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Obtaining an exemption permit for entry in the register of craftsmen

Heruntergeladen am 18.06.2025

<https://fimportal.de/xzufi-services/394177017/L100001>

Modul	Sachverhalt
Leistungsschlüssel	99058065001000, 99058065001000
Leistungsbezeichnung I	Obtaining an exemption permit for entry in the register of craftsmen
Leistungsbezeichnung II	
Typisierung	3 - Bundesaufsichtsverwaltung: Regelung
Quellredaktion	Hessen
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	fachlich freigegeben (silber)
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Handwerk (058)
Verrichtungskennung	Erteilung (001)
SDG-Informationsbereich	Erlangung von Lizenzen, Genehmigungen oder Zulassungen im Hinblick auf die Gründung und Führung eines Unternehmens
Lagen Portalverbund	Befähigungs- und Sachkundenachweise (2010200),

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	Erlaubnisse und Genehmigungen (2010400)
Einheitlicher Ansprechpartner	Ja
Fachlich freigegeben am	24.11.2023
Fachlich freigegeben durch	Hessian Ministry of Economics, Energy, Housing and Transport
Handlungsgrundlage	https://www.gesetze-im-internet.de/hwo/_9.html https://www.gesetze-im-internet.de/eu_ewrhww_2016/BJNR050900016.html https://www.gesetze-im-internet.de/hwo/_9.html https://www.gesetze-im-internet.de/eu_ewrhww_2016/BJNR050900016.html
Teaser	Are you from another EU/EEA country or Switzerland and would like to practice a craft requiring a license in Germany? Then you can have your professional experience and training certificates recognized in Germany under certain conditions.
Volltext	<p>You must be registered in the Register of Craftsmen if you wish to operate a craft requiring a license in Germany.</p> <ul style="list-style-type: none"> • you wish to carry out a significant part of a craft requiring a license on a self-employed basis. • you want to carry out several trades requiring a license on a self-employed basis. In this case, you need to be entered in the register of craftsmen for each craft requiring a license. <p>Registration in the Register of Craftsmen is possible for</p> <ul style="list-style-type: none"> • natural or legal persons and • partnerships with legal capacity. <p>In addition to the business, the management of the business is also entered in the register. The management of a skilled crafts business must meet the professional requirements (proof of qualification) for practising the skilled crafts requiring a license. Both owners of a skilled crafts business and employed persons are eligible as management. Proof of qualification can be provided in the form of a master craftsman's certificate for the respective trade or an equivalent domestic or foreign professional qualification. For nationals of the EU, the EEA and</p>

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Switzerland, there are special recognition regulations in this respect as part of a procedure for the granting of an exemption permit.

In principle, you can obtain an exemption permit by having your training certificates and/or professional experience recognized. The periods of professional experience to be proven can be shortened by providing proof of training in a skilled trade.

Recognition of professional experience:

Recognition of formal professional qualifications:

Note: Alternatively, professional qualifications can also be recognized on the basis of an equivalence assessment. This procedure is regulated in Section 50c of the Crafts Code (HwO) and applies regardless of nationality requirements and for all professional qualifications, regardless of where they were acquired.

Erforderliche Unterlagen

- Application for exemption authorization for entry in the register of craftsmen
- Proof of professional experience and / or training qualification

Voraussetzungen

- You must be a citizen or national of a member state of the European Union, the European Economic Area or Switzerland.
 - You have worked continuously for at least 6 years as a self-employed or self-employed person or as a person responsible for a business. You have not ended your activity more than 10 years before submitting your application.
 - You have been self-employed or self-employed for at least 3 consecutive years or have been responsible for a business. You have previously completed at least three years of training in the trade.
 - You have worked for at least 4 years without interruption as a self-employed or self-employed person or as a manager or manager of a business. You have previously completed at least two years of training in the trade.
 - You have worked as a self-employed person for at least 3 years without interruption and as an employee for at least 5 years. You have not ended your activity more than 10 years before submitting your application.
 - You have held a managerial position in a company for at least 5 consecutive years. Of these 5 years, your

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	<p>work was characterized by technical tasks and responsibility for at least one department of the company for at least 3 years. You have also completed at least three years of training in the trade.</p> <ul style="list-style-type: none"> • Recognition of professional experience: • Recognition of formal professional qualifications:
Kosten	The specific fee can be found in the Chamber of Crafts' schedule of fees, which is available on the Chamber's website.
Verfahrensablauf	
Bearbeitungsdauer	There are statutory deadlines for the exemption procedure. The competent authority must confirm receipt of the documents to applicants within one month and inform them whether any documents are missing. A decision on the application must be made no later than three months after submission of the complete documents. This period may be extended by one month if this is justified in individual cases, in particular due to the scope or the factual or legal difficulties of the case. It may then be necessary to take part in an adaptation period or pass an aptitude test.
Frist	You can only practice a craft requiring a license if you are entered in the register of craftsmen. An exemption permit must therefore be applied for in good time.
weiterführende Informationen	
Hinweise	If the professional qualification was acquired outside the EU, the European Economic Area or Switzerland, but has already been recognized in one of these countries and the profession has been practiced full-time for at least three years, you can also apply for an exemption permit for entry in the register of craftsmen.
Rechtsbehelf	Legal action can be taken against a rejection of an application for entry in the Register of Craftsmen. Depending on the federal state in which the application was submitted, a preliminary procedure must first be carried out. Information on the existing legal remedies can be found in the information on legal

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remedies in the notices.

Kurztext

- Exemption permit for entry in the Register of Craftsmen pursuant to Section 9 (1) HwO - Issuing
 - generally requires a passed master craftsman's examination or at least an equivalent professional qualification, which may have been obtained in Germany or abroad
 - natural or legal persons or for
 - partnerships with legal capacity who wish to operate a craft requiring a license independently
 - is necessary for
- Entry in the Register of Craftsmen
- Persons from other EU/EEA countries and Switzerland must also be entered in the Register of Craftsmen if they wish to practise a craft requiring a license as a standing trade in Germany, but can make use of special regulations for recognition as part of an exceptional approval procedure
- Exceptional authorization enables the recognition of professional experience as well as training and qualification certificates
- Recognition of professional experience:
- Recognition of formal professional qualifications:
- Note: Alternatively, professional qualifications can also be recognized on the basis of an equivalence assessment. This procedure is regulated in Section 50b of the Crafts Code (HwO) and applies regardless of nationality requirements and for all professional qualifications, regardless of where they were acquired.
 - Chamber of Crafts in whose district the main commercial establishment is located.
 - If this place of business has not yet been determined, the Chamber of Skilled Crafts in whose district the applicant's place of residence is located is responsible.
 - In the case of procedures for the granting of an exemption permit or determination of equivalence from abroad, the Chamber of Skilled Crafts in whose district the future place of business is located is responsible.
- Responsible:

Ansprechpunkt

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Zuständige Stelle	The Chamber of Skilled Crafts in whose district the main commercial establishment is located is responsible.
Formulare	Yes
Ursprungsportal	Ausnahmebewilligung zur Eintragung in die Handwerksrolle bekommen, Obtaining an exemption permit for entry in the register of craftsmen