

99014002035001

Certification of court and notarial documents for use abroad (apostille)

Heruntergeladen am 04.07.2025

<https://fimportal.de/xzufi-services/6001082-99014002035001/L100009>

Modul	Sachverhalt
Leistungsschlüssel	99014002035001
Leistungsbezeichnung I	Certification of court and notarial documents for use abroad (apostille)
Leistungsbezeichnung II	Certification of court and notarial documents for use abroad (apostille)
Typisierung	2/3 - Bund: Regelung (2 oder 3), Land/Kommune: Vollzug
Quellredaktion	Sachsen
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	
Leistungstyp	
Leistungsgruppierung	
Verrichtungskennung	

Modul	Sachverhalt
SDG-Informationsbereich	
Lagen Portalverbund	
Einheitlicher Ansprechpartner	
Fachlich freigegeben am	
Fachlich freigegeben durch	
Handlungsgrundlage	• Verordnung der Sächsischen Staatsregierung über die Zuständigkeiten für die Erteilung von Apostillen und die Beglaubigung öffentlicher Urkunden im internationalen Rechtsverkehr (Sächsische Apostillen-Zuständigkeitsverordnung, SächsApostZuVO) • Gemeinsame Verwaltungsvorschrift des Sächsischen Staatsministeriums des Innern und des Sächsischen Staatsministeriums der Justiz über die Beglaubigung und Legalisation deutscher Urkunden und die Erteilung von Apostillen und Bestätigungen (VwV Legalisation) • Gesetz über Kosten in Angelegenheiten der Justizverwaltung (Justizverwaltungskostengesetz - JVKostG) Kostenverzeichnis - Anlage (zu § 4 Absatz 1) Kostenverzeichnis, Nr. 1310)
Teaser	Apostille is a simplified form of confirmation of authenticity for public documents issued by the authorities of the state in which the document was drawn up. The presidents of the regional courts issue apostilles for court or notarially certified deeds upon request.
Volltext	Issuance of apostilles for court and notarial deeds for legal transactions with foreign countries by the presidents of the regional courts Apostille is a simplified form of confirmation of authenticity for public documents issued by the authorities of the state in which the document was drawn up. The presidents of the regional courts issue apostilles for court or notarially certified deeds upon request. If the documents also require legalisation, you must

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still present them to the diplomatic or consular representation of the state in which the documents will be used.

Exemption from legalisation

Legalisation requires a considerable amount of time and money. For this reason, it has been declared unnecessary in some cases by international treaties. These treaties include the Convention on the Exemption of Foreign Public Documents from Legalisation (Hague Apostille Convention). The apostille then takes the place of legalisation as proof of authenticity. This is issued by the competent national authority. Involvement of the foreign representation of the state in which the document is to be used is then no longer necessary.

In addition, the Federal Republic of Germany has concluded bilateral international agreements and treaties with some states (for example, with Belgium, Denmark, France, Greece, Italy, Luxembourg, Austria and Switzerland) or is a party to multilateral agreements in which the waiver of legalisation or its replacement by a special intermediate authentication has been agreed for certain documents.

Note: You can find out which states recognise the "Hague Apostille" in the Convention on the Exemption of Foreign Public Documents from Legalisation (Apostille Convention).

Erforderliche Unterlagen

- Application (if offered: form) with the following minimum information: Surname, first name and address of the person submitting the application
- Country in which the documents are to be presented

for applicant companies: Application for company head sheet

- Original certificate
- Passport or other proof of identity (not required for written application)
- if applicable: written power of attorney for the representative

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Voraussetzungen	• Court document (e.g. judgement, court order, extract from the commercial register) • notarial deed
Kosten	EUR 20.00 per certificate
Verfahrensablauf	Formulate an informal written application for the granting of an apostille. Submit the signed application together with the original documents in person or by post to the district court. Important! Only original signatures can be certified - if you submit electronically generated extracts from the commercial register for certification, they must bear the official seal and the original signature of the registrar of the registry court.
Bearbeitungsdauer	
Frist	
weiterführende Informationen	
Hinweise	Certification of translations In the case of translations by translators* resident in the district of the Regional Court, the President of the Regional Court may issue a confirmation that the respective person is a publicly appointed and sworn translator. This confirmation is an official document, which may be certified or apostilled by the President of the Regional Court at the same time. *) In order to remain comprehensible, we limit ourselves to the generalised designations of persons, they always refer to each gender - d. Red.
Rechtsbehelf	no information
Kurztext	
Ansprechpunkt	
Zuständige Stelle	
Formulare	

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Ursprungsportal