

99101004012000

Death certificate issuance

Heruntergeladen am 27.07.2025

<https://fimportal.de/xzufi-services/8968163/L100001>

Modul	Sachverhalt
Leistungsschlüssel	99101004012000
Leistungsbezeichnung I	Death certificate issuance
Leistungsbezeichnung II	
Typisierung	3 - Bundesaufsichtsverwaltung: Regelung
Quellredaktion	Hessen
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	fachlich freigegeben (gold)
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Sterbefall (101)
Verrichtungskennung	Ausstellung (012)
SDG-Informationsbereich	Vorschriften für den Todesfall, einschließlich solcher über die Überführung der sterblichen Überreste in einen anderen Mitgliedstaat
Lagen Portalverbund	Urkunden und Bescheinigungen (1070200), Todesfall (1190100)
Einheitlicher	

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Ansprechpartner	Nein
Fachlich freigegeben am	17.12.2020
Fachlich freigegeben durch	Hessian Ministry of the Interior and Sport
Handlungsgrundlage	https://www.gesetze-im-internet.de/pstg/_55.html https://www.gesetze-im-internet.de/pstg/_60.html https://www.gesetze-im-internet.de/pstg/_55.html https://www.gesetze-im-internet.de/pstg/_60.html
Teaser	In the event of death, you can apply for a death certificate as a relative of the deceased.
Volltext	<p>The death certificate is a document that certifies the death of a person.</p> <p>Any death must be reported to the registry office in whose jurisdiction the death occurred.</p> <p>The death certificate is an important document that you as a relative can apply for in the event of death.</p> <p>You can apply for a death certificate as soon as the death has been recorded in the death register.</p> <p>The death certificate is important for, for example:</p> <ul style="list-style-type: none"> • the burial and its preparation (e.g. for coffin and transfer) and • the settlement of the estate • the use of statutory or private insurance benefits. <p>You can apply for a death certificate in person, in writing or electronically at the responsible registry office.</p>
Erforderliche Unterlagen	<p>When applying, you must submit:</p> <ul style="list-style-type: none"> • Identity card or passport • Proof of kinship, such as Birth certificate Marriage certificate Civil partnership certificate • if collected by a representative: written power of attorney of the entitled person, their identity card in original or certified copy and your own ID card • for other persons, such as close relatives: Proof of

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	legitimate interest, such as Certificate of inheritance Land register excerpt
Voraussetzungen	<p>An application for a death certificate may be submitted:</p> <ul style="list-style-type: none"> • the last spouse, • the last civil partner within the meaning of the Act on Registered Civil Partnership, • ancestors and descendants of the deceased person, <p>or</p> <ul style="list-style-type: none"> • siblings with a legitimate interest, • closer relatives, such as Aunts and uncles who can demonstrate a legal interest, for example through a letter from the probate court.
Kosten	12.00 euros (if each additional copy is ordered at the same time, 6.00 euros each), unless the municipality has set a different fee by statute.
Verfahrensablauf	<p>You can apply for the death certificate at the competent registry office in person, in writing or electronically.</p> <p>Personal application:</p> <ul style="list-style-type: none"> • Go to your local registry office during opening hours to apply for a death certificate. • You must present your identity card or passport for legitimation. • You usually pay the fee when applying at the registry office. • You can also apply for the death certificate and have it collected by a person you trust. In addition to a written power of attorney, this person must present their own identity card or passport (original or certified copy). <p>Application by post, fax or e-mail:</p> <ul style="list-style-type: none"> • Send the competent registry office an informal application for a death certificate by post, fax or e-mail. • Your letter should address your eligibility to apply. • They must contain the following information about the deceased person: Surname, first name Date and

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	<p>place of birth Date and place of death where applicable, details of the spouse of the deceased Registry office and notarization number (if known)</p> <ul style="list-style-type: none"> • When you send the certificate, you will receive a fee notice.
Bearbeitungsdauer	<ul style="list-style-type: none"> • for the processing of the application: usually 1 week
Frist	none
weiterführende Informationen	
Hinweise	
Rechtsbehelf	<ul style="list-style-type: none"> • Contradiction • Administrative court action
Kurztext	<ul style="list-style-type: none"> • Death certificate issuance • any death must be reported to the registry office in whose jurisdiction the death occurred no later than the third working day following the death. • a death certificate can be issued as soon as the death has been recorded in the death register • Applications for a death certificate may be submitted: the last spouse, the last civil partner within the meaning of the Act on Registered Civil Partnership, ancestors and descendants of the deceased person, or siblings with a legitimate interest and close relatives, such as aunts and uncles, who can credibly demonstrate a legal interest, for example by writing from the probate court • the death certificate is important, for example, for the burial and its preparation (e.g. for coffin and transfer), the settlement of the estate, • the use of statutory or private insurance benefits <p>Information by: competent registry office</p> <ul style="list-style-type: none"> • Application via: Application must be submitted to the responsible registry office in person, in writing or electronically • Responsible: registry office in whose jurisdiction the death occurred.
Ansprechpunkt	The registry office that certified the death.
Zuständige Stelle	The registry office that certified the death.

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Formulare	<ul style="list-style-type: none"> • Forms: yes • Online procedure possible: yes • Written form required: no • Personal appearance required: no <p>Hint: As a rule, applications can be made via the website of the responsible registry office.</p>
Ursprungsportal	Sterbeurkunde Ausstellung, Death certificate issuance