

99008001012003, 99008001012003

Identity card: report loss and apply for a new identity card

Heruntergeladen am 26.06.2025

<https://fimportal.de/xzufi-services/105543009/L100027>

Modul	Sachverhalt
Leistungsschlüssel	99008001012003, 99008001012003
Leistungsbezeichnung I	Identity card: report loss and apply for a new identity card
Leistungsbezeichnung II	
Typisierung	2b - Bundesauftragsverwaltung: Regelung, Land: Ausführungsvorschriften, Kommune: Vollzug
Quellredaktion	Mecklenburg-Vorpommern
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Personalausweis (008)
Verrichtungskennung	Ausstellung (012)
SDG-Informationsbereich	Dokumente, die von Unionsbürgern, ihren Familienmitgliedern, die keine Unionsbürger sind, allein reisenden Minderjährigen und

Modul	Sachverhalt
	Nicht-Unionsbürgern bei grenzüberschreitenden Reisen innerhalb der Union verlangt werden (Personalausweis, Visum, Pass)
Lagen Portalverbund	
Einheitlicher Ansprechpartner	Nein
Fachlich freigegeben am	09.01.2015
Fachlich freigegeben durch	BMI, IT I 4; For the amendments from 03.02.2021: BMI, DV2 Ministry of the Interior and Europe of Mecklenburg-Western Pomerania
Handlungsgrundlage	https://www.gesetze-im-internet.de/pauswg/_9.html https://www.gesetze-im-internet.de/pauswg/_9.html
Teaser	
Volltext	If you cannot find your ID card or if you have lost it, you must report the loss to your ID card authority or another ID card authority or to the police. At the same time, you can apply for a new ID card from your ID card authority or - for a surcharge/surcharge - from another ID card authority. If you no longer have your ID card because it cannot be found, has been lost or stolen, you must report this loss immediately. It is necessary to apply for a new ID card. If the processing time of approx. 4 weeks is too long, you can apply for a temporary ID card if necessary. This will be issued immediately.
Erforderliche Unterlagen	• notice of loss • valid (children's) passport or birth certificate • for children under 16 years of age, the consent (declaration) of the legal guardian • if there is only one parent or legal guardian, additional proof of custody • a biometric passport photo (according to the photo sample table) Suitable proof of identity (e.g. official photo ID or driving license)

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Voraussetzungen	• German within the meaning of Article 116 (1) of the Basic Law (GG)
Kosten	• EUR 37.00 for applicants aged 24 and over • EUR 22.80 for applicants under 24 years of age • EUR 10.00 for the temporary identity card • EUR 13.00 surcharge (outside office hours, in the case of a non-competent authority) • EUR 30.00 surcharge for issuance by consular or diplomatic representation abroad • Fee reduction or exemption possible for people in need (at the discretion of the identity card authority) There is no fee for the notification of loss. For a new or temporary ID card, the fees prescribed in the ID card fee regulations must be paid.
Verfahrensablauf	
Bearbeitungsdauer	
Frist	In your own interest, you should report the loss as soon as possible.
weiterführende Informationen	Information on the new ID card https://www.personalausweisportal.de
Hinweise	Further information about the ID card can be found on the website of the Federal Ministry of the Interior (BMI). https://www.personalausweisportal.de/DE/Home/home_node.html https://www.personalausweisportal.de/DE/Home/home_node.html
Rechtsbehelf	
Kurztext	If you cannot find your ID card or have lost it, you must report the loss to the ID card authority. You can apply for a new ID card at the same time.
Ansprechpunkt	
Zuständige Stelle	Within Germany: To the municipal, local or city administration (citizens' office)

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Outside Germany: To the diplomatic mission abroad in whose district you are staying.

For inland waterway skippers who do not have a residence in Germany, the identity card authority at the home location of the inland waterway vessel is responsible; for seafarers who do not have a residence in Germany, the identity card authority at the registered office of the shipowner is responsible.

Formulare

Ursprungsportal

Identity card: report loss and apply for a new identity card, Personalausweis: Verlust anzeigen und neuen Personalausweis beantragen