

99014003035000, 99014003035000

Have documents certified

Heruntergeladen am 21.06.2025

<https://fimportal.de/xzufi-services/183687/L100008>

Modul	Sachverhalt
Leistungsschlüssel	99014003035000, 99014003035000
Leistungsbezeichnung I	Have documents certified
Leistungsbezeichnung II	
Typisierung	2/3 - Bund: Regelung (2 oder 3), Land/Kommune: Vollzug
Quellredaktion	Sachsen-Anhalt
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Beglaubigungen und Beurkundungen (014)
Verrichtungskennung	Beglaubigung (035)
SDG-Informationsbereich	
Lagen Portalverbund	Auszüge aus Registern (2020200)
Einheitlicher Ansprechpartner	Nein
Fachlich freigegeben am	

Modul
Sachverhalt
Fachlich freigegeben durch
Handlungsgrundlage

https://www.gesetze-im-internet.de/vwvfg/_33.html
https://www.gesetze-im-internet.de/vwvfg/_33.html

Teaser
Volltext

Documents (e.g. copies, copies or printouts) are only officially certified if the original was created by an authority or if the document is to be submitted to an authority. Documents may not be officially certified if:

- the exclusive competence of another authority is given (e.g. birth, marriage or death certificates - only from the registry office; certified extracts from the real estate cadastre - only from the cadastral office)
- it is reasonable to assume that the original content of the document whose photocopy, copy or printout is to be certified has been altered, in particular if this document contains gaps, strikethroughs, insertions, amendments, illegible words, numbers or signs, traces of the elimination of words, numbers and signs or if the connection of a document consisting of several sheets is broken,
- instead of an official certification, a public certification is required (public certification is the responsibility of notaries and courts and cannot be replaced by an official one),
- the document is not in German and the applicant refuses to provide an official translation.
- they are printouts of unsigned electronic documents (e.g. certificates of exmatriculation).

Certifications of documents are usually processed immediately.

Erforderliche Unterlagen

- proof of the applicant's identity (e.g. identity card or passport),
- originals of the documents to be certified,
- Copies, copies or printouts of the originals

Voraussetzungen
Kosten

Gebühr: 2,50€
 from the 2nd copy per page
 Gebühr: 6€

Modul	Sachverhalt
	for the 1st copy per page
Verfahrensablauf	
Bearbeitungsdauer	
Frist	
weiterführende Informationen	
Hinweise	
Rechtsbehelf	
Kurztext	
Ansprechpunkt	The responsibility for the official certification of documents issued by a German authority or the copy of which is required for submission to a German authority lies with the Residents' Registration Office.
Zuständige Stelle	
Formulare	
Ursprungsportal	Dokumente beglaubigen lassen, Have documents certified