

99012021002000

Request house number

Heruntergeladen am 27.06.2025

<https://fimportal.de/xzufi-services/6003197/L100009>

Modul	Sachverhalt
Leistungsschlüssel	99012021002000
Leistungsbezeichnung I	Request house number
Leistungsbezeichnung II	Request house number
Typisierung	2/3 - Bund: Regelung (2 oder 3), Land/Kommune: Vollzug
Quellredaktion	Sachsen
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	
Leistungstyp	
Leistungsgruppierung	
Verrichtungskennung	
SDG-Informationsbereich	
Lagen Portalverbund	
Einheitlicher Ansprechpartner	
Fachlich freigegeben am	

Modul

Sachverhalt

Fachlich freigegeben durch

Handlungsgrundlage

- § 126 Absatz 3 Baugesetzbuch (BauGB) – Pflichten des Eigentümers
- § 5 Absatz 4 Sächsische Gemeindeordnung (SächsGemO) – Name und Bezeichnung
- § 9 Polizeigesetz des Freistaates Sachsen (SächsPolG) – Ermächtigung zum Erlass von Polizeiverordnungen
- kommunale Polizeiverordnung
- kommunale Verwaltungskostensatzung

Teaser

House numbers are assigned by the competent authority on the basis of building applications, notifications of building measures or at the request of the owners. Street names and house numbers are used for orientation in the city or municipal area and fulfil an organisational function for all personal or location-related data. The assignment of house numbers is of particular importance for the registration of residents, the post office, the police and the accessibility of residents by emergency services.

Volltext

House numbers are assigned by the competent authority on the basis of building applications, notifications of building measures or at the request of the owners. Street names and house numbers are used for orientation in the city or municipal area and fulfil an organisational function for all personal or location-related data. The assignment of house numbers is of particular importance for the registration of residents, the post office, the police and the accessibility of residents by emergency services.

In order to integrate new buildings into an existing sequence of house numbers, it may be necessary to change existing house numbers.

Note: In the case of new buildings in the exemption procedure and in the context of a simplified building permit procedure, a separate house number notice is issued; in this case, you do not have to apply for the house number individually.

Enforcement

Modul

Sachverhalt

It is the responsibility of the competent authority as general regulatory authority to check whether a house number has been affixed by the owner of the property/house. The local house number signage is also checked in case of complaints. The property owner is then requested to provide a visible house number.

Numbering systems

Two equivalent systems are practised for the arrangement of house numbers:

- The so-called Paris system, with a kind of zip system (the numbering starts at the end of the street facing the city centre on the left with 1 and on the right with 2 and then runs separately even and odd to the other end of the street, whereby it often happens that numbers that are numerically adjacent to each other are not opposite in reality due to the different sizes of the individual properties).
- The so-called Berlin system, with a circulating house numbering (the numbering sequence begins on one side of the street with 1, continues without interruption to the end of the street and then runs back on the other side of the street).

Erforderliche Unterlagen

- Site plan
- if applicable: Building permit (copy)

Voraussetzungen

subsequent allocation of house numbers (outside the building permit or exemption procedure)

Kosten

Administrative fees: set by municipal bylaws

Verfahrensablauf

Submit an application for the assignment of a house number to the responsible office in writing, in person or digitally. If available for your locality, apply for the arrangement via Amt24 (see -> Online application and forms).

Bearbeitungsdauer

Frist

none

weiterführende

Modul	Sachverhalt
Informationen	
Hinweise	Special local features: none
Rechtsbehelf	no information
Kurztext	
Ansprechpunkt	
Zuständige Stelle	
Formulare	
Ursprungsportal	