

99019005031000

# Take retraining examination in dual training occupations

Heruntergeladen am 09.07.2025

<https://fimportal.de/xzufi-services/122139522/L100027>

Modul	Sachverhalt
Leistungsschlüssel	99019005031000
Leistungsbezeichnung I	Take retraining examination in dual training occupations
Leistungsbezeichnung II	Take retraining examination in dual training occupations
Typisierung	2/3 - Bund: Regelung (2 oder 3), Land/Kommune: Vollzug
Quellredaktion	Mecklenburg-Vorpommern
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Berufsbildung (019)
Verrichtungskennung	Abnahme (031)
SDG-Informationsbereich	
Lagen Portalverbund	

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Einheitlicher Ansprechpartner	Nein
Fachlich freigegeben am	12.11.2020
Fachlich freigegeben durch	Association of German Chambers of Industry and Commerce
Handlungsgrundlage	<a href="https://www.gesetze-im-internet.de/bbig_2005/_71.html">https://www.gesetze-im-internet.de/bbig_2005/_71.html</a> <a href="https://www.gesetze-im-internet.de/bbig_2005/BJNR093110005.html#BJNR093110005BJNG001700000">https://www.gesetze-im-internet.de/bbig_2005/BJNR093110005.html#BJNR093110005BJNG001700000</a> <a href="https://www.gesetze-im-internet.de/bbig_2005/_71.html">https://www.gesetze-im-internet.de/bbig_2005/_71.html</a> <a href="https://www.gesetze-im-internet.de/bbig_2005/BJNR093110005.html#BJNR093110005BJNG001700000">https://www.gesetze-im-internet.de/bbig_2005/BJNR093110005.html#BJNR093110005BJNG001700000</a>
Teaser	You complete your retraining with the retraining examination. By passing the final examination, you demonstrate your professional ability to act in a specific occupation.
Volltext	<p>Retraining serves the purpose of professional reorientation, usually because you can no longer practice your previous profession. Retraining takes place on the basis of a recognized training occupation and, just like vocational training, is concluded with a final examination, the retraining examination.</p> <p>Retraining examinations consist of a written examination and a practical or oral examination. Both parts of the examination are usually held on different days. The written part of the examination takes place on a fixed day at the same time throughout Germany. A retraining examination is held regionally by the bodies responsible for training in your occupation (e.g. Chamber of Industry and Commerce) for all retrainees at the end of the retraining period. Before you can take part in the retraining examination, you must have completed the retraining. This is two-thirds of the usual training period in the respective occupation. Since you have concluded a retraining contract with a company or educational institution, this retraining relationship has been notified to the regionally responsible office (e.g. Chamber of Industry and</p>

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Commerce) by your contractual partner. The responsible office therefore knows the period in which you will complete your Umtraining examination will be taken. The admission and registration process is started by the competent body by mail or electronically. The regionally competent body organizes the conduct of the retraining examination in consultation with the examination board, which works on a voluntary basis. The examination board consists of an employer representative, employee representative and teacher representative. It takes your examination performance and evaluates it.

Your retraining relationship ends when the examination board announces the result. If you do not pass the retraining examination, you have the option of repeating the examination twice. The examination fees due will be paid by the training company or educational institution with which you have signed a retraining agreement. retrainingwith which you have concluded a retraining contract.

## Erforderliche Unterlagen

- Retraining contract (already submitted before the start of retraining)
- Form "Registration for retraining examination"
- If applicable, "Application for compensation for disadvantages" form

## Voraussetzungen

- You have completed the necessary period of retraining
- You have taken part in the prescribed final examination Part 1, if this is provided for in the retraining regulations for the respective occupation

## Kosten

Retraining examinations are subject to a fee. The examination fee is based on the respective fee schedules of the regionally responsible body.

## Verfahrensablauf

You must plan your participation in a retraining examination in the long term and prepare well. If you have a registered training contract, you may be notified in advance of the upcoming exam by the responsible office, but you will still usually have to register for the exam.

- After you have registered for the exam, the admission

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requirements will be checked.

- If you are admitted to the final examination, you will receive an invitation to all parts of the examination (written and practical or oral part).
- At the examination site, you will be required to show proof of identity and the examination registration form.
- You can usually view the preliminary results of the written examination on the homepage of the responsible office before taking the oral/practical examination.
- If you have participated in all parts of the examination, you will usually receive a prompt notification of whether you have passed or not.

After your overall result has been determined by the examination board, it will be forwarded to the responsible office. Your examination certificate will be sent to you.

## Bearbeitungsdauer

The entire retraining examination procedure, including registration, admission, invitation, conducting all parts of the examination, determining the results, and issuing/sending the examination certificate, takes approximately six months.

## Frist

The registration deadline for the retraining examination is approximately four to five months before the written examination date. You can find out the exact registration deadline from the office responsible for your region.

## weiterführende Informationen

General information about retraining and changing careers can be found on the site of the Federal Employment Agency.

"Change occupation" on the page of the Employment Agency

## Hinweise

By successfully passing the retraining examination, you will achieve an educational qualification at level 4 in the German Qualifications Framework.

## Rechtsbehelf

- Regulations may differ depending on the federal state
- Appeal against competent body. Detailed information on how to lodge an appeal can be found in the

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	"Non-admission notice" and the "Non-confirmation notice".
Kurztext	<ul style="list-style-type: none"> <li>• Retraining examinations are held nationwide on fixed dates</li> <li>• Regionally responsible office organizes retraining examination</li> <li>• Admission requirements must be met</li> <li>• Honorary examination board conducts and evaluates examination performance</li> <li>• Certificate is sent out by the responsible office</li> <li>• Training ends with the announcement of the result by the examination board.</li> <li>• A failed retraining examination can be repeated twice.</li> <li>• There are examination fees for the retraining examination</li> </ul>
Ansprechpunkt	
Zuständige Stelle	
Formulare	<ul style="list-style-type: none"> <li>• Form: "Registration for Retraining Examination" required; If applicable, application for "Company Assignment", "Report", "Project Work" and "Professional Task" required.</li> <li>• If applicable, form: "Application for disadvantage compensation" required</li> <li>• Online procedure possible: partially</li> <li>• Written form required: yes</li> </ul> <p>Personal appearance for registration not required</p>
Ursprungsportal	Umschulungsprüfung in dualen Ausbildungsberufen ablegen, Take retraining examination in dual training occupations