

99146002000000, 99146002000000

Internal offices and functions - City of Kiel

Heruntergeladen am 08.06.2025

<https://fimportal.de/xzufi-services/10305640/L100012>

Modul	Sachverhalt
Leistungsschlüssel	99146002000000, 99146002000000
Leistungsbezeichnung I	Internal offices and functions - City of Kiel
Leistungsbezeichnung II	
Typisierung	7 - Service- und Sonderrufnummern
Quellredaktion	Schleswig-Holstein
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	
Leistungstyp	
Leistungsgruppierung	
Verrichtungskennung	
SDG-Informationsbereich	
Lagen Portalverbund	Personal finden (2030100)
Einheitlicher Ansprechpartner	Nein

Modul	Sachverhalt
Fachlich freigegeben am	
Fachlich freigegeben durch	
Handlungsgrundlage	
Teaser	
Volltext	Due to the **energy crisis** , an energy **advice hotline** has been set up. **The advice hotline on 0431 901-3333 is available from Monday to Friday between 1 pm and 6 pm for those affected in Kiel.** The advice hotline can help if advance payments for energy are (almost) no longer affordable. **Important: The advice hotline does not offer energy-saving tips, but is there to help households in difficult financial situations.** Source: City of Kiel editorial team (115-Service) **Lord Mayor: Dr. Ulf Kämpfer** Tel. +49 431 901 3001 ** (Central Control, Guidelines and Economy) ** Office of the Lord Mayor: Office manager and pers. Consultant: Robert Schall, Tel. +49 431 901 3011 Consultant for Economic Affairs: Jörn Genoux, Tel. +49 431 901 3075 Kiel Week Officer: Philipp Dornberger, Tel. +49 431 901 1105 Head of Digitalization, Chief Digital Officer (CDO): Jonas Dageförde, digital@kiel.de Office, Ms. Stolze, Phone +49 431 901 3021 Office: Ms. Wittje, Phone +49 431 901 3042 E-mail: VorzimmerOB@kiel.de Fax: +49 431 901 63043 **Department II (Urban Development and Building)** Head of Department: City Councillor Grondke, Doris, Tel. +49 431 901 3005 Advisor to the head of department and head of the department: Riegler, Ralf, Tel. +49 431 901 3015 Secretariat: Phone +49 431 901 3025 E-mail: baudezernat@kiel.de Fax: +49 431 901 63005

Modul

Sachverhalt

****Department III (Finance, Personnel, Public Order and Fire Service)****

Head of Department (City Treasurer, Treasurer):

Christian Zierau, Tel. +49 431 901 3002

Advisor to the head of department: Wallukat, Nicole,
Tel. +49 431 901 3012

Secretariat: Phone +49 431 901 3022

E-Mail: Vorzimmer-Dezernat3@kiel.de

Fax: +49 431 901 63039

****Department IV (Social Affairs, Health, Housing and Sport)****

Head of Department: City Councillor Stöcken, Gerwin,
Tel. +49 431 901 3004

Advisor to the head of department and head of the
department: Bauer, Britta, Tel. +49 431 901 3063

Secretariat. Phone +49 431 901 3024

E-mail: gerwin.stoecken@kiel.de

Fax : +49 431 901 63023

****Department V (Education, Youth, Culture and Creative City)****

Head of department: Mayor Treutel, Renate, Tel. +49
431 901 3007

Advisor to the head of department and head of the
department: Weißhuhn, Christine, Tel. +49 431 901
3034

Head of Department for Culture and Creative City:

Wiese-Krukowska, Annette, Tel. +49 431 901 3066

Secretariat: Phone +49 431 901 3027

E-mail: bente.mueller@kiel.de

Fax: +49 431 901 63034

****Department VI (Environment, Climate Protection and Mobility)****

Head of Department: City Councillor Alke Elisabeth Voß

E-mail: alke.elisabeth.voss@kiel.de

Secretariat: Ms. Mittendorf, Tel. +49 431 901 3026

Advisor to the head of department and head of the
department: Dr. Tuschling, Kirsten; Tel. +49 431 901
3016

