

99058023001000

Apply for exemption for entry in the Register of Craftsmen

Heruntergeladen am 19.07.2025

<https://fimportal.de/xzufi-services/29829700/L100008>

Modul	Sachverhalt
Leistungsschlüssel	99058023001000
Leistungsbezeichnung I	Apply for exemption for entry in the Register of Craftsmen
Leistungsbezeichnung II	Apply for exemption for entry in the Register of Craftsmen
Typisierung	3 - Bundesaufsichtsverwaltung: Regelung
Quellredaktion	Sachsen-Anhalt
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Handwerk (058)
Verrichtungskennung	Erteilung (001)
SDG-Informationsbereich	Anerkennung von Qualifikationen zum Zwecke der Beschäftigung in einem anderen Mitgliedstaat
Lagen Portalverbund	Eintragung in Register (2020100)

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Einheitlicher Ansprechpartner	Nein
Fachlich freigegeben am	08.09.2022
Fachlich freigegeben durch	The Senator for Economics, Labour and Europe of the Free Hanseatic City of Bremen
Handlungsgrundlage	https://www.gesetze-im-internet.de/hwo/_8.html https://www.gesetze-im-internet.de/hwo/_8.html
Teaser	<p>Would you like to register as an owner or business manager in the register of craftsmen, but the master craftsman's examination is an unreasonable burden? Then you may be able to apply for an exemption.</p>
Volltext	<p>Entry in the Register of Craftsmen is necessary if you want to operate a craft subject to licensing in Germany independently or if you want to work as a business manager.</p> <p>This also applies if:</p> <ul style="list-style-type: none"> • You wish to independently exercise a substantial part of a craft subject to licensing. • You want to practice several crafts subject to approval independently. In this case, you need to be entered in the register of craftsmen for each craft subject to approval. <p>For registration in the register of craftsmen, you usually have to pass a master craftsman's examination. If passing the master craftsman's examination is an unreasonable burden for you and you have knowledge and skills equivalent to master craftsmen, you can apply for an exemption for entry in the register of craftsmen.</p> <p>Exceptions may include:</p> <ul style="list-style-type: none"> • advanced age • family situations, • serious illness or disability, • existence of other tests, • long waiting times for master craftsman's

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	<p>examinations.</p> <p>Each reason for exemption will be examined on a case-by-case basis. In addition, you must prove knowledge and skills that are necessary for practicing the craft.</p> <p>The exemption may be granted with ancillary provisions. For example, it is conceivable to grant a temporary exemption if taking the master craftsman's examination is only temporarily unreasonable.</p>
Erforderliche Unterlagen	<ul style="list-style-type: none"> • Application for an exemption for entry in the Register of Craftsmen • Evidence of the reason for exemption • Proof of knowledge and skills relevant to the craft
Voraussetzungen	<ul style="list-style-type: none"> • The master craftsman's examination must represent an unreasonable burden for you. • They must have knowledge and skills to practice the craft.
Kosten	<p>The specific fee can be found in the list of fees of the Chamber of Crafts, which is available on the Chamber's website.</p>
Verfahrensablauf	<p>You must submit your application for an exemption and entry in the Register of Craftsmen electronically via online procedure or in writing to your locally competent Chamber of Crafts. The online application is also offered via administration portals. In detail, the following procedural steps result:</p> <p>1. Application</p> <ul style="list-style-type: none"> • Go to the website of your locally competent Chamber of Crafts and download the application forms for granting an exemption and for registration in the Register of Craftsmen. You are also welcome to contact your Chamber of Crafts directly and have the necessary documents sent to you. • Complete the forms completely and send them together with the required documents to your local Chamber of Crafts. <p>Alternatively, an online application via administration</p>

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portals is possible.

1. Implementation of the administrative procedure for granting an exemption

- In the procedure for granting an exemption, it is checked whether the following criteria are met:
- Existence of an exceptional reason (reason why passing a master craftsman's examination appears to be undue hardship, such as family reasons, advanced age or a special opportunity to take over the business)
- Proof of the necessary knowledge and skills (the scope of the proof depends on the pre-qualification and on whether the exemption is requested for the entire craft or only for a partial sector).

1. Decision on application

If the legal requirements are met, you will be granted an exemption. On this basis, entry in the Register of Craftsmen can then take place. The exemption may be granted for an unlimited or limited period. A time limit is imposed in particular if the award is associated with the requirement to take the master craftsman's examination within a certain period of time.

1. Register of craftsmen

On the basis of an exemption permit, the register of craftsmen can be carried out. Together with the notification of registration, the company receives the so-called craft card (§ 10 Abs. 2 HwO).

Bearbeitungsdauer

Not specified

Frist

None

weiterführende Informationen

Hinweise

Rechtsbehelf

Kurztext

- Register of craftsmen with special permit
- Without passing the master craftsman's examination

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in the craft subject to licensing, an entry in the register of craftsmen can be made on the basis of an exemption if the following conditions are met:

- Taking the master craftsman's examination represents an unreasonable burden (exceptional reason), which may be the case with advanced age, special family situation, serious illness or disability, long waiting times for master craftsman's examinations.
- Master-like qualification for the craft to be practiced must be proven.
- The exemption may be provided with ancillary provisions, such as a time limit within which the master craftsman's examination must be taken.
- The application for exemption and further information can be obtained from the locally competent Chamber of Crafts in whose district the commercial establishment is located.

Ansprechpunkt

The responsibility lies with the Chamber of Crafts (HWK), in whose district your future business premises are located.

Zuständige Stelle

Formulare

Ursprungsportal

Apply for exemption for entry in the Register of Craftsmen, Ausnahmegewilligung zur Eintragung in die Handwerksrolle beantragen