

99036020001000

Applying for initial registration of a vehicle (new registration)

Heruntergeladen am 13.06.2025

<https://fimportal.de/xzufi-services/6019857/L100022>

Modul	Sachverhalt
Leistungsschlüssel	99036020001000
Leistungsbezeichnung I	Applying for initial registration of a vehicle (new registration)
Leistungsbezeichnung II	Applying for initial registration of a vehicle (new registration)
Typisierung	3b - Bundesaufsichtsverwaltung: Regelung, Land: Ausführungsvorschriften, Kommune: Vollzug
Quellredaktion	Baden-Württemberg
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	
Leistungstyp	
Leistungsgruppierung	
Verrichtungskennung	
SDG-Informationsbereich	
Lagen Portalverbund	

Modul	Sachverhalt
Einheitlicher Ansprechpartner	
Fachlich freigegeben am	
Fachlich freigegeben durch	
Handlungsgrundlage	Fahrzeugzulassungsverordnung (FZV) • § 6 (FZV) Antrag auf Zulassung • § 3 Abs. 1, 4 (FZV) Notwendigkeit einer Zulassung Anlage Gebührenordnung für Maßnahmen im Straßenverkehr (GebOSt) - Einzelnorm Ziffer 221
Teaser	If you want to use a new motor vehicle on the road for the first time, it must be registered. This also applies to trailers. The registration authorises you to
Volltext	If you want to use a new motor vehicle on the road for the first time, it must be registered. This also applies to trailers. The registration authorises you to • drive the vehicle on the road and • park the vehicle in public areas
Erforderliche Unterlagen	• if available: completed application forms • valid identification document: identity card or passport of the vehicle owner; if the passport is presented, a current registration certificate is also required • Registration certificate part II (vehicle registration document) or, in the case of unregistered vehicles, the operating licence • the EC Certificate of Conformity (CoC), or data confirmation or full expert opinion • Proof of ownership: purchase contract or invoice • Proof of valid motor vehicle liability insurance (eVB number) • Bank details for the SEPA direct debit mandate to

Modul

Sachverhalt

pay the vehicle tax

if you are represented by a third party:

- Your written authorisation and original identification document; The authorised person must be able to identify themselves with a valid identity card or passport.
- in the case of authorisation for minors: the written declaration of consent from the legal guardians and their original identity documents
- if applicable, a certificate of sole custody ("negative certificate") for single parents

for changes to the vehicle:

- Presentation of an operating licence

Voraussetzungen

- You have a new vehicle.
 - The normal location of this vehicle is in the Federal Republic of Germany.
- You have no outstanding fees and expenses from previous registration processes of more than EUR 30.
- You have no motor vehicle tax debts of EUR 5 or more. This also includes late payment penalties, interest and late payment penalties.

Kosten

- ****Administrative**** fee: EUR 12.80 for initial registration via an i-KFZ portal
- Administrative fee****:**** EUR 30.00 for initial registration at the local vehicle registration authority
- ****Administrative**** fee: EUR 10.20 for the choice of a preferred licence plate number

Verfahrensablauf

You or your representative submit the application for this initial registration to the local vehicle registration authority.

So-called holder data is recorded during the registration process.

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- for natural persons:
 - Surname, maiden name, first names,
 - if applicable, religious or stage name,
 - Date and place of birth or, if this is not known, state of birth,
 - Gender and address
- for legal persons and authorities:
 - Name or designation and
 - Address
- for associations:
 - Representation with data by natural or legal person
- Name of the association

After successful registration, you will receive the registration documents. The registration authority will assign you a licence plate number.

Bearbeitungsdauer Processing usually takes place immediately.

Frist There is no deadline.

weiterführende Informationen

Hinweise none

Rechtsbehelf Contradiction

Kurztext
Ansprechpunkt
Zuständige Stelle
Formulare
Ursprungsportal