****City President****

City President: Aust, Bettina , Tel. +49 431 901 3000

Modul

Sachverhalt

Officer and Head of the Office: Skuppin, Stefanie, +49 431 901 3040
 Secretariat: +49 431 901 3020
 Fax: +49 431 901 63046
 Meeting room: +49 431 901 3070
 E-mail: bettina.aust@kiel.de
 \-----

****Staff representatives****

****General Staff Council****

Chairman: Ms. Völkel, Phone +49 431 901 3061
 Office: Phone +49 431 901 3058
 Fax: +49 431 901 63060
 E-mail: gesamtpersonalrat@kiel.de

****Staff Council Internal Administration****

Chairwoman: Ms. Waschk, Tel. +49 431 901 3052
 Office: +49 431 901 3047, +49 431 901 3055, +49 431 901 3053
 Fax: +49 431 901 63050
 E-mail: piv@kiel.de

****Representative for the severely disabled, Representative for the severely disabled****

Mr. Ruhfus; Phone +49 431 901 3054
 Fax: +49 431 901 63054

****Staff Council of the Waste Management Company Kiel****

Chairman: Mr. Kielhorn, Phone +49 431 5854 159
 Secretariat: +49 431 5854 166

****Staff Council of the Parks Department****

Chairman: Ms. Marten, Tel. +49 431 901 5870

****Fire department staff council****

Chairman: Mr. Prösch, Tel. +49 431 5905 109
 Fax: +49 431 5905 206
 E-Mail : Amt13Personalrat@kiel.de

\-----

****Offices of the Kiel City Administration****

Modul

Sachverhalt

****Personnel and Organization Office (Personnel Office) (Office 01)****

Head of office: Dr. Rosenberg, Tel. +49 431 901 1001
Anteroom: Ms. Schulz, Tel. +49 431 901 2205
Fax: +49 431 901 62222
E-mail: personalamt@kiel.de

****Legal Office (Office 02)****

Head of office: Mr. Will, Tel. +49 431 901 1002
Anteroom: Ms. Iskam, Tel. +49 431 901 2719
Fax: +49 431 901 62739
E-mail: rechtsamt@kiel.de

****Audit Office (Office 03)****

Head of office: Ms. Rogowski, Tel. +49 431 901 1003
Anteroom: Ms. Ustalar, Tel. +49 431 901 2763
Fax: +49 431 901 63063
E-mail: rechnungspruefungsamt@kiel.de

****Office for Innovation and Central Services (Office 04)****

Head of office: Mr. Reinert, Tel. +49 431 901-1004
Anteroom: Ms. Bretzke, Tel. +49 431 901-2720
E-Mail: chris.reinert@kiel.de

****Press Office (Press Office, Press Department, OB-P)****

Head of department, press officer, press
spokesperson: Ms. Graupner, Tel. +49 431 901 1007
Deputy press spokesman: Mr. Gloy, Tel. +49 431 901 2406
Antechamber: N.N. Tel. +49 431 901 2508
Fax; +49 431 901 62507
E-mail: medien@kiel.de

****Department for Equal Opportunities - The Equal Opportunities Officer (Office 08)****

Equal Opportunities Officer: Ms. Rausch, Tel. +49 431 901 2054
Administration: Ms. van den Driesch, Tel. +49 431 901 2056
Fax: +49 431 901 62059
E-mail: referat.gleichstellung@kiel.de

****Former Citizens' and Public Order Office (Office 10)**

Modul

Sachverhalt

divided into City Office and Public Order Office since February 1, 2022
Public Order Office (Office 10)**
Office management: Mr. Voigt, Tel. +49 431 901 1010
Anteroom: Ms. Hollstein, Tel. +49 431 901 2194
Fax: +49 431 901 62321
E-Mail: Ordnungsamt@kiel.de

City Office (Office 24)
Head of office: Ms. Schlemmer, Tel. +49 431 901-1024
Anteroom: N.N.,
E-Mail: stadttamt@kiel.de

Fire department - Office for fire protection, rescue services, disaster control and civil defense (Office 13)

