

99008001012004, 99008001012004

Apply for a new ID card when it expires

Heruntergeladen am 26.06.2025

<https://fimportal.de/xzufi-services/121300554/L100002>

Modul	Sachverhalt
Leistungsschlüssel	99008001012004, 99008001012004
Leistungsbezeichnung I	Apply for a new ID card when it expires
Leistungsbezeichnung II	Apply for a new ID card when it expires
Typisierung	2/3 - Bund: Regelung (2 oder 3), Land/Kommune: Vollzug
Quellredaktion	Nordrhein-Westfalen
Freigabestatus Katalog	fachlich freigegeben (gold)
Freigabestatus Bibliothek	fachlich freigegeben (gold)
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Personalausweis (008)
Verrichtungskennung	Ausstellung (012)
SDG-Informationsbereich	Dokumente, die von Unionsbürgern, ihren Familienmitgliedern, die keine Unionsbürger sind, allein reisenden Minderjährigen und Nicht-Unionsbürgern bei grenzüberschreitenden

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	Reisen innerhalb der Union verlangt werden (Personalausweis, Visum, Pass)
Lagen Portalverbund	Ausweise (1070100)
Einheitlicher Ansprechpartner	Nein
Fachlich freigegeben am	03.01.2024
Fachlich freigegeben durch	Federal Ministry of the Interior, Building and Community (BMI)
Handlungsgrundlage	https://www.gesetze-im-internet.de/pauswg/_9.html
Teaser	If your identity card expires, you must apply for a new one if you are over 16 years old and do not have a valid passport document.
Volltext	<p>In Germany, people aged 16 and over are required to have a valid ID card. From the age of 16, you must therefore apply for a new ID card in good time before the validity of your old one expires. This applies if you are over 16 and do not have a valid passport document, i.e. passport, temporary passport. The application can be made at the citizens' office at your main place of residence. If you submit the application to another citizens' office for an important reason, a surcharge of EUR 13.00 will be added to the fee. The period of validity depends on your age:</p> <ul style="list-style-type: none"> • under 24 years: ID card is valid for 6 years. • from 24 years of age: ID card is valid for 10 years. <p>It may not be possible to issue the new ID card within the remaining period of validity. In this case, it may also be necessary to apply for a temporary ID card for the transitional period. A temporary ID card is valid for a maximum of 3 months.</p>
Erforderliche Unterlagen	<ul style="list-style-type: none"> • Biometric passport photo: The photo must be up-to-date and meet the requirements for biometric photos. • old identity card, valid passport or old (expired) passport • birth certificate or family register, if applicable

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	<ul style="list-style-type: none"> • for children under the age of 16: both custodial parents or, if applicable, a declaration of consent from the custodial parent who is not present in the case of sole custody, a negative certificate from the youth welfare office
Voraussetzungen	<p>The obligation to apply for an identity card applies to you if you</p> <ul style="list-style-type: none"> • have German citizenship, • have reached the age of 16, • are registered in Germany and • do not have a valid passport document, i.e. passport or temporary passport. <p>For applications outside your main place of residence:</p> <ul style="list-style-type: none"> • You must be able to provide an important reason why you are not applying for the ID card at the ID card authority that is responsible at your main place of residence. • Exception: The temporary ID card cannot be applied for abroad.
Kosten	<p>Gebühr: 37€ for applicants aged 24 and over</p> <p>Gebühr: 10€ for the temporary identity card</p> <p>Gebühr: 22,80€ for applicants under the age of 24</p> <p>Gebühr: 13€ Supplement for applications submitted outside working hours or not at the main place of residence</p> <p>Gebühr: 30€ Surcharge for issue by consular or diplomatic representation abroad</p>
Verfahrensablauf	<p>You must apply for an ID card in person at the Citizens' Registration Office. If you do not apply for your ID card at your main place of residence, you will need an important reason and a surcharge will be added to the fee. If you contact your chosen Citizens' Registration Office in advance, you can find out whether and to what extent the Citizens' Registration Office will accept your reason.</p>

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- You can make an appointment online, by e-mail or by telephone at many citizens' registration offices. You can find out what options your Citizens' Registration Office offers on its website, for example.
- When you apply, your Citizens' Registration Office will inform you when you can collect your ID card.
- Your ID card is produced centrally by Bundesdruckerei GmbH.

Bearbeitungsdauer

2 - 3 Woche(n)
from the date of application until you can collect your ID card from the Citizens' Registration Office

Frist

If the validity of your old ID card has expired and you are over 16 years old, you must apply for a new ID card immediately if you do not have a valid passport document.

weiterführende Informationen

<https://www.personalausweisportal.de>

Hinweise

Rechtsbehelf

Kurztext

- New ID card issued due to expiry of validity
- If the person is over 16 years old, a new ID card must be applied for before the ID card expires. This does not apply to persons under the age of 16 (no obligation to hold a valid ID card) or to persons who hold a valid passport document (passport, temporary passport).
- Additional application for a temporary identity card may be necessary if the identity card has expired and no valid passport is available
- Costs: EUR 37.00 for applicants aged 24 and over EUR 22.80 for applicants under 24 years of age EUR 10.00 for the temporary identity card EUR 13.00 surcharge for applications submitted outside office hours or not at the main place of residence EUR 30.00 surcharge for issuance by a consular or diplomatic mission abroad. Exception: The temporary ID card cannot be applied for abroad.
- Processing time: Collection usually possible after at least 2 weeks
- Responsible: Citizens' office at your main place of

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	residence or, if there is an important reason, any other citizens' office
Ansprechpunkt	
Zuständige Stelle	
Formulare	<p>Forms available: No</p> <p>Written form required: Yes</p> <p>Informal application possible: Yes</p> <p>Personal appearance required: Yes</p> <p>Online services available: No</p>
Ursprungsportal	Bei Ablauf der Gültigkeit einen neuen Personalausweis beantragen, Apply for a new ID card when it expires