

99050012070000

# Deregister business

Heruntergeladen am 18.07.2025

<https://fimportal.de/xzufi-services/6000133-99050012070000/L100009>

Modul	Sachverhalt
Leistungsschlüssel	99050012070000
Leistungsbezeichnung I	Deregister business
Leistungsbezeichnung II	Deregister business
Typisierung	2/3 - Bund: Regelung (2 oder 3), Land/Kommune: Vollzug
Quellredaktion	Sachsen
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	
Leistungstyp	
Leistungsgruppierung	
Verrichtungskennung	
SDG-Informationsbereich	
Lagen Portalverbund	
Einheitlicher Ansprechpartner	
Fachlich freigegeben am	

**Modul**
**Sachverhalt**
**Fachlich freigegeben durch**
**Handlungsgrundlage**

- § 14 Gewerbeordnung (GewO) – Anzeigepflicht
- § 15 GewO – Empfangsbescheinigung
- § 55c GewO – Anzeigepflicht bei Reisegewerbe
- Gewerbeanzeigeverordnung (GewAnzV)
- Sächsisches Kostenverzeichnis (SächsKVZ)

**Teaser**

If you give up the operation of your trade, you must deregister your trade. The same applies if you relocate your business to another municipality. You must then deregister your business in the previous municipality and register it in the new municipality/city if you continue to operate it. If you intend to change the legal form of your business, a business deregistration is also required. You must first deregister your business under the previous legal form. You then re-register your business under the new legal form.

**Volltext**

Trade deregistration in accordance with § 14 or § 55c of the Trade Regulation Act (GewO)

If you give up the operation of your trade, you must deregister your trade. The same applies if you relocate your business to another municipality. You must then deregister your business in the previous municipality and register it in the new municipality/city if you continue to operate it. If you intend to change the legal form of your business, a business deregistration is also required. You must first deregister your business under the previous legal form. You then re-register your business under the new legal form.

Note: If you relocate the operation of your business within the municipality, you must re-register your business.

- for individual trades, individual trader
- in the case of partnerships (e.g. OHG, BGB-Gesellschaft), the partners authorised to manage the business
- the legal representative in the case of corporations (e.g. GmbH, AG)

Single point of contact (Einheitlicher Ansprechpartner)

**Modul**
**Sachverhalt**

You can use the services of the Single Point of Contact for this procedure. They will guide you through the procedure, take care of correspondence with all the authorities responsible for your matter and provide you with expert advice.

- Einheitlicher Ansprechpartner Amt24-Informationen

**Erforderliche Unterlagen**

As a rule, the following documents are required:

- from the trader or the person authorised to deregister: current identity card or passport with current confirmation of registration
- if the deregistration is carried out by a managing partner or a legal representative: written authorisation
- if your company is registered in the commercial register (register of co-operatives (Genossenschaftsregister), register of associations (Vereinsregister)): copy of the extract from the commercial register (extract from the register of co-operatives, extract from the register of associations)

**Voraussetzungen**

none

**Kosten**

EUR 22.00 to EUR 112.00

**Verfahrensablauf**

You can deregister your business in person, in writing or electronically.

You can obtain the mandatory form "Business Deregistration" (GewA 3) from the responsible office. You can also download the form from Amt24 (see -> Online application and forms).

Personal deregistration

- Fill out the form and present the required documents to the responsible office.
- If all documents are complete and you pay the fees due straight away, you will receive a receipt immediately.

Note: You can also complete the form on site. If you have any questions, the staff responsible will be happy to help you.

## Modul

## Sachverhalt

### Written cancellation

- Fill in the form, sign it and send it to the municipality with the required documents.
- If all documents are complete, you will receive the receipt and the fee notice by post, usually within three days.
- If necessary, you will first receive the notification of fees and must submit proof of payment before the receipt is issued.

### Electronic deregistration

- If the "Business Deregistration" form (GewA 3) is sent electronically, the signature field provided in box 30 is omitted.
- The municipality will request the necessary documents and may use procedures to establish the identity of the notifying party, such as PIN/TAN procedures, electronic proof of identity in accordance with Section 18 of the ID Card Act, De-Mail in accordance with Section 5 of the De-Mail Act, written assurance of identity or sending a copy of the ID card or passport.

### Forwarding to other authorities

The competent authority may regularly forward data from your deregistration to the following authorities:

- Customs authorities
- Federal Employment Agency
- German statutory accident insurance
- Tax office
- Registry court
- State authority for technical and social occupational health and safety
- State Statistical Office
- Chamber of Crafts (HWK)
- Chamber of Industry and Commerce (IHK)
- Immigration office
- Saxon State Office for Metrology and Calibration
- Environmental Agency

Modul	Sachverhalt
	<p>Deregistration ex officio</p> <p>If it is clear that the business has ceased trading and has not been deregistered within a reasonable period of time, it can be deregistered ex officio. In this case, you will receive the deregistration certificate and the fee notice by post.</p>
Bearbeitungsdauer	
Frist	Immediately at the time of cessation of commercial activity or relocation to another municipality
weiterführende Informationen	
Hinweise	<p>Special local features:</p> <p>none</p>
Rechtsbehelf	not applicable
Kurztext	
Ansprechpunkt	
Zuständige Stelle	
Formulare	
Ursprungsportal	