

99128009012000, 99128009012000

# Apply for a polling card

Heruntergeladen am 07.06.2025

<https://fimportal.de/xzufi-services/8965180/L100001>

Modul	Sachverhalt
Leistungsschlüssel	99128009012000, 99128009012000
Leistungsbezeichnung I	Apply for a polling card
Leistungsbezeichnung II	
Typisierung	2 - Bundesauftragsverwaltung: Regelung, 3 - Bundesaufsichtsverwaltung: Regelung
Quellredaktion	Hessen
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	fachlich freigegeben (gold)
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Wahlen (128)
Verrichtungskennung	Ausstellung (012)
SDG-Informationsbereich	Teilnahme an Kommunalwahlen und Wahlen zum Europäischen Parlament
Lagen Portalverbund	Wahlen (1100200)
Einheitlicher Ansprechpartner	Nein

Modul	Sachverhalt
Fachlich freigegeben am	24.01.2024
Fachlich freigegeben durch	Hessian Ministry of the Interior and Sport
Handlungsgrundlage	<a href="https://www.gesetze-im-internet.de/euwg/_4.html">https://www.gesetze-im-internet.de/euwg/_4.html</a> <a href="https://www.gesetze-im-internet.de/euwo_1988/_26.html">https://www.gesetze-im-internet.de/euwo_1988/_26.html</a> <a href="https://www.gesetze-im-internet.de/bwahlg/_17.html">https://www.gesetze-im-internet.de/bwahlg/_17.html</a> <a href="https://www.gesetze-im-internet.de/bwo_1985/_27.html">https://www.gesetze-im-internet.de/bwo_1985/_27.html</a> <a href="https://www.rv.hessenrecht.hessen.de/bshe/document/jlr-WahlGHE2005V1P13">https://www.rv.hessenrecht.hessen.de/bshe/document/jlr-WahlGHE2005V1P13</a> <a href="https://www.rv.hessenrecht.hessen.de/bshe/document/jlr-LTWahlOHE1998V6P13">https://www.rv.hessenrecht.hessen.de/bshe/document/jlr-LTWahlOHE1998V6P13</a> <a href="https://www.rv.hessenrecht.hessen.de/bshe/document/jlr-KomWGHE2005V2P9">https://www.rv.hessenrecht.hessen.de/bshe/document/jlr-KomWGHE2005V2P9</a> <a href="https://www.rv.hessenrecht.hessen.de/bshe/document/jlr-KomWOHE2000V10P17">https://www.rv.hessenrecht.hessen.de/bshe/document/jlr-KomWOHE2000V10P17</a> <a href="https://www.gesetze-im-internet.de/euwg/_4.html">https://www.gesetze-im-internet.de/euwg/_4.html</a> <a href="https://www.gesetze-im-internet.de/euwo_1988/_26.html">https://www.gesetze-im-internet.de/euwo_1988/_26.html</a> <a href="https://www.gesetze-im-internet.de/bwahlg/_17.html">https://www.gesetze-im-internet.de/bwahlg/_17.html</a> <a href="https://www.gesetze-im-internet.de/bwo_1985/_27.html">https://www.gesetze-im-internet.de/bwo_1985/_27.html</a> <a href="https://www.rv.hessenrecht.hessen.de/bshe/document/jlr-WahlGHE2005V1P13">https://www.rv.hessenrecht.hessen.de/bshe/document/jlr-WahlGHE2005V1P13</a> <a href="https://www.rv.hessenrecht.hessen.de/bshe/document/jlr-LTWahlOHE1998V6P13">https://www.rv.hessenrecht.hessen.de/bshe/document/jlr-LTWahlOHE1998V6P13</a> <a href="https://www.rv.hessenrecht.hessen.de/bshe/document/jlr-KomWGHE2005V2P9">https://www.rv.hessenrecht.hessen.de/bshe/document/jlr-KomWGHE2005V2P9</a> <a href="https://www.rv.hessenrecht.hessen.de/bshe/document/jlr-KomWOHE2000V10P17">https://www.rv.hessenrecht.hessen.de/bshe/document/jlr-KomWOHE2000V10P17</a>
Teaser	<p>Would you like to vote in a different polling station or take part in the election by postal vote? Then you need a polling card. You can find out how to obtain one here.</p>
Volltext	<p>You want to vote in the election by postal vote. In this case, you must apply for a polling card with postal voting documents.</p> <p>The polling card will indicate where you can apply for these documents. However, you can also apply for a polling card from your local authority before you receive your polling card.</p>

