

99094002019004, 99094002019004

Apply for registration of persons offering debt collection services

Heruntergeladen am 31.05.2025

<https://fimportal.de/xzufi-services/121383103/L100002>

Modul	Sachverhalt
Leistungsschlüssel	99094002019004, 99094002019004
Leistungsbezeichnung I	Apply for registration of persons offering debt collection services
Leistungsbezeichnung II	Apply for registration of persons offering debt collection services
Typisierung	2/3 - Bund: Regelung (2 oder 3), Land/Kommune: Vollzug
Quellredaktion	Nordrhein-Westfalen
Freigabestatus Katalog	fachlich freigegeben (gold)
Freigabestatus Bibliothek	fachlich freigegeben (gold)
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Rechtsdienstleistungen (094)
Verrichtungskennung	Registrierung (019)
SDG-Informationsbereich	Anerkennung von Qualifikationen zum Zwecke der Beschäftigung in einem anderen Mitgliedstaat

Modul	Sachverhalt
Lagen Portalverbund	Befähigungs- und Sachkundenachweise (2010200), Anerkennung ausländischer Berufsqualifikationen (1040400)
Einheitlicher Ansprechpartner	Ja
Fachlich freigegeben am	12.06.2024
Fachlich freigegeben durch	Federal Ministry of Justice (BMJ)
Handlungsgrundlage	https://www.gesetze-im-internet.de/rdg/_13.html https://www.gesetze-im-internet.de/rdg/_10.html https://www.gesetze-im-internet.de/rdg/_11.html https://www.gesetze-im-internet.de/rdg/_12.html https://www.gesetze-im-internet.de/rdg/_15.html
Teaser	Would you like to offer debt collection services? Then you need to be registered in the legal services register, for which you must provide proof of your specialist knowledge.
Volltext	<p>Every legal service is a responsible activity for which you must meet various requirements. This serves to protect those seeking legal advice from unqualified legal services.</p> <p>If you offer debt collection services, you collect outstanding debts such as unpaid invoices for others. If you wish to provide this as a business, you must prove your personal suitability and expertise and register with the Legal Services Register.</p> <p>You can apply for registration as</p> <ul style="list-style-type: none"> • a natural person • a legal entity • a partnership with legal capacity <p>Legal entities include, for example</p> <ul style="list-style-type: none"> • Limited liability company (GmbH) • associations • foundations

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Partnerships with legal capacity include, for example

- Civil law partnership (GbR)
- General partnership (oHG)

As a legal entity or partnership with legal capacity, you must appoint a natural person to represent you externally and who meets the professional requirements.

Registration in the legal services register only allows you to work in the extrajudicial area and in judicial dunning procedures.

When registering, you may be subject to conditions that can be imposed or changed at any time.

If you are established in another country of the European Union (EU) or the European Economic Area (EEA) to practice a comparable profession, you can apply for temporary registration.

You can register via the Single Point of Contact (SPC) in your federal state.

Once you have been registered, the competent registration authority will arrange for your registration to be publicly announced in the Legal Services Register.

Erforderliche Unterlagen

- Description of your professional training with supporting documents
 - Description of your previous professional experience with supporting documents
 - Certificate of good conduct, which will be sent directly to the competent registration authority
 - Declaration that no insolvency proceedings are pending against you as the applicant
 - Declaration that you as the applicant have not been entered in the debtor register in the 3 years prior to submitting the application

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Voraussetzungen	<ul style="list-style-type: none"> • You have the personal suitability and reliability. This means that <ul style="list-style-type: none"> • You have an orderly financial situation. • You have no significant criminal record. • You have theoretical and practical specialist knowledge. • You can prove your specialist knowledge through <ul style="list-style-type: none"> • Professional training • Professional practice • You have professional liability insurance with a minimum sum insured of EUR 250,000 for each insured event. • Legal entities and partnerships with legal capacity must nominate at least one natural person who meets all the necessary requirements.
Kosten	Verwaltungsgebühr: 150€ A fee of 150 euros is charged for registration. Registration can be made dependent on the prior payment of the fee.
Verfahrensablauf	
Bearbeitungsdauer	
Frist	
weiterführende Informationen	https://www.rechtsdienstleistungsregister.de https://www.rechtsdienstleistungsregister.de/Zustandigkeitsliste.pdf https://www.bmwk.de/Redaktion/DE/Artikel/Mittelstand/einheitlicher-ansprechpartner.html
Hinweise	The following information is available: If you provide debt collection services without being registered, you are committing an administrative offense. The offense can be punished with a fine of up to EUR 50,000.
Rechtsbehelf	<ul style="list-style-type: none"> • Objection or immediately Action before the administrative court <ul style="list-style-type: none"> • In case of rejection Appeal decision: Action before the administrative court
Kurztext	<ul style="list-style-type: none"> • Legal services based on special expertise Registration

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of persons providing debt collection services

- Debt collection services are only permitted with registration in the legal services register, as special expertise must be demonstrated
- The registration can be obtained by
 - natural persons
 - legal entities
 - partnerships with legal capacity
- Registration may be subject to conditions that can be imposed or amended at any time
- Registration only permits extrajudicial activities and judicial dunning procedures
 - Temporary registration possible for applicants who are established in another country of the European Union (EU) or the European Economic Area (EEA) to practice a comparable profession
 - Registration also possible via the Single Point of Contact (SPC) of the respective federal state
 - Responsible: competent registration authority of the place of main establishment
 - Responsible for applicants who are not registered in Germany: any competent authority

Ansprechpunkt

Zuständige Stelle

Formulare

Ursprungsportal

Registrierung von Personen beantragen, die Inkassodienstleistungen anbieten, Apply for registration of persons offering debt collection services