

99050012104000

Register a business

Heruntergeladen am 16.07.2025

<https://fimportal.de/xzufi-services/100824195/L100010>

Modul	Sachverhalt
Leistungsschlüssel	99050012104000
Leistungsbezeichnung I	Register a business
Leistungsbezeichnung II	Register a business
Typisierung	2/3 - Bund: Regelung (2 oder 3), Land/Kommune: Vollzug
Quellredaktion	Saarland
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	fachlich freigegeben (gold)
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Gewerbe (050)
Verrichtungskennung	Anmeldung (104)
SDG-Informationsbereich	Erlangung von Lizenzen, Genehmigungen oder Zulassungen im Hinblick auf die Gründung und Führung eines Unternehmens
Lagen Portalverbund	Erlaubnisse und Genehmigungen (2010400), Anmeldepflichten (2010100)

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Einheitlicher Ansprechpartner	Ja
Fachlich freigegeben am	19.07.2024
Fachlich freigegeben durch	Saarland Ministry of Economic Affairs, Innovation, Digital and Energy
Handlungsgrundlage	https://www.gesetze-im-internet.de/gewo/_14.html https://www.gesetze-im-internet.de/gewo/_55c.html https://www.gesetze-im-internet.de/gewanzv_2014 https://www.gesetze-im-internet.de/gewo/_15.html https://www.gesetze-im-internet.de/gewo/_11.html https://www.gesetze-im-internet.de/gewo/_14.html https://www.gesetze-im-internet.de/gewo/_55c.html https://www.gesetze-im-internet.de/gewanzv_2014 https://www.gesetze-im-internet.de/gewo/_15.html https://www.gesetze-im-internet.de/gewo/_11.html
Teaser	If you start a business, you must register it with the competent authority. The registration must be made at the same time as the start of the business.
Volltext	<p>A business registration is always necessary if you start a permanent business. A permanent business means a business with a fixed place of business from or in which the business is carried out. This is the case if you:</p> <ul style="list-style-type: none"> - set up a new business, - establish a new branch office, - establish a dependent branch office, - take over an existing business, for example by purchase or lease, - convert a sole proprietorship into a different legal form, - relocate a business from the area of one authority to the area of another authority (for one authority this is deemed to be a discontinuation of the business for the other authority as a new establishment).

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You must register your business at the same time as you start operating it. The obligation to register only applies if it is a commercial activity.

The obligation to register also applies to activities that do not require a travel trade license.

The following are exempt from business registration

- Primary production (livestock farming, agriculture, hunting, forestry and fishing)
- Liberal professions
- Management of own assets

Find out at an early stage what personal, financial and professional requirements you need to meet in order to be able to operate in these business areas.

The purpose of registering a trade is to enable the competent authorities to monitor the exercise of the trade and to carry out statistical surveys.

Erforderliche Unterlagen

You will need the following documents to process the application:

- Proof of identity (e.g. identity card, passport or registration certificate)
- Notarized articles of association or extract from the commercial register,
- Authorized representative sheet

Voraussetzungen

The following requirements must be met:

You want to run a business.

Traders are

- natural persons or
- legal entities, e.g. public limited company (AG), limited liability company (GmbH), registered cooperative (eG) or registered association (e.V.), partnership limited by shares (KG)

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The following must be notified:

- in the case of sole traders, the sole trader,
- in the case of partnerships (e.g. OHG, GbR), the partners authorized to manage the business
- in the case of limited partnerships (KG), each personally liable partner, the limited partners of a KG only if they have management authority
- in the case of corporations (e.g. GmbH,
- AG) the legal representative(s).

Kosten

The fees are between 15 euros and 80 euros.

You will receive a notification of fees.

The administrative fees are set in accordance with the Law on the Levying of Administrative and User Fees in the Saarland (SaarlGebG) in conjunction with the General Fee Schedule for the Saarland (GebVerz).

Bürgerservice Saarland - GebVerzV SL | Landesnorm Saarland | Gesamtausgabe | Verordnung über den Erlass eines Allgemeinen Gebührenverzeichnisses vom 14. Juli 1964 in der ... | valid from: 01.01.2002; No. 385.1

Verfahrensablauf

You can register your business in person, online, by post or fax.

If you register in person or in writing, you must complete the "Business Registration" form (GewA 1) and sign it personally.

The competent office will certify receipt of the business registration if the registration form has been completed in full.

The competent office forwards the business registration to other offices, such as the tax office, the employers' liability insurance association, the Chamber of Skilled Crafts, the Chamber of Industry and Commerce and, if applicable, the registry court.

The procedure can be handled by a single point of

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	contact. You have a legal right to electronic processing.
Bearbeitungsdauer	If you come in person: immediately In the case of written or electronic registration: within 3 days, provided the business registration form has been filled out completely and correctly and the required documents are available
Frist	You must register your business as soon as you start operating. A fine may be imposed for late registration.
weiterführende Informationen	<p>If you change your legal form, you must submit both a business deregistration (to cease operating under the old legal form) and a business registration (to start operating under the new legal form).</p> <p>What is a trade:</p> <p>A trade is any activity that is not socially unvaluable, is intended to make a profit, is intended to be permanent and is carried out independently in its own name and for its own account. It does not matter whether a profit is actually made.</p> <p>In particular, activities of no social value (e.g. clairvoyance), liberal professions (such as doctors, lawyers or tax consultants) or other activities that require a university degree are not considered a trade. Primary production (e.g. agriculture and forestry), scientific management consultancy or the management of one's own assets (e.g. an apartment building) as well as generally prohibited or socially unworthy activities (e.g. illegal gambling) are also not a trade.</p>
Hinweise	If you change your legal form, you must submit both a business deregistration (to cease operating under the old legal form) and a business registration (to start operating under the new legal form).
Rechtsbehelf	
Kurztext	<p>Registration of a business is mandatory for traders.</p> <p>Specific cases:</p>

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- Establishment of a new business,
- New establishment of a branch office,
- New establishment of a dependent branch office,
- Takeover of an existing business, for example by purchase or lease,
- Conversion of a sole proprietorship into another legal form,
- relocation of a business from the area of one authority to the area of another authority (considered a discontinuation by one authority and a new establishment by the other authority)

Business registration must be carried out at the same time as the start of operations

Responsible: depending on the federal state, local trade or public order office

Ansprechpunkt
Zuständige Stelle

The responsibility lies with the cities and municipalities (§ 1 Para. 1 GewOZVO).

This procedure can also be handled by a "single point of contact". The "Single Point of Contact" is a special service offered by the municipalities and the state for service providers.

Formulare

Forms: yes

Online procedure possible: yes

Written form required: no

Personal appearance required: no

Ursprungsportal

Gewerbe anmelden, Register a business