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Apply for a right to practice crafts

Heruntergeladen am 08.07.2025

<https://fimportal.de/xzufi-services/29829719/L100008>

Modul	Sachverhalt
Leistungsschlüssel	99058003001000, 99058003001000
Leistungsbezeichnung I	Apply for a right to practice crafts
Leistungsbezeichnung II	
Typisierung	3 - Bundesaufsichtsverwaltung: Regelung
Quellredaktion	Sachsen-Anhalt
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	fachlich freigegeben (silber)
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Handwerk (058)
Verrichtungskennung	Erteilung (001)
SDG-Informationsbereich	Erlangung von Lizenzen, Genehmigungen oder Zulassungen im Hinblick auf die Gründung und Führung eines Unternehmens
Lagen Portalverbund	Erlaubnisse und Genehmigungen (2010400), Befähigungs- und Sachkundenachweise (2010200), Anmeldepflichten (2010100)

Modul	Sachverhalt
Einheitlicher Ansprechpartner	Nein
Fachlich freigegeben am	09.09.2022
Fachlich freigegeben durch	The Senator for Economics, Labor and Europe of the Free Hanseatic City of Bremen
Handlungsgrundlage	https://www.gesetze-im-internet.de/hwo/_7a.html https://www.gesetze-im-internet.de/hwo/_7b.html https://www.gesetze-im-internet.de/hwo/_7a.html https://www.gesetze-im-internet.de/hwo/_7b.html
Teaser	Are you registered in the register of skilled crafts with a craft that requires authorization and would like to practice another craft? Then you can apply for a license to practice another craft under certain conditions.
Volltext	<p>Persons who already practice a craft subject to licensing and wish to expand their commercial activity to another craft subject to licensing or to essential activities of such a craft have the option of applying for a license to practice. In this respect, proof of the knowledge and skills required for this is required, whereby previous professional experience and activities are also taken into account. It is irrelevant on what basis the existing entry in the register of skilled crafts was made (e.g. master craftsman's certificate, old journeyman's regulation, exemption permit). The respective business owner is entitled to apply.</p> <p>You can apply for an authorization to practice if you are</p> <ul style="list-style-type: none"> • you are already registered in the register of skilled crafts with a trade requiring approval. • you wish to engage in another craft subject to licensing. • you can provide evidence of your practical and theoretical knowledge and skills in the craft for which you have applied. <p>The master craftsman's examination is regarded as a reference for the specialist theoretical knowledge and skills to be proven.</p>

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If you do not have any proof or if it is not sufficient, you can also apply for an authorization to practice. In this case, you must then prove your knowledge by passing an expert examination.

Erforderliche Unterlagen

- Application for the issuance of an exercise authorization
- Proof of identification
- Proof of professional practical and theoretical knowledge in the craft subject to licensing for which you wish to be entered in the register of crafts. This includes:
 - Work references,
 - certificates of further education,
 - certificates of having passed parts of the master craftsman's examination
- Confirmation of regular participation in preparatory courses.

Voraussetzungen

The following requirements must be met:

- A craft subject to licensing is already being practiced on the basis of an existing entry in the register of crafts.
- Proof of the required knowledge and skills, taking into account previous professional experience and activities; possible means of proof are, for example, appraisals by experts, work certificates or further training.
- The standard for the proof of qualification is the masterly qualification for the craft subject to licensing for which the authorization to practice is being sought.

Kosten

The specific fee results from the fee schedule of the Chamber of Crafts, which is available on the Chamber's website.

Verfahrensablauf

Online application:

- Go to the website of your local Chamber of Skilled Crafts or to the service portal of your federal state and select the right online service.
- The online service will guide you through the application step by step.
- You can submit the required documents digitally.

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Written application:

- Go to the website of your local Chamber of Skilled Crafts.
- Download the application forms for granting a license to practice.
- Complete the forms in full and send them to your local Chamber of Skilled Crafts along with the required evidence of your skills.
- Your application and the evidence will be examined by the Chamber of Skilled Crafts. If the evidence is not sufficient, you may be required to take an expert examination.
- After your documents have been checked, you will receive a license to practice and a notice of registration if the requirements are met.

Bearbeitungsdauer

Frist

You can only exercise the other craft requiring authorization once it has been entered in the register of crafts. An authorization to practice must therefore be applied for at an appropriately early stage.

weiterführende Informationen

https://www.gesetze-im-internet.de/hwo/anlage_a.html

Hinweise

Rechtsbehelf

Kurztext

- Authorization to practice crafts subject to licensing according to § 7a HwO - granting
- Extension of the activity of a craft subject to licensing to another craft subject to licensing or essential activities of another craft subject to licensing:
- For this purpose, an application must be made to the Chamber of Skilled Crafts for an authorization to practice the craft.
- It is a prerequisite that theoretical and practical knowledge can be proven.
- the master craftsman's examination serves as a reference for the knowledge to be proven
- If the content of the evidence is not sufficient, a qualification examination is necessary.

Modul	Sachverhalt
	<ul style="list-style-type: none"> • responsible: Chamber of Crafts in whose district the commercial establishment is located
Ansprechpunkt	Chamber of Crafts (HWK), in whose district your future permanent establishment is located.
Zuständige Stelle	
Formulare	
Ursprungsportal	Ausübungsberechtigung für Handwerk beantragen, Apply for a right to practice crafts