office before the start of your journey. You</p>

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can only enter another country with an emergency travel document if the country recognises your document as a travel document. The other state has no obligation to recognize your emergency travel document. There is also a possibility that airlines will refuse to carry travelers with this travel document. You have no legal right to be issued with an emergency travel document.

For example, it may be refused if:

- you want to travel to a country that does not recognise the emergency travel document, or
- a temporary identity card or passport can be issued to you on request by the passport authorities.

Please note: In the following countries, it is not the Federal Police but a state or federal authority that is responsible for carrying out police checks on cross-border traffic:

- in the Free State of Bavaria at the airports of Nuremberg and Memmingen as well as the airfields which are licensed as border crossing points, the Bavarian Border Police is responsible,
- in the Free and Hanseatic City of Hamburg at the port, the Hamburg Water Police is responsible,
- in Lower Saxony, Schleswig-Holstein at various ports and in Baden-Württemberg at Friedrichshafen Airport, the customs administration is responsible.

You can apply for an emergency travel document in person at the border authority, such as the Federal Police at the airport. You can also send the application digitally to the border authority in advance to speed up the process. You still have to appear in person at the border authority before starting your journey.

## Erforderliche Unterlagen

For application and collection you will need:

- Proof of your identity and nationality by: expired passport or temporary passport or expired identity card or temporary identity card
- When applying for a child: expired child passport or birth certificate (only if applying for a child)

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- Proof of entitlement to long-term residence German residence title in check-card format or residence title of another Schengen state in check-card format
- current, biometric photo

Note: If this is not available, a photo will be taken at the authorities. You will not be charged for this.

## Voraussetzungen

Applications for emergency travel documents can be made by:

- Nationals of a member state of the European Union (EU), the Agreement on the European Economic Area (EEA) or Switzerland and their family members entitled to freedom of movement,
- nationals of a state listed in Annex II to the EU Visa Regulation,
- third-country nationals entitled to return to the above-mentioned states, i.e. holders of a residence permit (Schengen visas of category C are excluded) or a long-stay visa for the purpose of staying in Germany,
- civilian ship personnel of a ship operating in maritime or coastal shipping or in Rhine shipping for shore leave, or
- civilian flight personnel for a stay on the airport premises, in the airport community or for a transfer to another airport in order to depart from there.

Other requirements:

- You can prove your identity and belong to the group of those eligible to apply.
- The issuance of a regular passport or passport substitute by your own foreign mission or the aliens' registration office is no longer possible before the start of your journey or cannot be expected in time.
- No interests of the Federal Republic of Germany are affected.
- There are no security concerns.
- The purpose pursued by a possible wanted person alert is not impaired.
- The country of destination recognises the emergency travel document as a border crossing document.
- In the case of minors, the consent of all legal representatives must be obtained as a matter of

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principle.

Notes: For children, the emergency travel document can be applied for by the legal guardians or an authorized person. An independent application is only possible from the age of 18. If not both parents are travelling with the child, both custodial parents must agree to the journey. In the case of permanently separated parents who have joint parental custody, the situation is special: only the parent with whom the child usually stays may apply for the passport. The parents must prove that they are permanently separated. This also applies if a custodial parent is permanently prevented from attending, for example if he or she has moved away unknown.

## Kosten

- Issue of an emergency travel document for adults: EUR 43.00
- Issue of an emergency travel document for minors: EUR 34.00

Note: Please note that the fee for the emergency travel document will not be refunded to you if:

- you withdraw your application
- after the substantive processing has started
- you are refused the emergency travel document, or
- the carrier refuses to carry you despite having issued an emergency travel document.

## Verfahrensablauf

You can apply for the emergency travel document in person or online at the border authority, for example at the airport at the Federal Police.

### Personal application

- You go to the border authority and ask for an application form, which you fill in and sign.
- An identity check is carried out on the spot. You will need to prove your identity and nationality or that of the person for whom you are applying for a passport replacement travel document.
- You will be required to provide a recent biometric photograph or have one taken at the office.
- You must pay the processing fee in cash on the spot.