Office management: Mr. Hinz, Tel. +49 431 5905-120
Anteroom: Mr. Pannenberg, Tel. +49 431 5905-121
Head office: +49 431 5905-0
Fax: +49 431 5905-203

Environmental Protection Agency (Office 18)
Head of office: Mr. von der Heydt, Tel. +49 431 901 1018
Anteroom: Ms. Westphal, Tel. +49 431 901 3739
Fax: +49 431 901 63780
E-mail: umweltschutzamt@kiel.de

Office for Culture and Further Education (Office 30)
Head of office: Ms. Göb, Tel. +49 431 901 1030
Anteroom: Ms. Stoermer, Tel. +49 431 901 3407
Fax: +49 431 901 63484
E-mail: kulturamt@kiel.de
E-mail: stadttarchiv@kiel.de
E-mail: stadt-undschiffahrtsmuseum@kiel.de
E-mail: stadtbuecherei@kiel.de
E-Mail: stadtgalerie@kiel.de
E-Mail: vhs.kiel@kiel.de
E-Mail: musikschule@kiel.de

Office of Public Health (Office 50)
Head of Office: Dr. Benson, Tel. +49 431 901 1050
Secretariat: Ms. Riegmann, Tel. +49 431 901 2142
Fax: +49 431 901 62113

Modul

Sachverhalt

E-mail: gesundheitsamt@kiel.de

****Office for Sports Promotion (Office 51)****

Head of office: Mr. Schüller, Tel. +49 431 901 1051

Secretariat: Ms. Bliese, Tel. +49 431 901 2940

Fax: +49 431 901 62990

E-mail: sportamt@kiel.de

****Office for Schools (Office 52)****

Head of office: Ms. Hinz; Tel. +49 431 901 1052

Anteroom: Ms. Zieba, Tel. +49 431 901 2821

Fax: +49 431 741052

****Office for Social Services (Office 53)****

Head of office: Mr. Leisner, Tel. +49 431 901 1053

Anteroom: Ms. Banck, Tel. +49 431 901 3653

Fax: +49 431 901 65300

E-Mail: familie.soziales@kiel.de

****Youth Welfare Office (Office 54)****

Head of office: Ms. Muerköster, Tel. +49 431 1054

Anteroom: Ms. Lutz-Ramm, Ms. Fleck Tel. +49 431 901 2432

Fax: +49 431 901 741054

E-mail: jugendamt@kiel.de

****Office for Housing and Basic Security (Office 55)****

Head of office: Mr. Reinhart, Tel. +49 431 901 1055

Anteroom: Ms. Mevs, Tel. +49 431 901 2333

Fax: +49 431 901 62350

E-Mail: wohnungsamt@kiel.de

****Office for Children and Youth Facilities (Office 56)****

Head of office: Ms. Seifert, Tel. +49 431 901 1056

Anteroom: Ms. Zipper, Tel. +49 431 901 3330

Fax: +49 431 901 61056

E-mail: kinder-und-jugendeinrichtungen@kiel.de

****Real Estate Management (Office 60)****

Head of office: Mr. Horn, Phone: +49 431 901 1065

Anteroom: Ms. Kor-Meyer, Tel. +49 431 901 3521

Fax Office management: +49 431 901 61065

E-mail immobilienwirtschaft@kiel.de

****City Planning Office (Office 61)****

Modul

Sachverhalt

Head of office: Mr. Gosmann, Tel. +49 431 901 1061
Anteroom: Ms. Bendzko, Tel. +49 431 901 2661
Fax: +49 432 901 62668
E-Mail: stadtplanungsamt@kiel.de

****Office for Building Regulations, Surveying and Geoinformation (Office 64)****
Office management: Ms. Kulgemeyer, Tel. +49 431 901 1063
Anteroom: Ms. Kühne, Tel. + 49 431 901 2600
Fax: +49 431 901 61063
Fax: +49 431 901 62659
E-mail: bauordnungsamt@kiel.de

