

99088017000000

Substitute school, apply for state financial aid

Heruntergeladen am 16.06.2025

<https://fimportal.de/xzufi-services/6000076/L100009>

Modul	Sachverhalt
Leistungsschlüssel	99088017000000
Leistungsbezeichnung I	Substitute school, apply for state financial aid
Leistungsbezeichnung II	Substitute school, apply for state financial aid
Typisierung	4 - Land: Regelung
Quellredaktion	Sachsen
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	
Leistungstyp	
Leistungsgruppierung	
Verrichtungskennung	
SDG-Informationsbereich	
Lagen Portalverbund	
Einheitlicher Ansprechpartner	

Modul
Sachverhalt

Fachlich freigegeben am

Fachlich freigegeben durch

Handlungsgrundlage

- [Sächsisches Gesetz über Schulen in freier Trägerschaft](https://www.revosax.sachsen.de/vorschrift/16220) (SächsFrTrSchulG)
 - [Verordnung des Sächsischen Staatsministeriums für Kultus über die Genehmigung und Anerkennung von Schulen in freier Trägerschaft](https://www.revosax.sachsen.de/vorschrift/9600) (Sächsische Freie-Träger-Schulverordnung – SächsFrTrSchulVO)
 - [Verordnung des Sächsischen Staatsministeriums für Kultus über die Gewährung von Zuschüssen für Schulen in freier Trägerschaft](https://www.revosax.sachsen.de/vorschrift/16918) (Zuschussverordnung – ZuschussVO)

Teaser

An independent school approved as a substitute school may, on application, receive subsidies from the Free State of Saxony per pupil (pupil expenditure rate). The subsidy is granted for each pupil in a course of education (pupil expenditure rate). It consists of the following partial amounts per pupil:

Volltext

Application for grants for alternative schools in accordance with the Saxon Law on Independent Schools and the Ordinance on the Granting of Grants for Independent Schools

An independent school approved as a substitute school may, on application, receive subsidies from the Free State of Saxony per pupil (pupil expenditure rate). The subsidy is granted for each pupil in a course of education (pupil expenditure rate). It consists of the following partial amounts per pupil:

- personnel expenses for teachers
- personnel expenses for teaching staff at general education special schools with the following special needs: vision, mental development, physical and motor development or emotional and social development
- material expenditure

Modul

Sachverhalt

The estimated total amount of the current subsidy for the school year is paid out in twelve monthly instalments in advance (instalments).

During the first three years (waiting period), the school authority receives 40 per cent of the pupil expenditure rate. These payments are combined and, after the end of the waiting period, paid out again in three equal amounts spread over three years (a further 40 per cent), insofar as the school is operated beyond the waiting period.

Increase in the subsidy for general-education special schools

One pupil allowance is paid for each pupil who is educated at the school. For a pupil with severe multiple disabilities of a general education special school, the amount to be granted increases by 100 per cent.

The pupil spending rates valid for the school year are published on the Saxon Education Server.

Reduction of the grant

The grant is reduced if

- the alternative school is the only school of this type in the territory of a public school authority and the participation of the Free State of Saxony in its maintenance has been revoked, and
- if the school is subsidised by a public school authority.

In this case, the state financial assistance is reduced by the amount of the direct or indirect subsidy and other monetary benefits of the public school authority. If the subsidy is paid during the waiting period, the waiting period is extended by the duration of the subsidy by the public school authority.

Modul

Sachverhalt

No subsidy payment

Due to other funding, subsidies are not provided to

- for schools pursuant to § 2 number 1a of the Hospital Financing Act (Krankenhausfinanzierungsgesetz)
- for nursing schools under section 6(2) sentence 1 of the Nursing Professions Act, with the exception of an investment grant
- if and to the extent that costs are reimbursed by another public institution.

Erforderliche Unterlagen

Application for the grant

- Letter of approval from the alternative school
- Information on the number of pupils per class and course in the current school year
- Details of the number of pupils for whom costs are reimbursed by another public body
- Proof of non-profit status

When providing information on the number of pupils, you must list those pupils separately,

- for whom costs are reimbursed by another public institution,
- who are taking part in a pre-vocational training measure run by the Federal Employment Agency,
- who are taught inclusively with special educational needs determined by the school supervisory authority with the approval of the school supervisory authority.

Please attach evidence of the classes, courses and groups formed to the forms on pupil numbers

- Classes, courses and groups
- by class level and year level, stating the respective number of pupils.

Voraussetzungen

- The alternative school must operate on a non-profit

Modul	Sachverhalt
	<p>basis.</p> <ul style="list-style-type: none"> • Within the waiting period, the requirements for approval must have been met continuously and the school's operation must not have been interrupted. Otherwise, the waiting period is extended by the corresponding period. <p>**Note:** The Land Office for Schools and Education may waive the waiting period within the framework of the budgetary resources available if the start of school operation of the alternative school does not result in the establishment of a corresponding school under public sponsorship.</p>
Kosten	none
Verfahrensablauf	<ul style="list-style-type: none"> • In order to receive the financial grant, you must apply for it at the Bautzen location of the State Office for Schools and Education. • The State Office for Schools and Education checks the completeness and correctness of the application documents and, if all requirements are met, grants the state subsidy. • If necessary, the responsible office can request missing or incorrect documents.
Bearbeitungsdauer	
Frist	<p>##### Application deadlines The application for initial funding can be submitted at the same time as the application for approval, but no later than 19.10. of the school year in which school operations begin. Further applications for state funding must be submitted by 19.10. of the school year for which the grant is to be awarded. The subsidy is granted retroactively for the duration of each school year. Monthly payments will be made. ##### Reporting the number of pupils on a key date In order for the total amount of the grant to be determined, you as the school authority must report the numbers of pupils with a cut-off date of 10 October in writing by 24 October at the latest. If you are the school authority of a vocational school or a vocational special school, you must also submit the pupil numbers with the cut-off date of 05.05. by 19.05. at the</p>

Modul	Sachverhalt
	latest. ##### Notice of approval The competent authority decides on the granting of the subsidy in October at the latest on the basis of the average of the numbers of pupils reported on the cut-off dates.
weiterführende Informationen	
Hinweise	
Rechtsbehelf	Opposition proceedings
Kurztext	
Ansprechpunkt	
Zuständige Stelle	
Formulare	
Ursprungsportal	