

99084010001000

Apply for a car hire licence

Heruntergeladen am 25.07.2025

<https://fimportal.de/xzufi-services/181-99084010001000/L100022>

Modul	Sachverhalt
Leistungsschlüssel	99084010001000
Leistungsbezeichnung I	Apply for a car hire licence
Leistungsbezeichnung II	Apply for a car hire licence
Typisierung	2 - Bundesauftragsverwaltung: Regelung
Quellredaktion	Baden-Württemberg
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	
Leistungstyp	
Leistungsgruppierung	
Verrichtungskennung	
SDG-Informationsbereich	
Lagen Portalverbund	
Einheitlicher Ansprechpartner	
Fachlich freigegeben am	

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Fachlich freigegeben durch	
Handlungsgrundlage	<p>Personenbeförderungsgesetz (PBefG):</p> <ul style="list-style-type: none"> • § 15 Absatz 1 Erteilung und Versagung der Genehmigung • § 49 Absatz 4 Verkehr mit Mietwagen
Teaser	Would you like to transport people commercially in hire cars?
Volltext	<p>Would you like to transport people commercially in hire cars?</p> <p>Then you need a hire car licence.</p> <p>You may only hire out the vehicle as a whole. The hirer (passenger) determines the purpose, destination and sequence of the journeys.</p> <p>You can obtain the licence for a maximum of five years. After that, you can apply for an extension.</p> <p>Please note: This does not refer to the hire of vehicles to self-drivers.</p> <p>Hire cars differ from taxis as follows:</p> <ul style="list-style-type: none"> • You are not allowed to keep hire cars on public places/roads for passenger transport. You must return to the company's place of business after each journey. • You have no obligation to operate and transport. • The fare can be freely agreed. However, you must calculate it with a Determine it with a distance counter. • The colour of the vehicles is not specified. • The number of licences is not limited. <p>If you want to transport people by taxi, you need a taxi licence.</p>
Erforderliche Unterlagen	<ul style="list-style-type: none"> • Proof of personal reliability (not older than three months at the time of application), e.g: Extract from the Federal Central Criminal Register (certificate of good conduct) Information from the central trade register Extract from the central traffic register

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- Extract from the commercial or co-operative register (certified copies)
- Copy of the articles of association and list of shareholders
- for legal entities: Proof of authorisation to represent the company
- Proof of financial standing (not older than three months at the time of application): Clearance certificates from the tax office Clearance certificate from the responsible municipality Clearance certificate from the social insurance organisation: from health insurance funds with which you insure or have insured employees and for yourself, if you are or were voluntarily or privately insured. Clearance certificate from the Employer's Liability Insurance Association for Transport and Traffic (not older than three months at the time of application) Equity certificate and, if necessary, additional certificate (not older than twelve months at the time of application) The amount of equity capital depends on the number of vehicles intended for use: For the first vehicle you must provide proof of equity capital of EUR 2,250, for each additional vehicle of EUR 1,250.
- Proof of professional suitability: Examination certificate from the Chamber of Industry and Commerce (IHK) or Certificate of professional competence from the IHK for at least three years of managerial activity in a hire car company or Certificate of the recognised equivalent final examination (e.g. merchant examination in rail and road transport with a focus on passenger transport)
- if you appoint other persons to manage the company, you must submit the following documents for them: Certificate of good conduct Information from the central trade register Extract from the central traffic register Proof of professional suitability Proof of employment (employment contract)

Note: The competent authority may request further documents.

Voraussetzungen

- The entrepreneur or the persons appointed to manage the company must be reliable.
- The entrepreneur or the persons appointed to manage the company must be professionally qualified.

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	<ul style="list-style-type: none"> • The company must be secure and financially viable. • The registered office or branch of the company must be in Germany (as defined by commercial law).
Kosten	<p>Framework fee for the authorisation: EUR 50.00 - EUR 500.00</p> <p>For standard cases it is</p> <ul style="list-style-type: none"> • eUR 60.00 for the first vehicle, • eUR 30.00 for each additional vehicle. <p>These amounts are not binding for the authorising authority.</p> <p>In the event of excessive administrative costs, the licensing authority may deviate from these amounts up to the maximum amount of the framework fee.</p> <p>Note: You may incur further costs for</p> <ul style="list-style-type: none"> • Register information and • the preparation of other supporting documents.
Verfahrensablauf	<p>You can apply for a hire car licence online.</p> <p>The competent authority carries out a hearing procedure. As part of this, it requests opinions from other bodies, including</p> <ul style="list-style-type: none"> • Municipalities, • Trade supervisory authorities, • the Chamber of Industry and Commerce • the relevant trade unions and professional associations <p>After the deadline for comments has expired, it decides and finalises the application and informs the applicant of the outcome in writing.</p>
Bearbeitungsdauer	<p>The competent authority will usually decide on your application within three months. The period can be extended by a maximum of a further three months. The prerequisite is that the competent authority has announced this in good time (within the first three</p>

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	months) in a written interim decision.
Frist	none
weiterführende Informationen	
Hinweise	<p>Advertising is permitted on all body parts of hire cars. Further information on this can be found in the general decrees (AV) of the regional councils, for example the general decree of the Stuttgart regional council on the approval of advertising on taxis and hire cars dated 11 January 2008.</p> <p>Hire cars must be equipped with an odometer (not a taximeter!) and an alarm system. Exceptions are possible.</p>
Rechtsbehelf	Objection within one month of notification
Kurztext	
Ansprechpunkt	
Zuständige Stelle	
Formulare	
Ursprungsportal	