

99050073008000, 99050073008000

Request participation in an event

Heruntergeladen am 07.07.2025

<https://fimportal.de/xzufi-services/121349518/L100002>

Modul	Sachverhalt
Leistungsschlüssel	99050073008000, 99050073008000
Leistungsbezeichnung I	Request participation in an event
Leistungsbezeichnung II	Request participation in an event
Typisierung	3b - Bundesaufsichtsverwaltung: Regelung, Land: Ausführungsvorschriften, Kommune: Vollzug
Quellredaktion	Nordrhein-Westfalen
Freigabestatus Katalog	fachlich freigegeben (gold)
Freigabestatus Bibliothek	fachlich freigegeben (silber)
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Gewerbe (050)
Verrichtungskennung	Bestätigung (008)
SDG-Informationsbereich	Erlangung von Lizenzen, Genehmigungen oder Zulassungen im Hinblick auf die Gründung und Führung eines Unternehmens
Lagen Portalverbund	Messen, Straßenfeste und Sonderveranstaltungen (2150100)

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Einheitlicher Ansprechpartner	Ja
Fachlich freigegeben am	29.11.2022
Fachlich freigegeben durch	Free and Hanseatic City of Hamburg Hamburg Ministry of Economics and Innovation (BWI)
Handlungsgrundlage	<p>§ 70 Trade Regulations (GewO)</p> <p>https://www.gesetze-im-internet.de/gewo/_70.html</p>
Teaser	If you wish to participate in an event as a commercial person or company, you will need a confirmation.
Volltext	<p>As a business person or company, you can apply for events such as:</p> <ul style="list-style-type: none"> • Trade fairs, • exhibitions • public festivals and • markets <p>apply for participation.</p> <p>The following applies to the application:</p> <ul style="list-style-type: none"> • You can apply for a certificate of participation in accordance with the Trade Regulations. • Organizers can restrict participation in markets in terms of the type and purpose of the market. • When participating in these markets, you are exempt from the provisions of the Shop Opening Act, the Act on Sundays, Public Holidays, Days of Remembrance and Days of Mourning, the Working Hours Act and the Trade Regulations. • If you belong to the group of participants of a fixed event, you are entitled to participate provided there are no objective reasons (material defects) to the contrary. Whether or not you belong to this group can be seen from the relevant regulations. <p>If the public administration acts as the organizer, the freedom of the market also applies. However, it can impose public-law restrictions on participants under</p>

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	municipal law (public institution). By means of market regulations that impose public law obligations on the persons organizing the market.
Erforderliche Unterlagen	<ul style="list-style-type: none"> • The travel trade license requirement does not apply to fixed markets • Photograph of the store
Voraussetzungen	<ul style="list-style-type: none"> • You must belong to the group of eligible participants (applies to fixed events) • You must fulfill the conditions of participation for the respective events. • You may be excluded if you do not have the required reliability.
Kosten	<p>Cost type: variable</p> <p>The costs are calculated and determined in accordance with the applicable cost tables.</p>
Verfahrensablauf	<p>In order to participate in an event, you must apply for participation. You can submit this application using an offline form or online via the online service.</p> <p>If you wish to apply for participation using the offline form:</p> <ul style="list-style-type: none"> • Open the corresponding PDF form. • Complete the application. • Submit the required supporting documents. • Send the application to the responsible authority by e-mail or post. • You will receive a confirmation of receipt from the competent authority. • In the case of stand approval, you will receive a notification before the start of the event. • In the event of a rejection, you will receive a rejection notice from the competent authority. • You will receive a notification of fees. <p>If you wish to apply for participation in an event via the online service:</p> <ul style="list-style-type: none"> • You call up the online service. • Fill in the application form. • You upload all the necessary supporting documents

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	<p>to ensure fast processing by the authorities.</p> <ul style="list-style-type: none"> • Your application will be checked by the competent authority. • If there are any queries, the competent authority will contact you. • You will receive a confirmation of receipt from the competent authority by post and/or e-mail. • In the case of stand approval, you will receive a notification approximately 2 months before the start of the event. • In the event of a rejection, you will receive a rejection notice from the responsible authority by post. • You will receive a notification of fees by post.
Bearbeitungsdauer	<p>Approx. 8 weeks to 1.5 years The processing time depends on which event you are applying for. The processing time also depends on when the required documents are received.</p>
Frist	<p>Deadline type: Application deadline Duration (with fixed time): 8 weeks Remark: There is no statutory application deadline. As a rule, applications must be submitted at least 8 weeks before the start of the event to ensure that applications are processed on time. However, for some events the application periods are longer. After the application deadline has passed, you can enter a late application procedure to maintain your chances of obtaining a stand.</p>
weiterführende Informationen	
Hinweise	<p>There are no indications or special features.</p>
Rechtsbehelf	<ul style="list-style-type: none"> • Contradiction
Kurztext	<ul style="list-style-type: none"> • Confirmation of participation in an event • Confirmation from the competent authority is required for participation in fixed trade fairs, exhibitions, public festivals and markets. This can be applied for by - is a trader, - belongs to the group of participants and - is authorized to participate in terms of the purpose of the event • Responsible (depending on the type and location of the event): Local competent authority

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Ansprechpunkt	
Zuständige Stelle	
Formulare	<ul style="list-style-type: none"> • Forms available: Yes • Written form required: Yes • Informal application possible: Yes • Personal appearance necessary: No
Ursprungsportal	Request participation in an event, Teilnahme an einer Veranstaltung beantragen