

99108056001000

# Applying for a company card for the first time

Heruntergeladen am 09.07.2025

<https://fimportal.de/xzufi-services/121402059/L100002>

Modul	Sachverhalt
Leistungsschlüssel	99108056001000
Leistungsbezeichnung I	Applying for a company card for the first time
Leistungsbezeichnung II	Applying for a company card for the first time
Typisierung	3 - Bundesaufsichtsverwaltung: Regelung
Quellredaktion	Nordrhein-Westfalen
Freigabestatus Katalog	fachlich freigegeben (gold)
Freigabestatus Bibliothek	fachlich freigegeben (gold)
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Straßenverkehr (108)
Verrichtungskennung	Erteilung (001)
SDG-Informationsbereich	Erlangung von Lizenzen, Genehmigungen oder Zulassungen im Hinblick auf die Gründung und Führung eines Unternehmens
Lagen Portalverbund	

Modul	Sachverhalt
Einheitlicher Ansprechpartner	Nein
Fachlich freigegeben am	18.08.2023
Fachlich freigegeben durch	Federal Ministry for Digital and Transport Affairs (BMDV)
Handlungsgrundlage	<a href="https://www.gesetze-im-internet.de/fpersv/_4.html">https://www.gesetze-im-internet.de/fpersv/_4.html</a> <a href="https://www.gesetze-im-internet.de/fpersv/_9.html">https://www.gesetze-im-internet.de/fpersv/_9.html</a>
Teaser	Is your company involved in the commercial transportation of goods or passengers and do you need a company card for the first time? Then you must apply for this card from the competent authority.
Volltext	<p>You can apply for a company card as an entrepreneur or as an authorized representative or authorized person. You always need a company card if you use vehicles that must be equipped with a digital tachograph.</p> <p>As an entrepreneur, you are responsible for the proper use of the card or cards. You must also ensure that the company card is entered into the tachograph at the beginning and end of the vehicle's use for the company in order to assign the use of the vehicle to the company.</p> <p>You are also responsible for ensuring that the data read from the tachographs is saved regularly. You must hand these over to the authorities or their representatives on request.</p> <p>Company cards are valid for 5 years and are issued impersonally to the company.</p> <p>You can apply for several of these cards for your company. The number is limited to a maximum of 62 company cards per company per card number series. If you require more company cards, you must start a new application process.</p>
Erforderliche Unterlagen	<ul style="list-style-type: none"> <li>• Application for a company card</li> <li>• documentary evidence of the name, address and registered office of the company</li> </ul>

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	<ul style="list-style-type: none"> <li>• Proof of identity of the entrepreneur or the person or persons authorized to represent the company in accordance with the law, articles of association or partnership agreement</li> </ul>
Voraussetzungen	Your company uses vehicles that must be equipped with a digital tachograph.
Kosten	
Verfahrensablauf	
Bearbeitungsdauer	
Frist	5 Jahr(e) If you are applying for a company card for the first time, you do not have to meet a deadline.
weiterführende Informationen	<a href="https://www.balm.bund.de/SharedDocs/Downloads/DE/Rechtsvorschriften/Merkblaetter/Sozialvorschriften_Kontrollgeraetkarten.pdf?__blob=publicationFile&amp;v=2">https://www.balm.bund.de/SharedDocs/Downloads/DE/Rechtsvorschriften/Merkblaetter/Sozialvorschriften_Kontrollgeraetkarten.pdf?__blob=publicationFile&amp;v=2</a>
Hinweise	There are no indications or special features.
Rechtsbehelf	
Kurztext	<ul style="list-style-type: none"> <li>• Company card issue</li> <li>• First-time application for a company card</li> <li>• Application can be made by the entrepreneur or authorized representative or authorized person</li> <li>• Companies in the commercial transport of goods or passengers generally require a company card if their drivers are engaged in commercial road haulage</li> <li>• The entrepreneur is responsible for the proper use of the company card</li> <li>• Company cards are valid for 5 years and are issued impersonally to the company</li> <li>• Several cards can be requested for one company the number of company cards per company is limited to a maximum of 62 per card number series If additional company cards are required, a new application procedure must be started</li> <li>• Responsible: different authorities depending on the federal state, e.g. driving license authority, TÜV, Dekra or others</li> </ul>
Ansprechpunkt	

Modul	Sachverhalt
Zuständige Stelle	
Formulare	
Ursprungsportal	Unternehmenskarte erstmalig beantragen, Applying for a company card for the first time