

99085001012002

Apply for a passport using the express procedure

Heruntergeladen am 25.06.2025

<https://fimportal.de/xzufi-services/118613262/L100027>

Modul	Sachverhalt
Leistungsschlüssel	99085001012002
Leistungsbezeichnung I	Apply for a passport using the express procedure
Leistungsbezeichnung II	Apply for a passport using the express procedure
Typisierung	2/3b - Bund: Regelung, Land: Ausführungsvorschriften, Kommune: Vollzug
Quellredaktion	Mecklenburg-Vorpommern
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	
Verrichtungskennung	Ausstellung (12)
SDG-Informationsbereich	Dokumente, die von Unionsbürgern, ihren Familienmitgliedern, die keine Unionsbürger sind, allein reisenden Minderjährigen und Nicht-Unionsbürgern bei grenzüberschreitenden

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	Reisen innerhalb der Union verlangt werden (Personalausweis, Visum, Pass)
Lagen Portalverbund	Ausweise (1070100), Auslandsaufenthalt (1120200)
Einheitlicher Ansprechpartner	Nein
Fachlich freigegeben am	19.07.2022
Fachlich freigegeben durch	Federal Ministry of the Interior, Building and Community, Ref. DV 2 Ministry of the Interior, Building and Digitalization Mecklenburg-Western Pomerania
Handlungsgrundlage	https://www.gesetze-im-internet.de/pa_g_1986/_6.htm https://www.gesetze-im-internet.de/passv_2007/_1.htm https://www.gesetze-im-internet.de/passv_2007/_15.htm https://www.gesetze-im-internet.de/pa_g_1986/_6.htm https://www.gesetze-im-internet.de/passv_2007/_1.htm https://www.gesetze-im-internet.de/passv_2007/_15.htm
Teaser	The delivery time for a passport is usually at least 2 weeks. If you need a passport at short notice, you can apply for a passport using an express procedure. (Note: there is currently a significantly longer delivery time for the regular passport)
Volltext	You can identify yourself with a passport when you travel to other countries. If you need a passport urgently, you can apply for it in an express procedure at a citizens' office. Your new passport will then be ready faster. You will have to pay more for this. The normal passport has 32 pages. If you travel a lot, you can apply for a passport with 48 pages. Both variants can be applied for using the express procedure. You can apply for your passport using the express procedure at your local Citizens' Registration Office at your main place of residence. Applications can be

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	made at any other citizens' registration office if an important reason is presented; a surcharge for lack of jurisdiction will apply. Current note (as of 16.07.2024): there is currently a significantly longer delivery time
Erforderliche Unterlagen	• Biometric passport photo: The photo must be up-to-date and meet the requirements for photos for electronic passports. • if available and not yet validated: old passport • if available: valid identification document, e.g. identity card, or old passport if it is still valid. • under certain circumstances: Civil status certificate such as birth certificate, marriage certificate or civil partnership certificate, if personal details differ from the data stored in the population register.
Voraussetzungen	There must be no grounds for refusal.
Kosten	• if you are younger than 24 years: EUR 37.50 • if you are 24 years or older: EUR 60.00 • for an express application: additional EUR 32.00 • for a passport with 48 pages: additional EUR 22.00 The fees are doubled if • the passport has to be issued outside official office hours or • you do not apply for the passport to be issued at your main place of residence.
Verfahrensablauf	You can only apply for an express passport on site at the Citizens' Registration Office. Only you can do this in person. The application is completed by the authority staff. All you have to do is sign it. When you apply, your fingerprints will be taken for storage in the passport chip (usually a flat print of your left and right index finger). The passport is produced by Bundesdruckerei GmbH and sent to the authorities. You can then collect the passport from the authority.
Bearbeitungsdauer	• usually within 3 working days
Frist	Validity: • up to 24 years: 6 years • from 24 years: 10 years

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weiterführende Informationen	Detailed travel and safety information for all countries can be found online at the Federal Foreign Office. Under "Entry requirements for German nationals" you can find out for which countries a passport is required or an identity card is sufficient. https://www.auswaertiges-amt.de/DE/Laenderinformationen/LaenderReiseinformationen_node.html https://www.auswaertiges-amt.de/DE/Laenderinformationen/LaenderReiseinformationen_node.html
Hinweise	
Rechtsbehelf	
Kurztext	• Passport issuance express • Express passports must be applied for in person • Shortened delivery time of usually 3 days • Surcharge of an additional EUR 32.00 for express procedure • Validity: up to 24 years: 6 years from 24 years: 10 years • Responsible: Citizens' office at the main place of residence or any other citizens' office
Ansprechpunkt	Passport office of the current place of residence
Zuständige Stelle	Passport authorities in the independent towns, large towns belonging to the district, offices and independent municipalities
Formulare	• Forms: none • Online procedure possible: no • Written form required: yes • Personal appearance required: yes
Ursprungsportal	Reisepass im Express-Verfahren beantragen, Apply for a passport using the express procedure