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	<ul style="list-style-type: none"> <li>• The emergency travel document will then be issued to you.</li> </ul> <p>Digital application</p> <ul style="list-style-type: none"> <li>• You can also submit the application online and send it to the border authorities for processing to speed up the procedure.</li> <li>• To do this, complete the application on the federal portal and submit it.</li> <li>• After submitting the application digitally, you can contact the relevant border authority.</li> <li>• Before starting your journey, you must appear in person at the border authority to: sign the application run an identity check, submit a recent biometric photograph or have it taken by the authority, and pay the processing fee.</li> <li>• The emergency travel document will then be issued to you.</li> </ul>
Bearbeitungsdauer	<ul style="list-style-type: none"> <li>• for processing the application: usually about 30 minutes</li> </ul>
Frist	none
weiterführende Informationen	<p><a href="https://www.bundespolizei.de/Web/DE/01Sicher-auf-Reisen/06Passrechtliche-Hinweise/01Ersatzpapiere-beantragen/Ersatzpapiere-beantragen_node.html">https://www.bundespolizei.de/Web/DE/01Sicher-auf-Reisen/06Passrechtliche-Hinweise/01Ersatzpapiere-beantragen/Ersatzpapiere-beantragen_node.html</a></p> <p><a href="https://www.bundespolizei.de/Web/DE/01Sicher-auf-Reisen/06Passrechtliche-Hinweise/01Ersatzpapiere-beantragen/Forms/Documents/staatenliste-anerkennung-von-ersatzpapieren.html">https://www.bundespolizei.de/Web/DE/01Sicher-auf-Reisen/06Passrechtliche-Hinweise/01Ersatzpapiere-beantragen/Forms/Documents/staatenliste-anerkennung-von-ersatzpapieren.html</a></p>
Hinweise	
Rechtsbehelf	<ul style="list-style-type: none"> <li>• Bar on site</li> </ul>
Kurztext	<ul style="list-style-type: none"> <li>• Emergency travel document issue</li> <li>• entry and exit to Germany is only possible with a valid passport for foreign nationals</li> <li>• in exceptional cases, an emergency travel document may be applied for and issued by the border authorities immediately prior to departure if: the travel document (passport or identity card) is no longer valid and the journey is imminent</li> <li>• the emergency travel document makes it possible to</li> </ul>

Modul	Sachverhalt
	<p>leave and re-enter Germany</p> <ul style="list-style-type: none"> <li>• Validity: The emergency travel document is issued for the duration of the journey, maximum one month.</li> <li>• Recognition abroad: Other countries and airlines do not have to recognize the emergency travel document.</li> <li>• Information provided by: Federal police on the website</li> <li>• Application via: Application for an emergency travel document can be made in person or online at the relevant border authority.</li> <li>• responsible: Local border authority</li> </ul>
Ansprechpunkt	<p>Please contact the relevant border authority.</p> <p>24-hour hotline of the Federal Police: Telephone: 0800 6 888 000</p>
Zuständige Stelle	Please contact the competent local border authority.
Formulare	<ul style="list-style-type: none"> <li>• Forms: no</li> <li>• Online procedure possible: yes</li> <li>• Written form required: yes</li> <li>• Personal appearance required: yes</li> </ul> <p><a href="https://www.bundespolizei.de/Web/DE/01Sicher-auf-Reisen/06Passrechtliche-Hinweise/01Ersatzpapiere-beantragen/Ersatzpapiere-beantragen_node.html">https://www.bundespolizei.de/Web/DE/01Sicher-auf-Reisen/06Passrechtliche-Hinweise/01Ersatzpapiere-beantragen/Ersatzpapiere-beantragen_node.html</a></p>
Ursprungsportal	Apply for an emergency travel document for foreigners, Notreiseausweis für Ausländer beantragen