****Civil Engineering Office (Office 66)****
Office management : Mr. Bender, Tel. + 49 431 901 1066
Anteroom: Ms. Krüsch, Tel. +49 431 901 4566
Fax: +49 431 901 62583
E-mail: tiefbauamt@kiel.de

****Parks Department (Office 67)****
Office management: Ms. Holtappel, Tel. +49 432 901 1067
Anteroom: Ms. Wiese, Tel. + 49 431 901 3800
Fax: +49 431 901 61067
Fax: +49 431 901 63809
E-mail: gruenflaechenamt@kiel.de

****Waste Management Company Kiel (ABK) (Office 71)****
Plant manager: Mr. Schmitt, Tel. +49 431 5854-101
Secretariat: Ms. Pichmann, Tel. +49 431 5854-102
Head office: +49 431 5854-0
Fax: +49 431 5854-120
E-mail: service@abki.de

****Port Authority (Office 73)****
Head of office: Mr. Schmidt, Tel. +49 431 901 1073
Permanent representative: Ms. Kränert, Tel. +49 431 901 1173
Fax: +49 431 94477
E-mail: hafenamt@kiel.de

****Kiel Swimming and Sports Facilities (Office 75)****

Modul

Sachverhalt

Plant management: Mr. Löser +49 431 901 1075
Deputy Plant Manager: Ms. Breede, Tel. +49 431 901 1175

****Own-account holding (Office 83)****

Plant manager: Ms. Schirdewahn, Tel. +49 431 901 1083

Assistant: Ms. Schmelz, Tel. +49 431 901 2342

Fax: +49 431 901 62340

E-Mail: Office 83@kiel.de

****Parking and Mobility Department (Office 85)****

1st plant management: Mr. Domke, Tel. +49 431 901 4569

2nd plant management: Mr. Löwner, Tel. +49 0431 2578

Fax: +49 431 901-62583

****Office for Financial Management (Office 90)****

**** (Finance Department, Tax Office, Budget, Budget Statutes, Budget Plan, Finances, City Treasury, Enforcement) ****

Office management: Mr. Bludau, Tel. +49 431 901 1090 and +49 431 901 1190

Anteroom: Ms. Heuse-Möller, Tel. +49 431 901 1710

Foundation Supervision, Ms. Müller, Tel. +49 431 901 1722

City Treasury, Enforcement/Possession Department, Ms. Narr, Tel. +49 431 901-4120

City treasury: +49 431 901 4110

Fax: +49 431 901 61700

Fax: Tax office +49 431 901 61701

Fax: City treasury +49 431 901 64115

E-mail: finanzwirtschaft@kiel.de

E-mail: stadtkasse@kiel.de

E-Mail: steuer@kiel.de

\-----

****Further points of contact (important telephone numbers within the office buildings):****

****Care center** (in the Office for Social Services):**

Responsible for advice on care, see ZuFiSH: <https://www.zufish.de>

Modul

Sachverhalt

//zufish.schleswig-holstein.de/portal/?AREAID=9006402
&SOURCE=PstList&PSTID=8938424
Saarbrückenstraße 145, Tel. +49 431 901-3605, Fax +49
431 901-63606, opening hours Mon 9 - 11 a.m., Thu 2 -
4 p.m., and by appointment. Mail:
soziale.dienste@kiel.de

****Kieler Woche office**** management: Mr. Dornberger,
Tel. +49 431 901-1105

Kieler Woche ****Hotline**** : Tel. +49 431 901-905 (from
March to June routed to HamburgService).

****Distribution center (mail distribution center)****
+49 431 901 2448

****Central fax of the state capital Kiel (real estate
industry, mail distribution point)****
+49 431 901 5000

****Procurement office****
+49 431 901 2327

****Porter****

Town Hall - ****The information desk is not available due
to remodeling and restructuring****. If you have any
questions, e.g. about the paternoster, please call +49
431 901 2496. If you have any questions about letters
etc., please refer to the in-house letterboxes. There is
an ****in-house letterbox**** at the Waisenhofstraße
entrance to the right of the front door. In front of the
main entrance there is another in-house letterbox to
the right of the left-hand revolving door).

