

99108056001000

# Applying for a company card for the first time

Heruntergeladen am 09.07.2025

<https://fimportal.de/xzufi-services/8968940/L100012>

| Modul                     | Sachverhalt                                                                                                        |
|---------------------------|--------------------------------------------------------------------------------------------------------------------|
| Leistungsschlüssel        | 99108056001000                                                                                                     |
| Leistungsbezeichnung I    | Applying for a company card for the first time                                                                     |
| Leistungsbezeichnung II   | Applying for a company card for the first time                                                                     |
| Typisierung               | 3 - Bundesaufsichtsverwaltung: Regelung                                                                            |
| Quellredaktion            | Schleswig-Holstein                                                                                                 |
| Freigabestatus Katalog    | unbestimmter Freigabestatus                                                                                        |
| Freigabestatus Bibliothek | unbestimmter Freigabestatus                                                                                        |
| Begriffe im Kontext       |                                                                                                                    |
| Leistungstyp              | Leistungsobjekt mit Verrichtung                                                                                    |
| Leistungsgruppierung      | Straßenverkehr (108)                                                                                               |
| Verrichtungskennung       | Erteilung (001)                                                                                                    |
| SDG-Informationsbereich   | Erlangung von Lizenzen, Genehmigungen oder Zulassungen im Hinblick auf die Gründung und Führung eines Unternehmens |
| Lagen Portalverbund       |                                                                                                                    |

| Modul                         | Sachverhalt                                                                                                                                                                                                                                                                                                                                                                |
|-------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Einheitlicher Ansprechpartner | Nein                                                                                                                                                                                                                                                                                                                                                                       |
| Fachlich freigegeben am       |                                                                                                                                                                                                                                                                                                                                                                            |
| Fachlich freigegeben durch    |                                                                                                                                                                                                                                                                                                                                                                            |
| Handlungsgrundlage            | <a href="https://www.gesetze-im-internet.de/fpersv/_4.html">https://www.gesetze-im-internet.de/fpersv/_4.html</a><br><a href="https://www.gesetze-im-internet.de/fpersv/_9.html">https://www.gesetze-im-internet.de/fpersv/_9.html</a>                                                                                                                                     |
| Teaser                        | Company cards (entrepreneur cards) must be applied for from the district/city.                                                                                                                                                                                                                                                                                             |
| Volltext                      | Company cards (also company cards) are issued to owners of companies or businesses whose driving personnel carry out transportation that falls under Regulation (EEC) No. 3820/85 or must comply with the driving and rest periods in accordance with Section 1 of the Driving Personnel Ordinance (FPersV). Driver, workshop and company cards are issued on application. |
| Erforderliche Unterlagen      | <ul style="list-style-type: none"> <li>• Proof of business registration,</li> <li>• Proof of the name of the owner or authorized representative (power of representation if applicable),</li> <li>• previous company card in the event of an application for renewal due to damage or malfunction.</li> </ul>                                                              |
| Voraussetzungen               |                                                                                                                                                                                                                                                                                                                                                                            |
| Kosten                        | The fees may vary. Further information can be obtained from the responsible office.                                                                                                                                                                                                                                                                                        |
| Verfahrensablauf              |                                                                                                                                                                                                                                                                                                                                                                            |
| Bearbeitungsdauer             |                                                                                                                                                                                                                                                                                                                                                                            |
| Frist                         | The company card is valid for 5 years. A follow-up application must be submitted in good time, at the earliest 6 months before the expiry date.                                                                                                                                                                                                                            |
| weiterführende Informationen  |                                                                                                                                                                                                                                                                                                                                                                            |
| Hinweise                      |                                                                                                                                                                                                                                                                                                                                                                            |
| Rechtsbehelf                  |                                                                                                                                                                                                                                                                                                                                                                            |

| Modul             | Sachverhalt                                                                                    |
|-------------------|------------------------------------------------------------------------------------------------|
| Kurztext          |                                                                                                |
| Ansprechpunkt     | To the district or independent city in which the applicant has his/her main place of business. |
| Zuständige Stelle |                                                                                                |
| Formulare         |                                                                                                |
| Ursprungsportal   | Unternehmenskarte erstmalig beantragen, Applying for a company card for the first time         |