Modul	Sachverhalt
	<p>If you are unable to use the designated polling station due to a disability, you can also apply for a polling card.</p> <p>If you collect your polling card and postal voting documents in person from the municipal or local authority, you have the opportunity to cast your vote on the spot. The administration will ensure that you can mark your ballot paper unobserved and place it in the ballot paper envelope.</p>
<b>Erforderliche Unterlagen</b>	Written power of attorney if a third person is to submit the application for you or receive your documents.
<b>Voraussetzungen</b>	You are eligible to vote in the relevant election and are entered in the electoral roll.
<b>Kosten</b>	There are no fees.
<b>Verfahrensablauf</b>	<p>You can apply for your polling card as follows:</p> <ul style="list-style-type: none"> <li>• You go to the city or municipal administration in person and collect the polling card there,</li> <li>• You submit a written application - you can use the form on the back of the voter's notification,</li> <li>• You apply for the polling card electronically, if your city or municipality offers such a procedure (online application) or you send an e-mail to your municipal authority with the following information:               <ul style="list-style-type: none"> <li>\- First name, surname</li> <li>\- date of birth</li> <li>\- address,</li> </ul>               and if the postal voting documents are to be sent to a different address, this address as well.             </li> <li>• Ask a representative who has your written authorization to collect the documents for you.</li> </ul> <p>It is not possible to apply by telephone.</p>
<b>Bearbeitungsdauer</b>	
<b>Frist</b>	In principle, polling cards with postal voting documents can only be applied for up to the second day before the election, in the case of European and Bundestag elections up to 6.00 p.m. and in the case of state, local

## Modul

## Sachverhalt

and direct elections up to 1.00 p.m., at the office indicated on the polling card. Only in exceptional cases (e.g. if you have not been included in the electoral roll and have missed the deadline for an application for inclusion in the electoral roll or the deadline for an objection to the electoral roll through no fault of your own) can you apply for a polling card with postal voting documents up to 3.00 p.m. on election day.

## weiterführende Informationen

### Hinweise

Postage for sending in voting documents is free of charge within the Federal Republic of Germany.

If you are unable to cast your vote by postal vote due to a disability, another person may assist you. Your helper must be at least 16 years old and confirm by means of an affirmation in lieu of an oath that the ballot paper has been marked in accordance with your declared wishes.

If you are entitled to vote but are not entered in the electoral roll, you can apply for a polling card

- if you can prove that, through no fault of your own, you missed the deadline for applying to be included in the voters' register (up to the 21st day before the election) or the deadline for objecting to the voters' register (20th to 16th day before the election),
  - the right to participate in the election did not arise until after the deadline for an application for inclusion in the voters' register or the deadline for objections to the voters' register had expired,
  - or if the right to vote was only determined in the objection or complaint procedure and the municipality only became aware of the determination after the electoral roll was closed.

With a polling card, you can also vote in any polling station in the constituency.

Modul	Sachverhalt
	<p>Further information on the subject of elections can be found at  <a href="https://wahlen.hessen.de">https://wahlen.hessen.de</a>  <a href="https://wahlen.hessen.de">https://wahlen.hessen.de</a></p>
Rechtsbehelf	
Kurztext	<ul style="list-style-type: none"> <li>• Issue of polling card</li> <li>• You can apply for a polling card: Postal voting documents will be sent by post</li> <li>• Votes can also be cast in advance directly at the municipal or local authority</li> <li>• Competent authority: the municipal or city administration of the place of residence (main residence).</li> </ul>
Ansprechpunkt	To the municipal or city administration of your place of residence (main residence).
Zuständige Stelle	
Formulare	
Ursprungsportal	Wahlschein beantragen, Apply for a polling card