

99019015104000

Register for the examination for proof of vocational and occupational pedagogical knowledge (trainer aptitude test)

Heruntergeladen am 27.07.2025

<https://fimportal.de/xzufi-services/394010211/L100001>

Modul	Sachverhalt
Leistungsschlüssel	99019015104000
Leistungsbezeichnung I	Register for the examination for proof of vocational and occupational pedagogical knowledge (trainer aptitude test)
Leistungsbezeichnung II	
Typisierung	2/3 - Bund: Regelung (2 oder 3), Land/Kommune: Vollzug
Quellredaktion	Hessen
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	unbestimmter Freigabestatus
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Berufsbildung (019)

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Verrichtungskennung	Anmeldung (104)
SDG-Informationsbereich	Bildungswesen in einem anderen Mitgliedstaat, einschließlich der frühkindlichen Betreuung, Bildung und Erziehung, der Primar- und Sekundarschulbildung, der Hochschulbildung und der Erwachsenenbildung
Lagen Portalverbund	Weiterbildung (1040100), Aus-, Weiterbildung und Sachkunde (2030300)
Einheitlicher Ansprechpartner	Nein
Fachlich freigegeben am	12.09.2023
Fachlich freigegeben durch	Hessian Ministry of the Interior and Sport
Handlungsgrundlage	https://www.gesetze-im-internet.de/bbig_2005/_53.html https://www.gesetze-im-internet.de/bbig_2005/_54.html https://www.gesetze-im-internet.de/bbig_2005/_29.html https://www.gesetze-im-internet.de/ausbeignv_2009/ https://rp-giessen.hessen.de/sites/rp-giessen.hessen.de/files/2021-12/pruefungsordnung_ada_mit_aenderung_2012.pdf https://www.gesetze-im-internet.de/bbig_2005/_53.html https://www.gesetze-im-internet.de/bbig_2005/_54.html https://www.gesetze-im-internet.de/bbig_2005/_29.html https://www.gesetze-im-internet.de/ausbeignv_2009/ https://rp-giessen.hessen.de/sites/rp-giessen.hessen.de/files/2021-12/pruefungsordnung_ada_mit_aenderung_2012.pdf
Teaser	Would you like to train qualified trainees in a public administration occupation in Hesse and be admitted to the AdA examination? Use this application to register for the advanced training examination.
Volltext	By acquiring the AdA certificate, you will receive a pedagogical qualification as an instructor for training in recognized training occupations in accordance with the

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Vocational Training Act within the framework of the requirements of the Training Aptitude Ordinance. This enables you to support your training authority in fulfilling the legal and primarily the special requirements in all matters relating to good training. As a training institution (trainer), you are obliged to appoint a sufficient number of qualified trainers for each occupational profile in order to maintain training suitability.

Erforderliche Unterlagen

- Proof of training/education qualification Proof of an AdA course already completed (if you wish to have this recognized)

Voraussetzungen

- You fulfill the requirements for personal aptitude according to § 29 BBiG
- You have a professional aptitude in the profession you have learned in accordance with § 30 BBiG. (If you cannot provide proof of professional aptitude in this occupation, you cannot be registered as an "appointed trainer in this training occupation" after obtaining the AdA certificate).
- You have attended a course in accordance with the recommendation of the Federal Institute for Vocational Education and Training for the teaching of vocational and occupational pedagogical skills, knowledge and experience. Alternatively: This course may be omitted if you can provide evidence of sufficient relevant professional knowledge, skills, abilities and experience.

Kosten

Verfahrensablauf

The application for admission to this further training can be submitted electronically to the competent body.

The competent body will check the relevant data and documents in accordance with the Vocational Training Act.

If necessary, the competent body will contact you with any queries, additional requests for documents or to rectify any deficiencies.

At the end of the procedure, you will receive a corresponding letter of admission from the competent body; at the same time, the competent examination

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	board will receive the letter of admission, if necessary with documents relevant to the examination, as an order to take the examination.
Bearbeitungsdauer	3 - 5 Woche(n) At peak times (e.g. during exam periods or before vacations), this period may be longer.
Frist	3 Monat(e) The application must be submitted up to 3 months before the start of the further education or training course. If the application is not submitted on time, participation in the upcoming course is not possible.
weiterführende Informationen	https://rp-giessen.hessen.de/karriere/die-zustaendige-stelle https://rp-giessen.hessen.de/karriere/die-zustaendige-stelle
Hinweise	
Rechtsbehelf	You can lodge a complaint with the administrative court.
Kurztext	• Instructor aptitude test registration • Often referred to as AdA examination (training of trainers) • This is a part-time further education/training course • Prerequisites: Training/professional qualification Personal aptitude Professional aptitude Further individual requirements • Online application • Responsible: Responsible office according to BBiG in the Gießen Regional Council
Ansprechpunkt	Please contact the competent authority according to the Vocational Training Act of the Giessen Regional Council.
Zuständige Stelle	The Giessen Regional Council is responsible.
Formulare	
Ursprungsportal	Zur Prüfung zum Nachweis berufs- und arbeitspädagogischer Kenntnisse (Ausbildereignungsprüfung) anmelden, Register for the examination for proof of vocational and occupational

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