

99115004001000, 99115004001000

# Issuing information from the population register

Heruntergeladen am 26.06.2025

<https://fimportal.de/xzufi-services/121406397/L100002>

Modul	Sachverhalt
Leistungsschlüssel	99115004001000, 99115004001000
Leistungsbezeichnung I	Issuing information from the population register
Leistungsbezeichnung II	Receive registration information
Typisierung	2/3 - Bund: Regelung (2 oder 3), Land/Kommune: Vollzug
Quellredaktion	Nordrhein-Westfalen
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Wohnsitz (115)
Verrichtungskennung	Erteilung (001)
SDG-Informationsbereich	Vorübergehender oder dauerhafter Umzug in einen anderen Mitgliedstaat
Lagen Portalverbund	Urkunden und Bescheinigungen (1070200), Auszüge aus Registern (2020200)

Modul	Sachverhalt
Einheitlicher Ansprechpartner	Nein
Fachlich freigegeben am	11.11.2021
Fachlich freigegeben durch	Ministry of the Interior of the State of North Rhine-Westphalia
Handlungsgrundlage	<a href="http://www.gesetze-im-internet.de/bmg/BJNR108410013.html#BJNR108410013BJNG000701116">http://www.gesetze-im-internet.de/bmg/BJNR108410013.html#BJNR108410013BJNG000701116</a> <a href="http://www.gesetze-im-internet.de/bmg/BJNR108410013.html#BJNR108410013BJNG000701116">http://www.gesetze-im-internet.de/bmg/BJNR108410013.html#BJNR108410013BJNG000701116</a>
Teaser	Are you looking for a specific person or would you like to receive information about the data registered about you in the population register? Find out more here.
Volltext	<p>You have the option of finding the person you are looking for by obtaining information from the population register of your municipality.</p> <p>There are the following types of information from the population register:</p> <ul style="list-style-type: none"> <li>• Simple information from the population register,</li> <li>• extended civil register information,</li> <li>• Registration information for political parties and voter groups,</li> <li>• information from the population register for landlords and landladies,</li> <li>• self-disclosure and</li> <li>• group information.</li> </ul> <p>Information from the register of residents about a third person (simple or extended) may not be provided if an information block or a conditional blocking notice exists. If the person could not be clearly identified, no information will be provided either. In order to obtain information from the population register, it is necessary to provide sufficient information about the person in question so that they can be clearly identified and confusion can be ruled out. The required details are</p> <ul style="list-style-type: none"> <li>• Family name,</li> </ul>

Modul	Sachverhalt
	<ul style="list-style-type: none"> <li>• Former names,</li> <li>• first name(s),</li> <li>• date of birth,</li> <li>• gender or</li> <li>• an address.</li> </ul> <p>If the person cannot be clearly identified, neutral information will be provided. The information can also be provided automatically. In the case of self-disclosure, you will receive information about the personal data stored in the register of residents. You will also be informed to whom, for what purpose and on what legal basis data is stored and regularly transmitted.</p>
Erforderliche Unterlagen	<p>You must identify yourself.</p> <p>You can identify yourself with:</p> <ul style="list-style-type: none"> <li>• your identity card or</li> <li>• your passport.</li> </ul>
Voraussetzungen	<p>The following requirements must be met:</p> <ul style="list-style-type: none"> <li>• The person you are looking for must be clearly identifiable on the basis of your details; this means that you already have data on the person concerned; this is usually the first name and surname, the date of birth, the gender or an address.</li> <li>• If you use the data for commercial purposes, you must provide this information.</li> <li>• You may not use the data for advertising or address trading purposes and must declare this when making the request.</li> <li>• In the case of extended information from the population register, you must demonstrate a legitimate interest.</li> </ul>
Kosten	varying; depending on the type of information
Verfahrensablauf	<p>Personal application: The personal application is made as follows:</p> <ul style="list-style-type: none"> <li>• An appointment may be required.</li> <li>• You must present your identity card or passport.</li> <li>• If a fee is payable, you pay this directly when applying</li> </ul>

## Modul

## Sachverhalt

at the Residents' Registration Office.

Written application: The written application has the following procedure:

- Please first transfer the fee, if applicable.
- Then send your application and, if applicable, a copy of the bank statement or transfer receipt.
- The reply to the information will be sent to the applicant immediately after processing in written form only.

Online application:

- You can also apply for information from the population register online. When applying digitally, you must authenticate yourself with your electronic ID card, eID card or electronic residence permit (eAT).

## Bearbeitungsdauer

### Frist

none

### weiterführende Informationen

Information on the registration system on the website of the Federal Ministry of the Interior, Building and Community:  
<https://www.bmi.bund.de/DE/themen/moderne-verwaltung/verwaltungsrecht/meldewesen/meldewesen-node.html>

### Hinweise

The fees are charged regardless of the success of the search.

The municipal register of residents only contains data on natural persons. Information on companies or commercial enterprises can be obtained from the business register.

If you require more detailed information, you can apply for extended information from the population register. To do so, you must provide evidence of your legitimate interest.

## Rechtsbehelf

### Kurztext

- Issuing information from the population register

**Modul**
**Sachverhalt**

- Different types of information from the population register:- simple population register information- extended population register information- population register information for political parties and voter groups- population register information for landlords- self-disclosure- group information
- Simple population register information contains:- Surname- First name(s)- Doctorate- Current addresses- Information on death of the person being searched for
- Extended civil register information also contains- previous names,- date of birth,- place of birth,- if born abroad, also the country,- marital status (limited to information on whether or not married or in a civil partnership),- current nationalities,- previous addresses,- date of moving in and moving out,- surname and first name(s) and address of the legal representative,- surname and first name(s) and address of the spouse or civil partner,- date and place of death and, in the case of death abroad, also the country
- A legitimate interest must be substantiated for extended information from the register of residents
- Self-disclosure: you receive information about the personal data stored in the population register as well as information about who has accessed this data and for what purpose
- Costs: depending on the type of information
- Responsible: Registration authority

**Ansprechpunkt**

Registration authority of the place of residence of the person sought

**Zuständige Stelle**

Registration authority of the place of residence of the person sought

**Formulare**
**Ursprungsportal**

Melderegisterauskunft Erteilung, Issuing information from the population register