

99115005011000

Report change of residence within the same city or municipality

Heruntergeladen am 06.06.2025

<https://fimportal.de/xzufi-services/884/L100022>

Modul	Sachverhalt
Leistungsschlüssel	99115005011000
Leistungsbezeichnung I	Report change of residence within the same city or municipality
Leistungsbezeichnung II	Report change of residence within the same city or municipality
Typisierung	2/3 - Bund: Regelung (2 oder 3), Land/Kommune: Vollzug
Quellredaktion	Baden-Württemberg
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	
Leistungstyp	
Leistungsgruppierung	
Verrichtungskennung	
SDG-Informationsbereich	
Lagen Portalverbund	

Modul	Sachverhalt
Einheitlicher Ansprechpartner	
Fachlich freigegeben am	
Fachlich freigegeben durch	
Handlungsgrundlage	
Teaser	If you move within your city or municipality, you must inform your city or municipality of your new address.
Volltext	If you move within your city or municipality, you must inform your city or municipality of your new address.
Erforderliche Unterlagen	<p>The competent body may require you to submit documents that serve as proof of the information provided. These may be, for example:</p> <ul style="list-style-type: none"> • Identity card or passport • Marriage or partnership certificate, divorce decree • Identity cards of family members <p>For children who do not have a children's passport, you must bring a birth certificate.</p> <ul style="list-style-type: none"> • [Certificate of the person giving you residence](https://www.verwaltungsvorschriften-im-internet.de/pdf/BMI-VII2-20151025-SF-A002.pdf) <p>**Tip:** You can update the address on your identity card at the same time as you re-register in your town or municipality.</p>
Voraussetzungen	You move within the same municipality (town or city).
Kosten	Within the specified period, usually free of charge. However, depending on a local fee statute, a processing fee may be charged in individual cases.
Verfahrensablauf	To change your registration, you usually have to appear in person at the registration office. The registration office will record your new data and provide you with a printout of the data. You confirm the accuracy and completeness of your data by signing the printout.

Modul	Sachverhalt
	<p>**Tip:** You can also re-register your family members if</p> <ul style="list-style-type: none"> • they have lived in the same flat as you up to now, and • they are moving with you.
Bearbeitungsdauer	Processing usually immediately on site
Frist	You must re-register within two weeks of moving.
weiterführende Informationen	
Hinweise	<p>Your landlord is obliged to confirm your move into the new flat in writing. Submit certificates from the landlord to the registration office. The confirmation of the landlord is also possible electronically. In this case, you will receive an assignment feature which is used to confirm the housing provider.</p> <p>You will receive a confirmation of the re-registration for your records.</p>
Rechtsbehelf	None
Kurztext	
Ansprechpunkt	
Zuständige Stelle	
Formulare	
Ursprungsportal	