

99008001011001, 99008001011001

Identity card: Apply for a change of address

Heruntergeladen am 28.05.2025

<https://fimportal.de/xzufi-services/9577584/L100027>

Modul	Sachverhalt
Leistungsschlüssel	99008001011001, 99008001011001
Leistungsbezeichnung I	Identity card: Apply for a change of address
Leistungsbezeichnung II	
Typisierung	2/3 - Bund: Regelung (2 oder 3), Land/Kommune: Vollzug
Quellredaktion	Mecklenburg-Vorpommern
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Personalausweis (008)
Verrichtungskennung	Änderung (011)
SDG-Informationsbereich	Vorübergehender oder dauerhafter Umzug in einen anderen Mitgliedstaat
Lagen Portalverbund	

Modul	Sachverhalt
Einheitlicher Ansprechpartner	Nein
Fachlich freigegeben am	17.10.2023
Fachlich freigegeben durch	Ministry of the Interior, Building and Digitalization Mecklenburg-Western Pomerania
Handlungsgrundlage	https://www.gesetze-im-internet.de/pauswg/_27.html https://www.gesetze-im-internet.de/pauswg/_27.html
Teaser	If your address changes, you must register in person or online at the registration office of your new home. The new address will also be changed on your ID card.
Volltext	<p>If your address has changed, for example after moving house, you must have your new address changed on your ID card at the registration office or change it yourself online.</p> <p>The change of address is implemented with the help of an address sticker.</p> <p>Even if you move abroad and no longer have an address in Germany, your ID card must be changed. The address sticker will then state "no residence in Germany".</p> <p>However, the ID card does not become invalid just because the address is no longer correct.</p>
Erforderliche Unterlagen	<ul style="list-style-type: none"> • at least one proof of identity: <ul style="list-style-type: none"> • Identity card • Temporary identity card • Replacement identity card • Recognized and valid passport • Recognized and valid passport replacement document • when moving into a rented property: confirmation from the landlord or corresponding allocation feature • if moving into residential property: notarized purchase contract or extract from the land register • for persons under guardianship: written power of attorney or guardian's certificate • if represented by another person: written power of attorney and identification documents of the person to be registered, if applicable • if moving from abroad: last residential address in Germany

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	<ul style="list-style-type: none"> • for spouses, life partners and family members with the same move dates: Date of moving in as well as previous and current residences • The competent authority may request the submission of further documents to verify the information (e.g.: marriage certificate, birth certificate).
Voraussetzungen	
Kosten	free of charge
Verfahrensablauf	<p>The address on your ID card is entered when you register or deregister your residence, which you can do either in person or online.</p> <p>You appear in person at the registration office responsible for you:</p> <ul style="list-style-type: none"> • You present all the necessary documents. • You register or deregister your place of residence. • The address on your identity card is then changed. <p>If you register your place of residence electronically:</p> <ul style="list-style-type: none"> • You call up the online service. • You log in to the online service with your user account. • You enter all the required data online and submit the form online. • You will receive a code by post to your new address. • You confirm that you are moving into your new home by entering the code in the online service. • The address data in the chip on your ID card will be changed. • The registration office will then send you an address label with your new address by post. • Finally, stick the address sticker with your new address over the old address on your ID card.
Bearbeitungsdauer	The processing time is just a few minutes.
Frist	Deregistration is possible up to one week before moving out, registration is only possible after moving in.

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weiterführende Informationen	<p>https://www.wohnsitzanmeldung.de/ https://www.wohnsitzanmeldung.de/</p>
Hinweise	<p>You can only apply for a change of address for your ID card online if you register a new place of residence at the same time. https://www.personalausweisportal.de/DE/Home/home_node.html https://www.personalausweisportal.de/DE/Home/home_node.html</p>
Rechtsbehelf	
Kurztext	<ul style="list-style-type: none"> • ID card change due to change of address <ul style="list-style-type: none"> • Change of address must be entered in the identity card • Change is made when registering the new home • New address is affixed by means of an official address sticker above the old address on the ID card • Registration can be done in person at the relevant registration office or by another person with power of attorney <ul style="list-style-type: none"> • If the change of address is made online, the address label will be sent directly to the citizen by post • Responsible: competent registration authority at the new place of residence
Ansprechpunkt	
Zuständige Stelle	<p>To your responsible municipal, local or city administration.</p> <ul style="list-style-type: none"> • if you move within the municipality: the previous identity card authority • if you move to another municipality: the new identity card authority <p>if you move**abroad** : to the diplomatic mission abroad in whose district you will usually be staying in the future.</p> <p>For **inland waterway skippers** who do not have a</p>

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	<p>residence in Germany, the identity card authority at the home location of the inland waterway vessel is responsible; for **seafarers** who do not have a residence in Germany, the identity card authority at the registered office of the shipowner is responsible.</p>
Formulare	<p>Forms available: no Written form required: no Informal application possible: yes Personal appearance necessary: yes</p>
Ursprungsportal	<p>Identity card: Apply for a change of address, Personalausweis: Adressänderung beantragen</p>