

99108057001000

Apply for a workshop card

Heruntergeladen am 17.07.2025

<https://fimportal.de/xzufi-services/110425708/L100027>

Modul	Sachverhalt
Leistungsschlüssel	99108057001000
Leistungsbezeichnung I	Apply for a workshop card
Leistungsbezeichnung II	
Typisierung	3a - Bundesaufsichtsverwaltung: Regelung, Land: Vollzug
Quellredaktion	Mecklenburg-Vorpommern
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Straßenverkehr (108)
Verrichtungskennung	Erteilung (001)
SDG-Informationsbereich	Erlangung von Lizenzen, Genehmigungen oder Zulassungen im Hinblick auf die Gründung und Führung eines Unternehmens
Lagen Portalverbund	
Einheitlicher	

Modul	Sachverhalt
Ansprechpartner	Nein
Fachlich freigegeben am	31.07.2019
Fachlich freigegeben durch	Ministry of Economics, Labor and Health Mecklenburg-Vorpommern
Handlungsgrundlage	§ 7 FPersV
Teaser	The workshop card identifies the card holder and contains the details of the recognized specialist and the workshop.
Volltext	Maintenance of the digital tachograph/control unit may only be carried out by recognized workshops. Workshop cards are issued to qualified workshop personnel for the inspection, repair and calibration of the tachograph required in this context, as well as for downloading data and for data backup. The workshop card identifies the card holder and contains the details of the recognized specialist and the workshop. Validity of the workshop card: 1 year • Application for renewal due to expiry at the earliest 1 month before the expiry date • Application for replacement due to loss or theft - within 7 calendar days of becoming aware of it • If the specialist leaves the company - confiscation of the workshop card by the company and immediate return of the card to the LAGuS The processing time is 7 to 10 days. https://www.lagus.mv-regierung.de/Arbeitsschutz/Unternehmenskarten_Werkstattkarten_Fahrererkarten/ https://www.lagus.mv-regierung.de/Arbeitsschutz/Unternehmenskarten_Werkstattkarten_Fahrererkarten/ https://www.lagus.mv-regierung.de/Arbeitsschutz/Standorte-und-Kontakt/ https://www.lagus.mv-regierung.de/Arbeitsschutz/Unternehmenskarten_Werkstattkarten_Fahrererkarten/ https://www.lagus.mv-regierung.de/Arbeitsschutz/Unternehmenskarten_Werkstattkarten_Fahrererkarten/ https://www.lagus.mv-regierung.de/Arbeitsschutz/Standorte-und-Kontakt/

Modul	Sachverhalt
Erforderliche Unterlagen	• Application form • Business registration (copy) or commercial register entry (copy) of the company • Identity card (copy) of the company owner or the responsible managing director/partner • Recognition or authorization of the company according to § 57 b StVZO (copy) Not older than 3 years • Proof of training according to § 57 b StVZO (copy) of the specialist Not older than 3 years • ID card (copy) of the specialist • Proof of employment of the specialist, signed by employer and employee • When applying for renewal due to correction, malfunction or damage - Return of the card that can no longer be used • When applying for replacement due to loss or theft - Written declaration of loss or proof of a theft report to the police
Voraussetzungen	• Workshops, manufacturers of tachographs and recording equipment manufacturers that are recognized and commissioned in accordance with Section 57b StVZO • Professional suitability of the company owner or the responsible managing director/partner and the responsible specialist in accordance with Section 7 (1) FPerV • Registered office in MV
Kosten	EUR 42.00 per workshop card
Verfahrensablauf	1. Checking the application received for completeness and legibility 2. Preparation and dispatch of the notification of costs to the applicant 3. After receipt of payment - ordering the workshop card from the Federal Motor Transport Authority (KBA) 4. Dispatch of the workshop card by the KBA to the competent authority (here: LAGuS) and the associated workshop card PIN to the private address of the company's responsible specialist 5. Information of the applicant by the LAGuS about receipt of the workshop card at the respective issuing location

Modul	Sachverhalt
	6. Issue of the workshop card against receipt to the company owner, the responsible managing director/partner or an authorized person
Bearbeitungsdauer	
Frist	
weiterführende Informationen	
Hinweise	
Rechtsbehelf	
Kurztext	• Maintenance of the digital tachograph/control unit may only be carried out by recognized workshops • workshop cards are issued for the necessary testing, repair and calibration of the tachograph
Ansprechpunkt	
Zuständige Stelle	Application office for company and workshop cards in MV: State Office for Health and Social Affairs Occupational Health and Safety Department First floor Room no.: 014 Friedrich-Engels-Straße 47 19061 Schwerin Telephone: +49 385 588-59592 Fax: +49 385 509-59962 E-mail: kgk@lagus.mv-regierung.de Issuing points for workshop cards in MV: Department Neubrandenburg - Neustrelitzer Straße 120, 17033 Neubrandenburg, 3rd floor Rostock Department - Friedrich-Engels-Platz 5-8, 18055 Rostock, House 3, 1st floor Department Schwerin - Friedrich-Engels-Straße 47, 19061 Schwerin, first floor Department Stralsund - Frankendamm 17, 18439 Stralsund, 4th floor https://www.lagus.mv-regierung.de/Arbeitsschutz/Unternehmenskarten_Werkstattkarten_Fahrerkarten https://www.lagus.mv-regierung.de/Arbeitsschutz/Unternehmenskarten_Werkstattkarten_Fahrerkarten
Formulare	

Modul	Sachverhalt
Ursprungsportal	Werkstattkarte beantragen, Apply for a workshop card