Town Hall - After the end of general office hours: +49
431 901 2496 (e.g. for questions about the paternoster)

These numbers should also be used for ****callers using
one of the information telephones**** ****in the Town
Hall**** , e.g. if they are looking for a room in the Town
Hall and need directions.

Modul

Sachverhalt

****Opera House**** : +49 431 901 2880 or +49 431 901 2866

****Playhouse**** : +49 431 901 3900 or +49 431 901 3910

****Janitor / Workshops****

Janitor City Hall: +49 431 901 5967

Janitor New Town Hall: +49 431 901 5962

Janitor Social Center Mitte/Süd/Gaarden: +49 431 901 5968

Transportation crew: +49 431 901 5963

Deployment of cleaning staff: +49 431 901 5961

Joinery, flex. Janitor: +49 431 901 5965

****Technical service****

Electrical department: +49 171 3865388

Heating department: +49 171 3865390

****Meeting room****

Council chamber: +49 431 901 2309

Council chamber: +49 431 901 2303

Max Planck Room: +49 431 901 5952

Meeting room Room 280: +49 431 901 3070

Rotunda meeting room: +49 431 901 5925

Meeting room New Town Hall, D604, +49 431 901 5914

Large room Chamber of Agriculture: +49 431 901 3715

IT training room New Town Hall, D623: +49 431 901 5913

IT training room New Town Hall, B154: +49 431 901 4087R

****Counseling center for addiction in the workplace****(counseling for municipal employees!)
Lantziusstraße/corner of Winterbeker Weg (in the Bresthalle building)

Phone +49 431 63420

Fax +49 431 673403

Mon, Tue 8.30 am - 4.30 pm, Wed 8 am - 12.00 pm (Ms. Müller)

Wed 8.30-16.30 + group 17.00 - 19.00, Thu 8.30 - 16.00, Fri 8.30 - 12.00 (Ms. Wörpel-Fischer)

****Please note:** Calls from municipal employees should always be referred due to the special nature of the

Modul

Sachverhalt

task!**

****Conflict coordination/ bullying counseling**** for
municipal employees
Personnel and Organization Office, Central Personnel
Development, New Town Hall, Room E 224, Stephan
Weber Phone +49 431 901 2267

\-----
-

****Bülk sewage treatment plant****(belongs to the Urban
Drainage Department of the Civil Engineering Office),
no DL assigned
Bülker Huk, 24229 Strande
Head office: +49 4349 91720
Fax: +49 4349 1040

Erforderliche Unterlagen

Voraussetzungen

Kosten

Verfahrensablauf

Bearbeitungsdauer

Frist

weiterführende Informationen

Hinweise

****For questions about the public authority number
115 (D115), generally for data maintenance in the
Schleswig-Holstein responsibility finder (ZuFiSH) and
questions or mediation of conversations in cases for
which no responsible office can be found at the city:****

Press Office - Citizen Participation -
Phone +49 431 901 2415, +49 431 901 2336, +49 431
901 3038, +49 431 901 2900
E-mail: mitwirkung@kiel.de

****Internal mediation Kiel administration:****

Modul
Sachverhalt

Since 01.06.12, no internal switching or information requests (caller's telephone number: 0431 901-xxxx) have been handled by the HamburgService telephone service, as every employee basically has access to the same information as the HamburgService. These sources are the Schleswig-Holstein responsibility finder, www.kiel.de, the Outlook address book or the municipal telephone directory. ****Exceptions****
 :Employees of the LH Kiel who wish to speak to the addiction advice center at work must always be helped! The same applies to employees who do not call from their workplace, i.e. who cannot be recognized by the telephone number 0431 901 + extension.

****Note for the HS:****

If you have a complaint in this matter, please refer the caller to the Press Office -Citizen Participation-, e-mail: d115@kiel.de. It is not possible to handle such complaints by telephone!

If the caller refuses to accept this, please refer them to your team leader!

Rechtsbehelf
Kurztext
Ansprechpunkt
Zuständige Stelle
Formulare
Ursprungsportal

Internal offices and functions - City of Kiel, Interne Ämter und Funktionen - Stadt Kiel