

99012102101000

Submit documentation for building permit exemption for change of use of a facility

Heruntergeladen am 27.07.2025

<https://fimportal.de/xzufi-services/123140164/L100027>

Modul	Sachverhalt
Leistungsschlüssel	99012102101000
Leistungsbezeichnung I	Submit documentation for building permit exemption for change of use of a facility
Leistungsbezeichnung II	Submit documentation for permit exemption for change of use of a facility
Typisierung	4b - Land: Regelung und Ausführungsvorschriften, Kommune: Vollzug
Quellredaktion	Mecklenburg-Vorpommern
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Baurecht (012)
Verrichtungskennung	Mitteilung (101)

Modul	Sachverhalt
SDG-Informationsbereich	Kauf und Verkauf von Immobilien, einschließlich aller Bedingungen und Pflichten im Zusammenhang mit der Besteuerung, dem Eigentum oder der Nutzung von Immobilien (auch als Zweitwohnsitz)
Lagen Portalverbund	
Einheitlicher Ansprechpartner	Nein
Fachlich freigegeben am	31.08.2022
Fachlich freigegeben durch	Ministry of the Interior, Building and Digitalization Mecklenburg-Western Pomerania
Handlungsgrundlage	https://www.landesrecht-mv.de/bsmv/document/jlr-Ba uOMV2015V16P62 https://www.landesrecht-mv.de/bsmv/document/jlr-Ba uVorlVMV1IVZ https://www.landesrecht-mv.de/bsmv/document/jlr-Ba uOMV2015V16P62 https://www.landesrecht-mv.de/bsmv/document/jlr-Ba uVorlVMV1IVZ
Teaser	For a change of use of a facility that does not require a building permit, you need a permit exemption. For this purpose, you submit the required documents to the responsible municipality.
Volltext	To submit for permit exemption, you must use the officially prescribed forms or an online service. The builder must seek the assistance of a design professional (for example, architects or civil engineers) who is authorized to prepare building documents. Required documents to be submitted include a number of construction documents necessary to evaluate the project and process the submitted permit exemption. The permit exemption is subject to a fee, depending on the municipal bylaws.
Erforderliche Unterlagen	• Submission of the required documents for the permit exemption (via online service or via officially prescribed form) • Extract from the official real estate map

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	• Site plan • Construction drawings • Building description • Calculation of the permissible, existing and planned extent of building use in the case of building projects within the scope of a development plan containing stipulations in this regard
Voraussetzungen	• Complete submission of the required documents for the permit exemption • Construction project is in compliance with public law regulations • You do not need a permit for your construction project if it is located in a development area whose development plan has been approved, it does not contradict the regulations of the development plan, the development is regulated by the development plan and the municipality does not request a simplified building permit procedure within the statutory period or applies for a temporary prohibition. • If deviations from the provisions of the development plan are intended, they must be applied for and approved separately before submitting the permit exemption.
Kosten	possibly fees according to the statutes of the municipality
Verfahrensablauf	Submit a permit exemption for a change of use of a facility online or in text form using the published form. Attach the required construction documents. Submit the documents to the appropriate municipality. If documents are missing or if there are other ambiguities, you will be asked to remove these processing obstacles. In this case, submit the missing or adjusted documents and/or the clarification. The responsible municipality will check your documents. If you do not receive any feedback from the responsible municipality within one month or if it declares in writing beforehand that no approval procedure is to be carried out and that it will not apply for a prohibition pursuant to Section 15 (1) sentence 2 of the Building Code, you may start construction. If the

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	municipality decides that a simplified building permit procedure should be carried out, you will receive your documents back. When submitting the documents, you can specify that in this case your construction documents should be forwarded to the relevant building supervisory authority and treated as a building application. The exemption from approval may be subject to a fee.
Bearbeitungsdauer	• In the permit exemption procedure: maximum 1 month from receipt of the complete required documents; • Exception: The municipality notifies you within the 1-month period that the simplified building permit procedure is to be carried out or declares that a provisional prohibition has been applied for.
Frist	• If you have a permit exemption for the change of use, you must file a Notice of Commencement of Use with the lower building inspector's office at least two weeks prior to the start of the change of use.
weiterführende Informationen	https://www.regierung-mv.de/Landesregierung/im/Bau/Planen-und-Bauen/ https://www.regierung-mv.de/Landesregierung/im/Bau/Planen-und-Bauen/
Hinweise	
Rechtsbehelf	
Kurztext	• Submit building permit exemption for change of use of a facility. • Required for change of use of all building facilities that do not require a permit • Submission via online service or officially prescribed form required • Involvement of design drafters authorized to submit building documents required • Responsible: Municipality • If applicable, subject to fees
Ansprechpunkt	
Zuständige Stelle	Community
Formulare	• Forms available: yes

Modul	Sachverhalt
	• Online service available: yes • Written form required: no • Informal application possible: no • Personal appearance required: no https://www.regierung-mv.de/Landesregierung/em/Bau/Planen-und-Bauen/Bauformulare/ https://www.regierung-mv.de/Landesregierung/em/Bau/Planen-und-Bauen/Bauformulare/
Ursprungsportal	Unterlagen zur Baugenehmigungsfreistellung für die Nutzungsänderung einer Anlage einreichen, Submit documentation for building permit exemption for change of use of a facility