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Get information about access to study without a university entrance qualification

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<https://fimportal.de/xzufi-services/217551743/L100038>

Modul	Sachverhalt
Leistungsschlüssel	99061010013000, 99061010013000
Leistungsbezeichnung I	Get information about access to study without a university entrance qualification
Leistungsbezeichnung II	
Typisierung	4 - Land: Regelung
Quellredaktion	Thüringen
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Hochschulangelegenheiten (061)
Verrichtungskennung	Informationserteilung (013)
SDG-Informationsbereich	Bildungswesen in einem anderen Mitgliedstaat, einschließlich der frühkindlichen Betreuung, Bildung

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	und Erziehung, der Primar- und Sekundarschulbildung, der Hochschulbildung und der Erwachsenenbildung
Lagen Portalverbund	Studium (1030300)
Einheitlicher Ansprechpartner	Nein
Fachlich freigegeben am	24.08.2023
Fachlich freigegeben durch	Thuringian Ministry for Economy, Science and Digital Society
Handlungsgrundlage	<p>Statutes of the respective university https://www.landesrecht.thueringen.de/bsth/document/jlr-HSchulGTH2018pP70 https://landesrecht.thueringen.de/bsth/document/jlr-HSchulZFGlwVTHrahmen https://www.landesrecht.thueringen.de/bsth/document/jlr-HSchulGTH2018rahmen https://www.kmk.org/fileadmin/veroeffentlichungen_beschluesse/2009/2009_03_06-Hochschulzugang-erful-qualifizierte-Bewerber.pdf https://www.landesrecht.thueringen.de/bsth/document/jlr-HSchulGTH2018pP70 https://landesrecht.thueringen.de/bsth/document/jlr-HSchulZFGlwVTHrahmen https://www.landesrecht.thueringen.de/bsth/document/jlr-HSchulGTH2018rahmen https://www.kmk.org/fileadmin/veroeffentlichungen_beschluesse/2009/2009_03_06-Hochschulzugang-erful-qualifizierte-Bewerber.pdf</p>
Teaser	If you meet certain requirements, you can gain access to certain courses of study as a vocationally qualified person without a school-based university entrance qualification.
Volltext	<p>If you want to study and do not have a school-based university entrance qualification, you can gain access to a course of study at a Thuringian university on the basis of your professional qualifications and if you meet certain requirements.</p> <p>One possibility for this is the trial study. The prerequisite for this is successful completion of at least</p>

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two years of vocational training in a field related to the intended course of study, followed by at least three years of full-time professional experience in a field related to the intended course of study. You can then take up a trial course of study at your chosen university for a period of at least one to initially a maximum of two semesters (at the Gera-Eisenach Cooperative State University for the duration of one academic year). After the two semesters, the university will decide on the final continuation or termination of your studies based on your performance.

Alternatively, you can take an entrance examination at some universities. Prerequisites for this are successfully completed vocational training and at least three years of full-time professional experience. After successfully passing the entrance examination, you will receive a study permit for the corresponding intended course of study at the university.

Furthermore, successful completion of the master craftsman's examination and the successful completion of an educational course to become a state-certified technician or a state-certified business economist entitles you to study all courses of study.

In addition, access to higher education can also be achieved, after review by the university, following the completion of at least two years of vocational training in conjunction with the successful completion of further vocational training, provided that this is recognized as equivalent to a master craftsman's qualification or is determined by the university to be equivalent.

All of these forms of access without a school-based university entrance qualification enable you to enroll directly in admission-free degree programs. If there is an admission restriction, participation in the formal admission procedure is first required.

Erforderliche Unterlagen

As a rule, the following documents are to be submitted for the examination of the prerequisites:

- Covering letter with the request to establish a

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university entrance qualification with indication of the specific desired course of study.

- Current and detailed curriculum vitae with complete information on education and training as well as professional activities (including the complete educational history)
- all previous vocational certificates, vocational certificates, further education certificates (officially certified copies)
- school-leaving certificates and other qualification certificates (simple copies)
- Proof of the duration of full-time professional experience (for "trial studies")
- if applicable, proof of the professional counseling completed for the trial study program

Voraussetzungen

- Successful completion of the master craftsman's examination
 - Successful completion of a training course to become a state-certified technician or a state-certified business administrator
 - further vocational training analogous to a master craftsman's examination in accordance with the recognition ordinance or as determined by the higher education institution
- For a trial study of at least one to a maximum of two semesters:
 - You must have certain successfully completed vocational training of at least two years in a field related to the intended course of study, followed by at least three years of full-time professional experience in a field related to the intended course of study.
 - In the case of an entrance examination:
 - The prerequisite for this is successfully completed vocational training and at least three years of full-time professional experience

Kosten

No administrative fees are charged for the examination of prerequisites by the university and determination of a university entrance qualification (for vocationally qualified persons).

At the Duale Hochschule Gera-Eisenach, in the case of admission to the entrance examination, a fee is charged in accordance with the university's schedule of

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	fees.
Verfahrensablauf	<p>You must clarify with the university directly whether a professional qualification exists that would lead to a university entrance qualification for the desired course of study:</p> <ul style="list-style-type: none"> • Find out about the procedure and the options for advising on the websites of the respective university. • Send the necessary documents to the relevant university so that your prerequisites can be checked • The possibility and type of university access for vocationally qualified persons will be determined at the university • You will be informed by the university which type of university access is possible for you and how the further procedure will proceed • If an entrance qualification is determined and issued, it is usually only valid for this university.
Bearbeitungsdauer	Your request will be processed as quickly as possible. In exceptional cases, for example if other authorities have to be involved, processing may take up to four weeks.
Frist	You can make inquiries about university admission for vocationally qualified persons and about checking your prerequisites at any time. The application deadline for probationary studies is the same as for regular admissions. Please note, however, any application and/or enrollment deadlines, as an admission authorization must usually be issued and available before such a deadline. At the Gera-Eisenach Cooperative State University, the informal application for admission to trial studies must be submitted by August 31 of the year in which the studies are to begin, and the informal application for admission to the entrance examination must be submitted by March 31 of a given year.
weiterführende Informationen	
Hinweise	
Rechtsbehelf	The university will refuse to determine your eligibility

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for admission if the application requirements or the requirements for eligibility for admission have not (or not yet) been met.

If the university issues a decision on this, you can appeal against the decision (refusal to determine a university entrance qualification).

If the university's decision is not changed in your favor, you can file a complaint with the competent administrative court.

Kurztext

- University access for professionals without a university entrance qualification Provision of information
- Option 1: Access to higher education through an examination of equivalence (for example, a successfully completed master craftsman's examination or comparable advanced qualification, for example, as a state-certified technician, chamber of commerce and industry specialist, state-certified business economist)
- Option 2: Access to higher education through completed vocational training, at least three years of professional practice and a successfully completed entrance examination. The universities regulate the details of the entrance examination in their statutes.
- Option3: University access through successfully completed vocational training of at least two years in a field related to the intended degree program, followed by at least three years of full-time professional practice in a field related to the intended degree program, as well as proof of appropriate professional counseling.
- Certain deadlines must be observed.
- The first point of contact is the staff of the student administration or the student advisory service.
- Information on university admission with vocational qualification can be found on the university's website
- responsible: respective university

Ansprechpunkt

Please contact the respective university.

Zuständige Stelle

Formulare

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Ursprungsportal

Get information about access to study without a university entrance qualification, Informationen zum Zugang zum Studium ohne Hochschulreife erhalten