

99088017006000

Alternative school - apply for authorisation to operate

Heruntergeladen am 16.06.2025

<https://fimportal.de/xzufi-services/1875/L100022>

Modul	Sachverhalt
Leistungsschlüssel	99088017006000
Leistungsbezeichnung I	Alternative school - apply for authorisation to operate
Leistungsbezeichnung II	Alternative school - apply for authorisation to operate
Typisierung	4 - Land: Regelung
Quellredaktion	Baden-Württemberg
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	
Leistungstyp	
Leistungsgruppierung	
Verrichtungskennung	
SDG-Informationsbereich	
Lagen Portalverbund	
Einheitlicher Ansprechpartner	

Modul	Sachverhalt
Fachlich freigegeben am	
Fachlich freigegeben durch	
Handlungsgrundlage	<p>Gesetz für die Schulen in freier Trägerschaft - Privatschulgesetz (PSchG)</p> <ul style="list-style-type: none"> • §§ 3 - 12 Ersatzschulen <p>Vorschriften des Kultusministeriums und des Ministeriums Ländlicher Raum zum Vollzug des Privatschulgesetzes (VVPSchG) (Antrag auf Genehmigung)</p> <ul style="list-style-type: none"> • Nummer 8 Antrag auf Genehmigung <p>Verordnung des Kultusministeriums über die Festsetzung der Gebührensätze für öffentliche Leistungen der staatlichen Behörden für den Geschäftsbereich des Kultusministeriums - Gebührenverordnung Kultusministerium (GebVO KM)</p> <ul style="list-style-type: none"> • Nummer 17 Schulen in freier Trägerschaft <p>Verordnung des Sozialministeriums über die Festsetzung der Gebührensätze für öffentliche Leistungen der staatlichen Behörden für den Geschäftsbereich des Sozialministeriums - Gebührenverordnung Sozialministerium (GebVO SM)</p> <ul style="list-style-type: none"> • Nummer 19 Schulen in freier Trägerschaft
Teaser	A public school is an alternative school if there are corresponding public schools in the state. Waldorf schools are also alternative schools.
Volltext	A public school is an alternative school if there are corresponding public schools in the state. Waldorf schools are also alternative schools.

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Erforderliche Unterlagen

- Curriculum vitae of the sole proprietor
 - for legal entities: Curriculum vitae of all managing members and members authorised to represent the company as well as the shareholders
 - for proof of personal reliability:
 - for residence in Germany: certificate of good conduct
 - if resident abroad: documents from the applicant's home country proving that they are personally reliable to perform the desired service
 - for proof of the company's legal form:
 - if the company is based in Germany:
 - publicly certified copy of the articles of association
 - Articles of Association
 - if the company is domiciled abroad: documents from the country of domicile proving the legal form
- Proof of the teacher's qualification to teach
This proof may be omitted if the person teaches as a head teacher or teacher at a public school.
- Copy of the employment contracts agreed with the teachers
- Information on school fees, school fee reductions and free learning materials as well as other costs associated with attending the school
- Clearance certificate from the local building authority
- Clearance certificate from the responsible local health authority

In individual cases, the authorising authority may request further documents that are suitable for making a statement about your personal reliability.

Note: The certificate of good conduct may be waived for persons who are in the service of a municipality, a district, the state or the federal government. This also applies to persons who are employed by a corporation or institution under public law.

In the case of legal entities (limited liability companies, business companies, public limited companies, registered co-operatives), you must complete the

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application form for the legal entity itself. You must submit the personal documents for all natural persons authorised to manage the company (e.g. certificate of good conduct, identity papers).

In the case of partnerships that are not themselves eligible for authorisation (GbR, KG, OHG, PartG, GmbH & Co. KG), each managing partner must submit an application for authorisation and all personal documents.

Voraussetzungen

- The entrepreneur and the authorised representatives must be personally reliable.
- The public school is not inferior to existing public schools in terms of its teaching objectives and facilities. This also applies to the academic training of its teaching staff.
- A segregation of pupils according to the property status of their parents is not encouraged.
- The economic and legal position of teachers must be sufficiently secure.

Kosten

- In the area of the Ministry of Culture: EUR 250.00 - 1,000
- In the area of the Ministry of Social Affairs: EUR 25.00 - 1,000

Verfahrensablauf

You must apply in writing for permission to operate a substitute school.

The application must contain the following information:

- Details of the company - for individuals:
 - First name and surname
 - Date and place of birth
 - Nationality
- Information about the company - for legal entities:
 - Name, type and registered office
 - First name and surname, date and place of birth and nationality of the managing directors and authorised representatives
- Name of the school
- Place where the school is to be established
- Location of the school building

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	<ul style="list-style-type: none"> • Number, type and size of classrooms • Indication of the gender for which the school is intended and whether a dormitory is to be associated with it • First name, surname, date and place of birth and nationality of the school management and all teaching staff • Information on subjects, teaching objectives, structure and duration of the programme <p>If there are any changes after the authorisation has been granted, you must inform the competent authority.</p>
Bearbeitungsdauer	The duration of the procedure depends on the scope and difficulty of the examination. It is not possible to make a general statement. Please contact the responsible regional council at an early stage.
Frist	in good time before the scheduled start of lessons
weiterführende Informationen	
Hinweise	<p>In most cases, the authorisation is valid indefinitely.</p> <p>Tip: After three years from the start of teaching (waiting period), alternative schools can apply for state subsidies.</p>
Rechtsbehelf	It is possible to lodge an appeal.
Kurztext	
Ansprechpunkt	
Zuständige Stelle	
Formulare	
Ursprungsportal	