

99085001012007, 99085001012007

Passport: Apply for a second passport

Heruntergeladen am 08.06.2025

<https://fimportal.de/xzufi-services/124037867/L100027>

Modul	Sachverhalt
Leistungsschlüssel	99085001012007, 99085001012007
Leistungsbezeichnung I	Passport: Apply for a second passport
Leistungsbezeichnung II	
Typisierung	2/3b - Bund: Regelung, Land: Ausführungsvorschriften, Kommune: Vollzug
Quellredaktion	Mecklenburg-Vorpommern
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	fachlich freigegeben (silber)
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Reisepass (085)
Verrichtungskennung	Ausstellung (012)
SDG-Informationsbereich	Dokumente, die von Unionsbürgern, ihren Familienmitgliedern, die keine Unionsbürger sind, allein reisenden Minderjährigen und Nicht-Unionsbürgern bei grenzüberschreitenden

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	Reisen innerhalb der Union verlangt werden (Personalausweis, Visum, Pass)
Lagen Portalverbund	
Einheitlicher Ansprechpartner	Nein
Fachlich freigegeben am	23.11.2022
Fachlich freigegeben durch	Ministry of the Interior, Building and Digitalization Mecklenburg-Western Pomerania
Handlungsgrundlage	https://www.gesetze-im-internet.de/pa_g_1986/_6.htm https://www.gesetze-im-internet.de/passv_2007/_15.html https://www.gesetze-im-internet.de/pa_g_1986/_6.htm https://www.gesetze-im-internet.de/passv_2007/_15.html
Teaser	In principle, no one may hold more than one passport. However, if you can prove a legitimate interest, you may be issued with a second passport.
Volltext	<p>In principle, no one may hold more than one passport. However, if you can prove a legitimate interest, you may be issued with a second passport.</p> <p>A second passport is generally valid for six years. If you have a temporary passport issued as a second passport, it is valid for a maximum of one year.</p>
Erforderliche Unterlagen	<ul style="list-style-type: none"> • previous passport or identity card • a current photo in the prescribed size and quality: Some municipalities require two photos. If in doubt, ask your local authority or bring two photos with you as a precaution. • Written justification for the application • Proof of legitimate interest (e.g. written confirmation from your employer, booking confirmations, flight tickets) • if you are represented at the pick-up: <ul style="list-style-type: none"> • ID of the person collecting you • Power of attorney

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****Notes:**** In individual cases (in some cities always for the first issue after a new arrival), further documents (e.g. civil status or citizenship certificates) may need to be submitted. The same applies to a further issue if only provisional proof of German citizenship (e.g. the registration certificate from the Federal Office of Administration) was available at the time of the first issue. You should inquire about this in advance at your municipality / administrative community.

Voraussetzungen

You must prove that you have a legitimate interest in holding a second passport. This applies in the following cases, for example:

- You travel a lot for professional reasons and need a second passport due to delays in obtaining visas.
- You wish to travel to a country where you are likely to be refused entry because your passport contains entry stamps from certain other countries (for example, some Arab countries refuse entry if your passport shows that you have been in Israel).

****Attention!**** General reasons or frequent trips abroad alone are not sufficient as a legitimate interest. Likewise, the fact that your passport is already fully stamped with endorsements is not sufficient as a reason for issuing a second passport. Even if you were already in possession of a second passport, you must prove the reasons again when a new passport is issued. Whether your reasons are considered sufficient is at the discretion of the passport authority.

Kosten

- for a passport with 32/48 pages:
 - Persons who have reached the age of 24: EUR 59.00/81.00
 - Persons who have not yet reached the age of 24: EUR 37.50/59.50
- for a passport using the express procedure: an additional EUR 32.00 each

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- for a temporary passport: EUR 26.00
- for a children's passport: EUR 13.00

The fees are doubled,

- if the passport has to be issued outside official office hours or
- when a passport, a temporary passport, a child's passport or a change to a passport is issued by a passport authority that is not locally competent (e.g. municipality of a secondary residence) at the applicant's own instigation.

Verfahrensablauf

- The second passport is only issued on application. You must submit the application in person and explain the reasons for your application in writing.
 - In addition to the photograph, fingerprints are also stored on the electronic chip in the passport. Therefore, fingerprints in the form of a flat impression of your left and right index finger will be taken when you apply.

****Please note:**** If an index finger is missing, the quality of the fingerprint is insufficient or the fingertip is damaged, the flat print of either the thumb, middle finger or ring finger will be taken instead. Fingerprints are only not taken if they cannot be taken for medical reasons of a more than temporary nature.

- In the case of minors (under the age of 18), the passport application must generally be submitted by both parents - provided that both are entitled to custody (for more information, see the descriptions of the children's passport).
 - You can authorize another person in writing to collect the passport (the notification card from the administration usually already contains a form for this). The authorized person must present the power of attorney and their own ID.

Bearbeitungsdauer

approximately 2 to 6 weeks Passports produced using

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	the express procedure require three to four working days for processing. If the application is received by the Bundesdruckerei by 12 noon, the express passports will be delivered to the relevant authority within two working days (excluding public holidays and weekends). A temporary passport is issued immediately upon application.
Frist	Validity of the second passport: 6 years
weiterführende Informationen	https://www.bmi.bund.de/SharedDocs/downloads/DE/veroeffentlichungen/themen/moderne-verwaltung/ausweise/fotomustertafel.html https://www.bmi.bund.de/SharedDocs/downloads/DE/veroeffentlichungen/themen/moderne-verwaltung/ausweise/fotomustertafel.html
Hinweise	Anyone who attempts to obtain a second passport by providing false information can be fined up to 5,000 euros.
Rechtsbehelf	
Kurztext	If you can prove a legitimate interest (e.g. professional reasons), you can be issued with a second passport.
Ansprechpunkt	Passport office of the current place of residence
Zuständige Stelle	Passport authority of the municipal or city administration
Formulare	
Ursprungsportal	Passport: Apply for a second passport, Reisepass: Zweitpass beantragen