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Changing a vehicle registration (in the case of new keepers)

Heruntergeladen am 06.07.2025

<https://fimportal.de/xzufi-services/6002469-99036048000000/L100022>

Modul	Sachverhalt
Leistungsschlüssel	99036048000000
Leistungsbezeichnung I	Changing a vehicle registration (in the case of new keepers)
Leistungsbezeichnung II	Changing a vehicle registration (in the case of new keepers)
Typisierung	3 - Bundesaufsichtsverwaltung: Regelung
Quellredaktion	Baden-Württemberg
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	
Leistungstyp	
Leistungsgruppierung	
Verrichtungskennung	
SDG-Informationsbereich	
Lagen Portalverbund	

Modul	Sachverhalt
Einheitlicher Ansprechpartner	
Fachlich freigegeben am	
Fachlich freigegeben durch	
Handlungsgrundlage	<ul style="list-style-type: none"> • § 13 Fahrzeug-Zulassungsverordnung (FZV) (Mitteilungspflichten bei Änderungen) • § 1 Gesetz über die Verweigerung der Zulassung von Fahrzeugen bei rückständigen Gebühren und Auslagen (Fahrzeugzulassungsverweigerungsgesetz) (Verweigerung der Zulassung) • § 13 Kraftfahrzeugsteuergesetz (Feststellung der Besteuerungsgrundlagen, Nachweis der Besteuerung und Zulassungsverweigerung bei Steuerrückständen) • Gebührenordnung für Maßnahmen im Straßenverkehr (GebOSt)
Teaser	If you buy a vehicle which is already registered, you must immediately have the registration transferred to your name, should you use the vehicle on public roads.
Volltext	If you buy a vehicle which is already registered, you must immediately have the registration transferred to your name, should you use the vehicle on public roads.
Erforderliche Unterlagen	<ul style="list-style-type: none"> • valid passport or personal ID card • If another person is representing you, you must also provide written power of attorney your authorised representative's personal ID card or passport • for minors: declaration of consent and identification documents from the parents • For legal entities/companies: excerpt from the Commercial Register (Handelsregister) or business registration document (Gewerbeanmeldung) or excerpt from the Register of Associations (Vereinsregister) • SEPA direct debit mandate for payment of vehicle tax (Erklärung zum Einzug der Kraftfahrzeugsteuer (SEPA-Lastschriftmandat)) • Registration certificate (Zulassungsbescheinigung) part I or old vehicle registration document (Fahrzeugschein) • Registration certificate part II or old vehicle registration document (Fahrzeugbrief)

Modul

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- Evidence of a valid main inspection (MI) in the form of the inspection report if the vehicle is more than three years old was previously licensed as a hire car, taxi or similar
- Confirmation of insurance (eVB code)
- Previous number plates if you are changing your number plates or if you wish to deregister the vehicle electronically in the future: new stickers with a security code are required
- Confirmation of reservation if you previously applied for vanity plates

Note: Severely disabled persons with the marks "H", "BI" or "aG" in their disability cards are exempt from vehicle tax.

Note: Confirmation that you are covered by motor vehicle liability insurance can be obtained from an insurance company of your choice. You can usually request this by phone. The competent authority will notify the insurance company automatically of the vehicle registration.

Voraussetzungen

The prerequisites for registering the vehicle in your name are:

- you may not have any unpaid charges or expenses from previous registration procedures. If you are more than 30 euros in arrears, the licensing authority is not permitted to register your vehicle until you have paid the outstanding amount. If the outstanding amount is less than 30 euros, the licensing authority may decide whether or not to register your vehicle despite the arrears.
- you may not have vehicle tax arrears of five euros or more. Fines for late payment, interest and default penalties will be taken into account when the outstanding amount is calculated.
- If you appoint a representative to register your vehicle, you must give this person written power of attorney. This power of attorney must include a declaration of consent to the licensing authority giving your authorised representative information about outstanding fees and expenses. Your representative must present the written power of attorney and

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	provide personal identification.
Kosten	<p>Depending on the administrative outlay: from EUR 18.60</p> <p>Note: The fees do not include the cost of number plates.</p>
Verfahrensablauf	<p>You must request the transfer in writing from the competent authority. You may also appoint a representative.</p> <p>Depending on the service provided by your licensing authority, you can download a form or use an online service for this purpose.</p> <p>The licensing authority may ask you to show the vehicle.</p> <p>Note: If the vehicle was previously registered in another licensing district, you will have to obtain new number plates. If your vehicle has a particle emissions sticker the new number plates will render it invalid. If you wish to drive in environmental zones but don't have an exemption permit, you should also apply for a particle emissions sticker during the re-registration process.</p> <p>The licensing authority will issue your vehicle with a licence plate and attach the stickers (main inspection and stamp) to it.</p> <p>Note: As of 1 January 2015, you can take your vehicle registration plates anywhere in Germany whenever you move. However, this is not possible if the vehicle keeper changes.</p> <p>Tip: You can also obtain new number plates from private suppliers. These are usually located close to the licensing authorities.</p>
Bearbeitungsdauer	
Frist	as soon as possible
weiterführende	

Modul	Sachverhalt
Informationen	
Hinweise	
Rechtsbehelf	
Kurztext	
Ansprechpunkt	
Zuständige Stelle	
Formulare	
Ursprungsportal	