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Pick up your identity card

Heruntergeladen am 26.06.2025

<https://fimportal.de/xzufi-services/114505715/L100027>

Modul	Sachverhalt
Leistungsschlüssel	99008001040000, 99008001040000
Leistungsbezeichnung I	Pick up your identity card
Leistungsbezeichnung II	Pick up your identity card
Typisierung	2/3 - Bund: Regelung (2 oder 3), Land/Kommune: Vollzug
Quellredaktion	Mecklenburg-Vorpommern
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Personalausweis (008)
Verrichtungskennung	Ausgabe (040)
SDG-Informationsbereich	Dokumente, die von Unionsbürgern, ihren Familienmitgliedern, die keine Unionsbürger sind, allein reisenden Minderjährigen und Nicht-Unionsbürgern bei grenzüberschreitenden Reisen innerhalb der Union verlangt werden (Personalausweis, Visum, Pass)

Modul	Sachverhalt
Lagen Portalverbund	
Einheitlicher Ansprechpartner	Nein
Fachlich freigegeben am	17.09.2020
Fachlich freigegeben durch	Senate Department for the Interior and Sport Berlin Ministry of the Interior and Europe Mecklenburg-Western Pomerania Senate Administration for Home Affairs and Sport Berlin Ministry of Home Affairs and Europe Mecklenburg-Western Pomerania
Handlungsgrundlage	https://www.gesetze-im-internet.de/pauswg/ https://www.gesetze-im-internet.de/pauswv/ https://www.verwaltungsvorschriften-im-internet.de/bsvwvbund_16122019_DGI220105131.htm https://www.gesetze-im-internet.de/pauswg/ https://www.gesetze-im-internet.de/pauswv/ https://www.verwaltungsvorschriften-im-internet.de/bsvwvbund_16122019_DGI220105131.htm https://www.gesetze-im-internet.de/pauswg/ https://www.gesetze-im-internet.de/pauswv/ https://www.verwaltungsvorschriften-im-internet.de/bsvwvbund_16122019_DGI220105131.htm
Teaser	Your new identity card is ready for collection at the competent identity card authority. You can pick him up in person or with a pick-up power on behalf of you.
Volltext	You can usually pick up your ID card in person or by proxy 5 days after you receive the PIN letter with your personal identification number (PIN). The collection takes place at the identity card authority where the application was submitted. In addition to a transport PIN, the PIN letter contains an Unblocking number (PUK) and a blocking password. The letter is sent directly to your registration address. If you do not have a registration address in Germany, the PIN letter can also be sent to the relevant ID card authority. If you have specified that the PIN letter is to be sent to the relevant ID card authority, you will receive the PIN letter on the day you pick up your new ID card.

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If you have not received a PIN letter, you can usually pick up your ID card about 4 weeks after submitting your application. In this case, collection is only possible in person and not with a power of attorney.

If a person is assigned to pick up the ID card, this person must provide identification and a written power of attorney for pickup with the following statement: "PIN letter from Bundesdruckerei received".

To pick up your child's ID card, you only need the power of attorney if the child is already 16 or older.

Erforderliche Unterlagen

- Your old identity card document
- In case of representation: Power of attorney for the collection of an identity card

Voraussetzungen

The new ID card is ready for collection at the relevant ID card office.

Kosten

Gebühr: Es fallen keine Kosten an

Verfahrensablauf

You can collect your new identity card from the relevant identity card authority:

- Before the identity card can be collected in person, the Federal Printing Office sends a cover letter (PIN letter) with a so-called transport PIN and a blocking password to the applicant's home address. In exceptional cases, the PIN letter can be sent to the identity card authority.
- As a rule, the identity card can be collected 5 days after receipt of the PIN letter. If no PIN letter is sent to the applicant, the identity card can be collected approximately 4 weeks after the application for the identity card.
- To collect your identity card, you go to the identity card authority where you have applied for your identity card.
- If necessary, book an appointment.
- The new identity card will be handed over to you on presentation of your old identity card. If you want to keep the old IDENTITY card as a souvenir, the document can be revalued.
- If you have lost your old identity card in the

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meantime, fill in a loss report.

- You explain to the subject-processed man whether you have received the PIN letter and confirm this with a signature.
- If the PIN letter has been sent to the identity card authority, it will be handed over to you and you will confirm receipt with a signature.
- You will be informed about the online identification function of the identity card by the person working in the field.
- You have the option to assign a self-selected six-digit PIN and thus make the online identification function (online ID) immediately ready for use. You can also set the six-digit PIN yourself at any time with a suitable NFC-enabled smartphone as well as the PIN letter and the ID App2.
- If you have not received the PIN letter and it has not been sent to the identity card authority, you must - if you wish to receive the ID card - set a self-selected six-digit PIN and receive the blocking password from the authorities. Otherwise, a toll-free order for a complaint will be issued.
- Finally, you confirm receipt of the new identity card with your signature.
- An authorised person may be commissioned to collect the goods. The latter must identify itself and present a written authorisation for collection with the following declaration: "Receive a PIN letter from the Bundesdruckerei".

Bearbeitungsdauer

0 - 1 Stunde(n)
about 10 minutes

Frist

none

weiterführende Informationen

<https://www.bmi.bund.de/DE/themen/moderne-verwaltung/ausweise-und-paesse/personalausweis/personalausweis-node.html>
https://www.personalausweisportal.de/DE/Buergerinnen-und-Buerger/Online-Ausweisen/Online-Ausweisen_node.html
<https://www.bmi.bund.de/DE/themen/moderne-verwaltung/ausweise-und-paesse/personalausweis/personalausweis-node.html>
<https://www.personalausweisportal.de/DE/Buergerinn>

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	en-und-Buerger/Online-Ausweisen/Online-Ausweisen_node.html https://www.bmi.bund.de/DE/themen/moderne-verwaltung/ausweise-und-paesse/personalausweis/personalausweis-node.html https://www.personalausweisportal.de/DE/Buergerinnen-und-Buerger/Online-Ausweisen/Online-Ausweisen_node.html
Hinweise	
Rechtsbehelf	
Kurztext	• Identity card issue • Identity card is available for collection at the competent identity card authority • Identity card should always be collected in person • Pick-up with power of attorney possible • Without receiving the PIN letter, only personal collection is possible • Competent authority: Identity card authority to which the identity card was requested
Ansprechpunkt	
Zuständige Stelle	The identity card authority to which you submitted the application. Identity card authorities in the district-free cities, large towns and districts, offices and non-official municipalities.
Formulare	• Forms: none, if applicable, notification of loss for the old identity card • Written form required: no if necessary, power of attorney for collection • Personal appearance required: no, representation possible
Ursprungsportal	Personalausweis abholen, Pick up your identity card, Pick up identity card