

99108057133000, 99108057133000

Renew workshop card

Heruntergeladen am 22.06.2025

<https://fimportal.de/xzufi-services/381641509/L100001>

Modul	Sachverhalt
Leistungsschlüssel	99108057133000, 99108057133000
Leistungsbezeichnung I	Renew workshop card
Leistungsbezeichnung II	
Typisierung	3 - Bundesaufsichtsverwaltung: Regelung
Quellredaktion	Hessen
Freigabestatus Katalog	unbestimmter Freigabestatus
Freigabestatus Bibliothek	fachlich freigegeben (gold)
Begriffe im Kontext	
Leistungstyp	Leistungsobjekt mit Verrichtung
Leistungsgruppierung	Straßenverkehr (108)
Verrichtungskennung	Erneuerung (133)
SDG-Informationsbereich	Erlangung von Lizenzen, Genehmigungen oder Zulassungen im Hinblick auf die Gründung und Führung eines Unternehmens
Lagen Portalverbund	
Einheitlicher Ansprechpartner	Nein

Modul	Sachverhalt
Fachlich freigegeben am	26.09.2022
Fachlich freigegeben durch	Hessian Ministry of Economic Affairs, Energy, Transport and Housing
Handlungsgrundlage	https://www.gesetze-im-internet.de/fpersv/_4.html https://eur-lex.europa.eu/legal-content/DE/TXT/PDF/?uri=CELEX%3A32014R0165&from=DE https://www.gesetze-im-internet.de/fpersv/_7.html https://www.gesetze-im-internet.de/fpersv/_4.html https://eur-lex.europa.eu/legal-content/DE/TXT/PDF/?uri=CELEX%3A32014R0165&from=DE https://www.gesetze-im-internet.de/fpersv/_7.html
Teaser	If your workshop card is about to expire, you will need to submit a request for renewal of the card.
Volltext	<p>The workshop card is a tachograph card issued to an approved recording equipment manufacturer, installer, vehicle manufacturer or workshop. It identifies the cardholder and allows the data from the recording equipment to be checked, calibrated and downloaded.</p> <p>The workshop card is used by the technicians of the workshops authorised under § 57b StVZO who install and calibrate the digital tachographs as well as by manufacturers of the tachographs. It is PIN-protected and valid for 1 year.</p> <p>When applying, the recognition or commissioning of the workshop in accordance with § 57b StVZO and proof of the training of the responsible specialist (technician) must be submitted. The documents must not be older than 3 years.</p> <p>The validity period of the workshop follow-up card is 1 year.</p> <p>The competent authority shall renew the card within 15 working days of receipt of the application and submission of all necessary documents.</p>
Erforderliche Unterlagen	- If applicable, access to the ELSTER organization account

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	<ul style="list-style-type: none"> - Proof of commercial register entry or business registration - A training certificate for a specialist according to tachograph recording equipment training line - Proof of the employment relationship of the responsible specialist - Proof of recognition or commissioning of the workshop in accordance with § 57b StVZO - Your workshop card - As an authorized representative, a power of attorney or - as the owner of the company - an informal letter stating your name, address as well as birthday and place of birth.
Voraussetzungen	The workshops, manufacturers of tachographs and vehicle manufacturers recognized and commissioned in accordance with § 57b StVZO are eligible to apply.
Kosten	Verwaltungsgebühr: 30€ - 50€
Verfahrensablauf	<p>Depending on the federal state, you can submit the application for the renewal of your workshop card with the necessary documents and information online or on site</p> <ul style="list-style-type: none"> • At your local driving licence authority • or another competent body (e.g. TÜV, DEKRA). • In order to identify yourself online and check your documents, you must have the option of online authentication using a company account and digital upload of the required documents. • You can pay for the application online via a payment service provider. • The creation of a workshop card is subject to a fee. • As part of the application, you must provide all the required information and submit or upload documents. • The competent authority will check your information for completeness and correctness. • The personalized workshop card will be sent to the

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	<p>company by post or handed over against acknowledgment of receipt.</p> <ul style="list-style-type: none"> • The required identification number (PIN number) will be sent directly to the responsible professional at the specified private address
Bearbeitungsdauer	15 Werktag(e)
Frist	
weiterführende Informationen	
Hinweise	<p>For each application for renewal of a workshop card due to expiry of the deadline, the company must provide proof that the commissioned specialist (technician) is still employed by the company. The written proof of the employment relationship must be signed by both sides by the employer and the commissioned specialist.</p> <p>The renewal of the workshop card should be requested at least 15 working days before the validity of the previous workshop card expires</p>
Rechtsbehelf	Contradiction
Kurztext	<ul style="list-style-type: none"> • Workshop Card Renewal • Renewal of a workshop card • For workshops
Ansprechpunkt	<ul style="list-style-type: none"> • local driving licence authority • responsible body (e.g. TÜV, DEKRA)
Zuständige Stelle	
Formulare	<p>Forms available: Yes</p> <p>Written form required: Yes</p> <p>Informal application possible: No</p> <p>Personal appearance required: No</p>
Ursprungsportal	Werkstattkarte erneuern, Renew workshop card