

99084010001000

Apply for a car hire licence

Heruntergeladen am 19.06.2025

<https://fimportal.de/xzufi-services/181/L100022>

Modul	Sachverhalt
Leistungsschlüssel	99084010001000
Leistungsbezeichnung I	Apply for a car hire licence
Leistungsbezeichnung II	Apply for a car hire licence
Typisierung	2 - Bundesauftragsverwaltung: Regelung
Quellredaktion	Baden-Württemberg
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	
Leistungstyp	
Leistungsgruppierung	
Verrichtungskennung	
SDG-Informationsbereich	
Lagen Portalverbund	
Einheitlicher Ansprechpartner	
Fachlich freigegeben am	

Modul	Sachverhalt
Fachlich freigegeben durch	
Handlungsgrundlage	Personenbeförderungsgesetz (PBefG): • § 15 Absatz 1 Erteilung und Versagung der Genehmigung • § 49 Absatz 4 Verkehr mit Mietwagen
Teaser	Would you like to transport people commercially in hire cars?
Volltext	<p>Would you like to transport people commercially in hire cars?</p> <p>Then you need a hire car licence.</p> <p>You may only hire out the vehicle as a whole. The hirer (passenger) determines the purpose, destination and sequence of the journeys.</p> <p>You can obtain the licence for a maximum of five years. After that, you can apply for an extension.</p> <p>Please note: This does not refer to the hire of vehicles to self-drivers.</p> <p>Hire cars differ from taxis as follows:</p> <ul style="list-style-type: none"> • You are not allowed to keep hire cars on public places/roads for passenger transport. You must return to the company's place of business after each journey. • You have no obligation to operate and transport. • The fare can be freely agreed. However, you must calculate it with a Determine it with a distance counter. • The colour of the vehicles is not specified. • The number of licences is not limited. <p>If you want to transport people by taxi, you need a taxi licence.</p>
Erforderliche Unterlagen	<ul style="list-style-type: none"> • Extract from the Federal Central Criminal Register • Proof of personal reliability (not older than three months at the time of application), e.g: • Extract from the commercial or co-operative register (certified copies) • Copy of the articles of association and list of shareholders • for legal entities: Proof of authorisation to represent the company <ul style="list-style-type: none"> • Clearance certificates from the tax office • Clearance certificate from the responsible municipality • from health insurance funds with which you insure

Modul

Sachverhalt

or have insured employees and

- for yourself, if you are or were voluntarily or privately insured.
- Clearance certificate from the social insurance organisation:
- Clearance certificate from the
- The amount of equity capital depends on the number of vehicles intended for use: For the first vehicle you must provide proof of equity capital of EUR 2,250, for each additional vehicle of EUR 1,250.
- Equity certificate and, if necessary, additional certificate (not older than twelve months at the time of application)
- Proof of financial standing (not older than three months at the time of application):
- Examination certificate from the Chamber of Industry and Commerce (IHK) or
- Certificate of professional competence from the IHK for at least three years of managerial activity in a hire car company or
- Certificate of the recognised equivalent final examination (e.g. merchant examination in rail and road transport with a focus on passenger transport)
- Proof of professional suitability:
 - Certificate of good conduct
 - Information from the central trade register
 - Extract from the central traffic register
 - Proof of professional suitability
 - Proof of employment (employment contract)
- if you appoint other persons to manage the company, you must submit the following documents for them:
 Note: The competent authority may request further documents.

Voraussetzungen

- The entrepreneur or the persons appointed to manage the company must be reliable.
- The entrepreneur or the persons appointed to manage the company must be professionally qualified.
- The company must be secure and financially viable.
- The registered office or branch of the company must be in Germany (as defined by commercial law).

Kosten

Framework fee for the authorisation: EUR 50.00 - EUR 500.00
 For standard cases it is

Modul	Sachverhalt
	<ul style="list-style-type: none"> • eUR 60.00 for the first vehicle, • eUR 30.00 for each additional vehicle. <p>These amounts are not binding for the authorising authority.</p> <p>In the event of excessive administrative costs, the licensing authority may deviate from these amounts up to the maximum amount of the framework fee.</p> <p>Note</p> <ul style="list-style-type: none"> • Register information and • the preparation of other supporting documents.
Verfahrensablauf	<p>You can apply for a hire car licence online.</p> <p>The competent authority carries out a hearing procedure. As part of this, it requests opinions from other bodies, including</p> <ul style="list-style-type: none"> • Municipalities, • Trade supervisory authorities, • the Chamber of Industry and Commerce • the relevant trade unions and professional associations <p>After the deadline for comments has expired, it decides and finalises the application and informs the applicant of the outcome in writing.</p>
Bearbeitungsdauer	<p>The competent authority will usually decide on your application within three months. The period can be extended by a maximum of a further three months. The prerequisite is that the competent authority has announced this in good time (within the first three months) in a written interim decision.</p>
Frist	none
weiterführende Informationen	
Hinweise	<p>Advertising is permitted on all body parts of hire cars. Hire cars must be equipped with an odometer (not a taximeter!) and an alarm system. Exceptions are possible.</p>
Rechtsbehelf	Objection within one month of notification
Kurztext	
Ansprechpunkt	

Modul	Sachverhalt
Zuständige Stelle	
Formulare	
Ursprungsportal	